INFORMATION SHEET

COCHISE COUNTY SPECIAL TAXING DISTRICTS ANNUAL BUDGET
SUNSITES-PEARCE FIRE DISTRICT

FOR FISCAL YEAR BEGINNING **JULY 1, 2019 AND ENDING JUNE 30, 2020**

DISTRICT NAME SUNSITES-PEARCE FIRE DISTRICT

MAILING ADDRESS P O BOX 507

COPY
as submitted 7/16/19

PHYSICAL ADDRESS 105 TRACY RD

CITY PEARCE STATE AZ ZIP CODE 85625

BUSINESS TELEPHONE 520-826-3645

FAX NUMBER 520-826-3586 EMAIL admin@sunsitesfire.org

CURRENT GOVERNING BODY

NAME	POSITION	TERM EXPIRES
THOMAS WHITEMAN	BOARD CHAIR	2022
LILLIAN REED	BOARD CLERK	2022
CAMME CARLSON-WATKINS	BOARD MEMBER	2022
ALBERT KOESTER	BOARD MEMBER	2020
RALPH SCORE	BOARD MEMBER	2020

CURRENT CONTACT PERSONS

NAME	POSITION	PHONE & EMAIL	
JOSHUA STEINBERG	FIRE CHIEF	520-826-3645	jsteinberg@sunsitesfire.org
DIANE ALLEN	ADMIN SECRETARY	520-826-3645	admin@sunsitesfire.org

SCHEDULE OF DISTRICT GOVERNING BOARD REGULAR MEETING
FISCAL YEAR BEGINNING **JULY 1, 2019 AND ENDING JUNE 30, 2020**

SUNSITES-PEARCE FIRE DISTRICT

DATE	TIME	LOCATION OF MEETING	LOCATION OF PUBLIC NOTICES
7/16/19	6 PM	105 TRACY RD PEARCE AZ	105 TRACY RD PEARCE
8/20/19	6 PM	105 TRACY RD PEARCE AZ	107 N FRONTAGE RD PEARCE
9/17/19	6 PM	105 TRACY RD PEARCE AZ	1036 E EASTLAND RD COCHISE
10/15/19	6 PM	105 TRACY RD PEARCE AZ	2097 N ARABIAN LN COCHISE
11/19/19	6 PM	105 TRACY RD PEARCE AZ	
12/17/19	6 PM	105 TRACY RD PEARCE AZ	WEBSITE: www.sunsitesfire.org
1/21/20	6 PM	105 TRACY RD PEARCE AZ	
2/18/20	6 PM	105 TRACY RD PEARCE AZ	
3/17/20	6 PM	105 TRACY RD PEARCE AZ	
4/21/20	6 PM	105 TRACY RD PEARCE AZ	
5/19/20	6 PM	105 TRACY RD PEARCE AZ	
6/16/20	6 PM	105 TRACY RD PEARCE AZ	
		** moving meetings to 3rd Tuesday	

MAINTENANCE & OPERATION/CURRENT CAPITAL OUTLAY
COCHISE COUNTY SPECIAL TAXING DISTRICTS ANNUAL BUDGET

SUNSITES-PEARCE FIRE DISTRICT

REVENUES	PROJECTED BUDGET	MODIFIED BUDGET	**APPROVED FY 2019 & 2020 BUDGET**
Taxes:			
Real estate taxes	402,445.00		402,445.00
Personal property taxes			
County fire district assistance tax (based on previous fiscal year total)	80,000.00		80,000.00
TOTAL TAXES	$ 482,445.00	$	$ 482,445.00
Intergovernmental Revenues:			
Federal grants	700,000.00		700,000.00
State grants	150,000.00		150,000.00
State land			
Fees			
Reimbursements	222,000.00		222,000.00
TOTAL INTERGOVERNMENTAL REVENUES	$ 1,072,000.00	$	$ 1,072,000.00
Charges For Services:			
Fire protection	15,000.00		15,000.00
Emergency medical (EMS)	180,000.00		180,000.00
User Fees	51,000.00		51,000.00
Other	10,000.00		10,000.00
TOTAL CHARGES FOR SERVICES	$ 256,000.00	$	$ 256,000.00
Miscellaneous Revenues:			
Projected carryover balance	0.00		0.00
Interest earnings County	800.00		800.00
Interest earnings other	0.00		0.00
Rent	0.00		0.00
Contributions & donations from private sources	11,800.00		11,800.00
Proceeds from the sale of bonds	0.00		0.00
Transfer from Reserve Account	0.00		0.00
Transfer from other financial accounts	0.00		0.00
Other	15,000.00		15,000.00
TOTAL MISCELLANEOUS REVENUES	$ 27,600.00	$	$ 27,600.00
TOTAL REVENUES	$ 1,838,045.00	$	$ 1,838,045.00

