

INFORMATION SHEET

COCHISE COUNTY SPECIAL TAXING DISTRICTS ANNUAL BUDGET Sunsites – Pearce Fire DISTRICT

FOR FISCAL YEAR BEGINNING JULY 1, 2018 AND ENDING JUNE 30, 2019

DISTRICT NAME Sunsites – Pearce Fire District

MAILING ADDRESS P O Box 507

PHYSICAL ADDRESS 105 Tracy Rd

CITY Pearce STATE AZ ZIP CODE 85625

BUSINESS TELEPHONE 520-826-3645

FAX NUMBER 520-826-3586 EMAIL admin@sunsitesfire.org

CURRENT GOVERNING BODY

NAME	POSITION	TERM EXPIRES
Robert Fino	Board Chair	12/01/2018
Thomas Whiteman	Board Clerk	12/01/2018
Camme Carlson-Watkins	Board Member	12/01/2018
Albert Koester	Board Member	12/01/2020
Ralph Score	Board Member	12/01/2020

CURRENT CONTACT PERSONS

NAME	POSITION	PHONE & EMAIL
Joshua Steinberg	Fire Chief	520-826-3645 jsteinberg@sunsitesfire.org
Diane Allen	Admin Secretary	520-826-3645 admin@sunsitesfire.org

DISTRICT

**** Day of week change due to Christmas Holiday!**

**MAINTENANCE & OPERATION/CURRENT CAPITAL OUTLAY
COCHISE COUNTY SPECIAL TAXING DISTRICTS ANNUAL BUDGET**

Sunsites – Pearce Fire

DISTRICT

<u>REVENUES</u>	PROJECTED BUDGET	MODIFIED BUDGET	APPROVED FY 2018 & 2019 BUDGET
Taxes:			
Real estate taxes	404,209.00		404,209.00
Personal property taxes	0		0
County fire district assistance tax	81,000.00		81,000.00
(based on previous fiscal year total)			
TOTAL TAXES.....	\$ 485,209.00	\$	\$ 485,209.00
Intergovernmental Revenues:			
Federal grants	700,000.00		700,000.00
State grants	150,000.00		150,000.00
State land			
Fees	0		0
Reimbursements	220,000.00		220,000.00
TOTAL INTERGOVERNMENTAL REVENUES	\$ 1,070,000.00	\$	\$ 1,070,000.00
Charges For Services:			
Fire protection	10,000.00		10,000.00
Emergency medical (EMS)	180,000.00		180,000.00
User Fees	15,000.00		15,000.00
Other	1,000.00		1,000.00
TOTAL CHARGES FOR SERVICES	\$ 206,000.00	\$	\$ 206,000.00
Miscellaneous Revenues:			
Projected carryover balance	0		0
Interest earnings County	650.00		650.00
Interest earnings other.	1,200.00		1,200.00
Rent	0		0
Contributions & donations from private sources	7,569.00		7,569.00
Proceeds from the sale of bonds	0		0
Transfer from Reserve Account.	0		0
Transfer from other financial accounts	0		0
Other	16,600.00		16,600.00
TOTAL MISCELLANEOUS REVENUES	\$ 26,019.00	\$	\$ 26,019.00
TOTAL REVENUES	\$ 1,787,228.00	\$	\$ 1,787,228.00

EXPENDITURES**PROJECTED
BUDGET****MODIFIED
BUDGET****APPROVED
FY 2018 & 2019
BUDGET****Personal Services:**

Salaries and wages including chief's salary	501,500.00		501,500.00
Retirement contributions	57,562.00		57,562.00
Insurance	69,166.00		69,166.00
Employee benefits	45,000.00		45,000.00

Emergency Medical (EMS)

Salaries and wages	0		0
Retirement contributions	0		0
Insurance	0		0
Employee benefits	0		0

TOTAL PERSONAL SERVICES	\$ 673,228.00	\$	\$ 673,228.00
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Operations:

Utilities	21,500.00		21,500.00
Building repairs and maintenance	10,000.00		10,000.00
Fuel	20,000.00		20,000.00
Vehicle repairs and maintenance	40,000.00		40,000.00
Supplies and materials	5,000.00		5,000.00
Small tools and minor equipment	10,000.00		10,000.00
Communications and dispatch	14,900.00		14,900.00
Engineering	0		0
Fire hydrant costs	0		0
Water testing	0		0
Fire protection	3,500.00		3,500.00
Miscellaneous	0		0
Other (itemize)	0		0
Medical Supplies	13,000.00		13,000.00
.	0		0
.	0		0

TOTAL OPERATIONS	\$ 137,900.00	\$	\$ 137,900.00
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Other Services and Charges:

Administration	7,500.00		7,500.00
Professional services	29,300.00		29,300.00
Audit/Financial Review	12,600.00		12,600.00
Training	13,750.00		13,750.00
Travel	0		0
Insurance	33,000.00		33,000.00
Judgments and losses	0		0
Licenses and taxes	4,000.00		4,000.00
Leases and rentals (equipment & housing)	0		0
Repairs and maintenance	0		0
Interest	1,000.00		1,000.00
Penalties and late fees	0		0
Fire protection	6,000.00		6,000.00
Transfers to Reserve Account	5,000.00		5,000.00
Transfers to other funds	0		0
Election costs and fees	6,000.00		6,000.00
Legal Notices	0		0
Reimbursement for warrants/banking fees	250.00		250.00
Reimbursement for County services	5,700.00		5,700.00
Miscellaneous	1,000.00		1,000.00
Other (itemize)			
Grant Expense/Matching Funds	850,000.00		850,000.00
Wildland/Non-Reimbursable	1,000.00		1,000.00

TOTAL OTHER SERVICES AND CHARGES	\$ 976,100.00	\$	\$ 976,100.00
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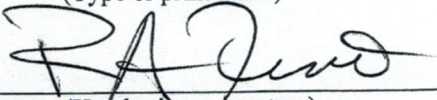
EXPENDITURESPROJECTED
BUDGETMODIFIED
BUDGETAPPROVED
FY 2018 & 2019
BUDGET**Capital Outlay:**

Land	0		0
Buildings	0		0
Construction in progress	0		0
Improvements other than buildings	0		0
Motor vehicles	0		0
Machinery and equipment	0		0
Leasehold improvements	0		0
Other	0		0
 TOTAL CAPITAL OUTLAY.....	 \$ 0	 \$	 \$ 0
 TOTAL EXPENDITURES	 \$ 1,787,228.00	 \$	 \$ 1,787,228.00

AUTHORIZED SIGNATURE

Robert Fino

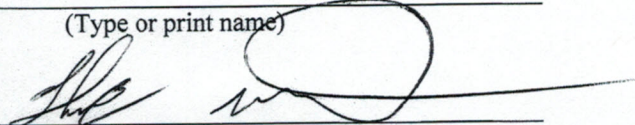
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Thomas Whiteman

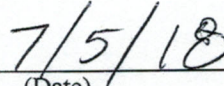
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Board Chair

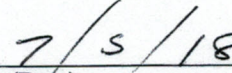
(Title)



(Date)

Board Clerk

(Title)



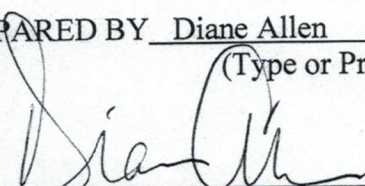
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YEAR END SUMMARY REPORT

(Submit to the Clerk of the Board's Office no later than August 1)

1. CASH BALANCE IN COCHISE COUNTY TREASURERS OFFICE JUNE 30th \$ 58,972.29
2. LESS OUTSTANDING WARRANTS (List Attached) \$ 58,972.29
3. SUBTOTAL ACTUAL YEAR-END BALANCE \$ 0.00
4. APPROVED ADOPTED BUDGET \$ 1,787,228.00
5. SECONDARY ASSESSED VALUE (Provided by County Assessor) \$ 0.00

PREPARED BY Diane Allen TITLE Administrative Secretary
(Type or Print) (Type or Print)


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DATE 7/2/2018 DISTRICT Sunsites - Pearce Fire District

OUTSTANDING WARRANTS

COCHISE COUNTY SPECIAL TAXING DISTRICTS

Sunsites – Pearce Fire

DISTRICT