EXPENDITURES

	PROJECTED BUDGET	MODIFIED BUDGET	APPROVED FY 2019 & 2020 BUDGET
Personal Services:			
Salaries and wages including chief's salary	595,541.00		595,541.00
Retirement contributions	66,372.00		66,372.00
Insurance	20,000.00		20,000.00
Employee benefits	55,581.00		55,581.00
Emergency Medical (EMS)			
Salaries and wages			
Retirement contributions			
Insurance			
Employee benefits			
TOTAL PERSONAL SERVICES	$ 737,494.00	$	$ 737,494.00
Operations:			
Utilities	22,500.00		22,500.00
Building repairs and maintenance	5,000.00		5,000.00
Fuel	22,000.00		22,000.00
Vehicle repairs and maintenance	30,000.00		30,000.00
Supplies and materials	1,200.00		1,200.00
Small tools and minor equipment	10,000.00		10,000.00
Communications and dispatch	3,000.00		3,000.00
Engineering	0.00		0.00
Fire hydrant costs	0.00		0.00
Water testing	0.00		0.00
Fire protection ..... PPE.	6,000.00		6,000.00
Miscellaneous	1,000.00		1,000.00
Other (itemize)			
Medical Supplies	10,000.00		10,000.00
Grant Expense/Matching funds	825,000.00		825,000.00
General Expense	601.00		601.00
TOTAL OPERATIONS	$ 936,301.00	$	$ 936,301.00
Other Services and Charges:			
Administration	6,000.00		6,000.00
Professional services	37,900.00		37,900.00
Audit/Financial Review	11,000.00		11,000.00
Training	13,000.00		13,000.00
Travel	0.00		0.00
Insurance	38,000.00		38,000.00
Judgments and losses	0.00		0.00
Licenses and taxes	2,200.00		2,200.00
Leases and rentals (equipment & housing)	0.00		0.00
Repairs and maintenance	0.00		0.00
Interest	0.00		0.00
Penalties and late fees	1,000.00		1,000.00
Fire protection	3,500.00		3,500.00
Transfers to Reserve Account	5,000.00		5,000.00
Transfers to other funds	0.00		0.00
Election costs and fees	0.00		0.00
Legal Notices	0.00		0.00
Reimbursement for warrants/banking fees	1,550.00		1,550.00
Reimbursement for County services	5,600.00		5,600.00
Miscellaneous	0.00		0.00
Other (itemize)			
Training software/Tech support	14,500.00		14,500.00
TOTAL OTHER SERVICES AND CHARGES	$ 139,250.00	$	$ 139,250.00

EXPENDITURES	PROJECTED BUDGET	MODIFIED BUDGET	APPROVED FY 2019 & 2020 BUDGET
Capital Outlay:			
Land			
Buildings			
Construction in progress			
Improvements other than buildings			
Motor vehicles	25,000.00		25,000.00
Machinery and equipment			
Leasehold improvements			
Other			
TOTAL CAPITAL OUTLAY	$ 25,000.00	$	$ 25,000.00
TOTAL EXPENDITURES	$ 1,838,045.00	$	**$ 1,838,045.00**

AUTHORIZED SIGNATURE

Thomas E Whiteman
(Type or print name)

(Handwritten signature)

Board Chairman
(Title)

7-16-19
(Date)

LILLIAN M REED
(Type or print name)

Lillian M Reed
(Handwritten Signature)

BOARD CLERK
(Title)

7-16-19
(Date)

OUTSTANDING WARRANTS

COCHISE COUNTY SPECIAL TAXING DISTRICTS

SUNSITES-PEARCE FIRE DISTRICT

FISCAL YEAR ENDED JUNE 30, 2019

CHECK NO.	DATE	MADE PAYABLE TO	AMOUNT
1362	6/28/19	Sunsites-Pearce Fire	1,784.45
1363	6/29/19	Sunsites-Pearce Fire	1,720.34
			.
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			.
			.
			.
			.
		TOTAL	$ 3,504.79

AUTHORIZED SIGNATURE:

Thomas E Whiteman
(Type or print name)

Board Chairman
(Title)

(Handwritten Signature)

7-16-19
Date)

LILLIAN M. REED
(Type or print name)

BOARD CLERK
(Title)

Lillian M Reed
(Handwritten Signature)

7-16-19
Date)

YEAR END SUMMARY REPORT

(Submit to the Clerk of the Board's Office no later than August 1)

1.	**CASH BALANCE IN COCHISE COUNTY TREASURERS OFFICE JUNE 30th**	$ **3,504.79**
2.	**LESS OUTSTANDING WARRANTS** **(List Attached)**	$ **3,504.79**
3.	SUBTOTAL ACTUAL YEAR-END BALANCE	$ 0.00
4.	**APPROVED ADOPTED BUDGET**	$ 1,838,045.00
5.	SECONDARY ASSESSED VALUE (Provided by County Assessor)	$ 12,382,917.00

PREPARED BY DIANE ALLEN TITLE ADMINISTRATIVE SECRETARY
(Type or Print) (Type or Print)

(Handwritten signature)

DATE 7/16/2019 DISTRICT SUNSITES-PEARCE FIRE DISTRICT

RESERVE ACCOUNT

COCHISE COUNTY SPECIAL TAXING DISTRICTS ANNUAL BUDGET
SUNSITES-PEARCE FIRE DISTRICT

	PROJECTED BUDGET	MODIFIED BUDGET	**APPROVED FY 2019 & 2020 BUDGET**
REVENUES			
Taxes:			
Real estate taxes			
Unsecured personal property taxes			
TOTAL TAXES			
Miscellaneous Revenues:			
Projected carryover balance	23,028.00		23,028.00
Interest earnings	500.00		500.00
Transfers from other funds	5,000.00		5,000.00
TOTAL MISCELLANEOUS REVENUES	$ 28,528.00	$	$ 28,258.00
TOTAL REVENUES	$ 28,528.00	$	$ 28,258.00
EXPENDITURES			
Land			
Buildings			
Construction in progress			
Improvements other than buildings			
Motor vehicles			
Machinery and equipment			
Leasehold improvements			
Other			
TOTAL CAPITAL OUTLAY	$	$	$

AUTHORIZED SIGNATURE:

Thomas E. Whiteman
(Type or print name)

Board Chairman
(Title) Authorized Signature

(Handwritten Signature)

7-16-19
(Date)

LILLIAN M. REED
(Type or print name)

BOARD CLERK
(Title) Authorized Signature

Lillian M Reed
(Handwritten Signature)

7-16-19
(Date)

YEAR END SUMMARY REPORT

RESERVE ACCOUNT

(Submit to Elections/Special Districts Department no later than August 1)

1.	**CASH BALANCE IN COCHISE COUNTY TREASURERS OFFICE JUNE 30th**	$ 23,313.02
2.	**LESS OUTSTANDING WARRANTS (List attached)**	$ 0.00
3.	SUBTOTAL ACTUAL YEAR-END BALANCE	$ 23,323.02
4.	**APPROVED BUDGET**	$ 28,258.00
5.	SECONDARY ASSESSED VALUE (If available)	$ _____._____

PREPARED BY DIANE ALLEN (Type or Print)

TITLE ADMINISTRATIVE SECRETARY (Type or Print)

____
(Handwritten Signature)

DATE 7/16/2019

DISTRICT SUNSITES-PEARCE FIRE DISTRICT

RESERVE FOR SUBSEQUENT YEAR'S EXPENDITURES
FIVE YEAR OR SEVEN YEAR PLAN

Maintain safety and functionality of all buildings, property and equipment owned by Sunsites-Pearce Fire District.

Purchase updated equipment as needed and to provide matching funds for any Grants awarded.

SIGNED BY: ____________ (Signature) — BOARD CHAIRMAN (Title)

Lillian M Reed (Signature) — BOARD CLERK (Title)

7-16-19 (Date)

FIREMEN'S RELIEF AND PENSION FUND

COCHISE COUNTY SPECIAL TAXING DISTRICTS ANNUAL BUDGET

SUNSITES-PEARCE FIRE DISTRICT

REVENUES	PROJECTED BUDGET	MODIFIED BUDGET	APPROVED FY 2019 & 2020 BUDGET
Taxes:			
Premium tax			
TOTAL TAXES	$	$	$
Miscellaneous Revenues:			
Projected carryover balance	87,500.00		
Interest earnings	2,000.00		
Employees' Pension Fund contributions			
Employer's Pension Fund contributions			
TOTAL REVENUES	$ 89,500.00	$	$

EXPENDITURES

Personal Services:			
Relief payments			
Disability payments			
Death benefits			
Refunds			
Professional services			
Other			
TOTAL EXPENDITURES	$	$	$

AUTHORIZED SIGNATURE:

Thomas E. Whiteman
(Type or print name)

Board Chairman
(Title)

[signature]
(Handwritten Signature)

7-16-19
(Date)

Lillian M. Reed
(Type or print name)

Board Clerk
(Title)

Lillian M Reed
(Handwritten Signature)

7-16-19
(Date)

SPECIAL DISTRICTS TAX LEVY CALCULATION
FY 2019/2020

1.	CASH BALANCE JUNE 30 (TREASURER'S OFFICE)	$ 3,504.79
2.	LESS OUTSTANDINGS	$ 3,504.79
3.	SUBTOTAL	$ 0.00
4.	PROJECTED REVENUE (Less Taxes)	$ 1,435,600.00

FDAT 80,000.00 Rent/Sale ______
INT. 800.00 St. Land Fires 222,000.00
Grants Fed 700,000.00 State 150,000.00
Grants Other ______ Dona. 11,800.00
Training ______ Other 15,000.00
Other 15,000.00 Other 51,000.00
Transfer from Reserve Account ______
Transfer from Other Account/Bank ______
Out of District Fire 10,000.00
E.M.S/Ambulance. 180,000.00

5.	TOTAL REVENUE (add line 3 & 4)	$ 1,435,600.00
6.	ADOPTED BUDGET	$ 1,838,045.00
7.	TAX LEVY AMOUNT (subtract line 5 from line 6)	$ 402,445.00
8.	SECONDARY ASSESSED VALUATION	$ 12,382,917.00
9.	TAX RATE FOR 2019/2020 (divide line 7 by line 8)	$ 3.2500

Tax Levy Limit (Fire Districts) $ 3.25

DISTRICT SUNSITES-PEARCE FIRE DISTRICT

BUDGET M&O

PREPARED BY: DIANE ALLEN DATE: 7/16/2019

DISTRICT REPRESENTATIVE SIGNATURE: ______

Tax Levy Calculation Form

SUNSITES-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSITES-PEARCE FIRE DISTRICT,
AND NEIGHBORING COCHISE COUNTY
Mailing Address: PO Box 507, 105 TRACY ROAD PEARCE, AZ 85625
PHONE: (520) 826-3645 FAX: (520) 826-3586

ANNUAL BUDGET
CERTIFICATE OF COMPLIANCE
[A.R.S.§48-805.02 (D)]

The undersigned Board Chairman and Board Clerk of the SUNSITES-PEARCE Fire District herby attest that the SUNSITES-PEARCE Fire District has not incurred any debt or liability in excess of taxes levied and to be collected and the money actually available and unencumbered in the District's general fund, except for those liabilities as prescribed in A.R.S. § 48-805(B)(2), A.R.S. §48-806 and §48-807; and that the District has complied with A.R.S.§ 48-805.02(E).

DATED this 16 day of July, 20 19.

SUNSITES-PEARCE FIRE DISTRICT

Board Chair

ATTEST:

Lillian M Reed

Board Clerk

SUNSITES-PEARCE Fire District Governing Board Chair, Thomas Whiteman certifies that the District has not incurred any debt or liability in excess of taxes levied or to be collected and has not violated registered warrant requirements. The governing board formally adopted the following 2019/2020 Fiscal Year Budget and Projected 2020/2021 Fiscal Year Budget at a public meeting held on June 25, 2019.

	APPROVED FY 2019 - 2020 BUDGET	PROJECTED FY 2020 - 2021 BUDGET
REVENUES		
Taxes:		
Real estate taxes	402,445.00	416,531.00
Personal property taxes		⊖
County fire district assistance tax	80,000.00	82,800.00
TOTAL TAXES	$ 482,445.00	$ 499,331.00
Intergovernmental Revenues:		
Federal grants	700,000.00	724,500.00
State grants	150,000.00	155,250.00
State land		
Fees		⊖
Reimbursements	222,000.00	229,770.00
TOTAL INTERGOVERNMENTAL REVENUES	$ 1,072,000.00	$ 1,109,520.00
Charges For Services:		
Fire protection	15,000.00	15,525.00
Emergency medical (EMS)	180,000.00	186,300.00
User Fees	51,000.00	52,785.00
Other	10,000.00	10,350.00
TOTAL CHARGES FOR SERVICES	$ 256,000.00	$ 264,960.00
Miscellaneous Revenues:		
Projected carryover balance	0.00	⊖
Interest earnings	800.00	828.00
Rent	0.00	⊖
Contributions & donations	11,800.00	12,213.00
Proceeds from the sale of bonds	0.00	⊖
Other	15,000.00	15,525.00
TOTAL MISCELLANEOUS REVENUES	$ 27,600.00	$ 28,566.00
TOTAL REVENUES	$ 1,838,045.00	$ 1,902,377.00
EXPENDITURES		
Personal Services:		
Salaries and wages	595,541.00	616,385.00
Retirement contributions	66,372.00	68,695.00
Insurance	20,000.00	20,700.00
Employee benefits	55,581.00	57,526.00
Emergency Medical (EMS)		
Salaries and wages		⊖
Retirement contributions		⊖
Insurance		⊖
Employee benefits		⊖
TOTAL PERSONAL SERVICES	$ 737,494.00	$ 763,306.00

EXPENDITURES(Continued)	**APPROVED FY 2019 - 2020 BUDGET**	**PROJECTED FY 2020 - 2021 BUDGET**
Operations:		
Purchased utilities	22,500.00	23,288.00
Fuel, oil, and lubricants	22,000.00	22,770.00
Repairs and maintenance	35,000.00	36,225.00
Supplies and materials	1,200.00	1,242.00
Small tools and minor equipment	10,000.00	10,350.00
Communications and dispatch	3,000.00	3,105.00
Engineering	0.00	0
Fire hydrant costs	0.00	0
Water testing	0.00	0
Fire protection	6,000.00	6210.00
Miscellaneous	1,000.00	1,035.00
Other (itemize)	835,601.00	864,847.00
TBD		
TOTAL OPERATIONS	$ 936,301.00	$ 969,072.00
Other Services and Charges:		
Administration	6,000.00	6,210.00
Professional services	48,900.00	50,612.00
Training	13,000.00	13,455.00
Travel	0.00	0
Insurance	38,000.00	39,330.00
Judgments and losses	0.00	0
Licenses and taxes	2,200.00	2,277.00
Public utility costs	0.00	0
Leases and rentals (equipment & housing)	0.00	0
Repairs and maintenance	0.00	0
Interest	0.00	0
Penalties and late fees	1,000.00	1,035.00
Fire protection	3,500.00	3,623.00
Transfers to other funds	5,000.00	5,175.00
Election reimbursements	0.00	0
Reimbursement for warrants	1,550.00	1,604.00
Reimbursement for County services	5,600.00	5,796.00
Miscellaneous	0.00	
Other (itemize)		
Training Software	14,500.00	15,007.00
TOTAL OTHER SERVICES AND CHARGES	$ 139,250.00	$ 144,124.00
Capital Outlay:		
Land		
Buildings		
Construction in progress		
Improvements other than buildings		
Motor vehicles	25,000.00	25,875.00
Machinery and equipment		
Leasehold improvements		
Other		
TOTAL CAPITAL OUTLAY	$ 25,000.00	$ 25,875.00
TOTAL EXPENDITURES	$ 1,838,045.00	$ 1,902,377.00

AUTHORIZED SIGNATURE:

Thomas E. Whiteman
(Type or print name)

Chairman of the Board
(Title)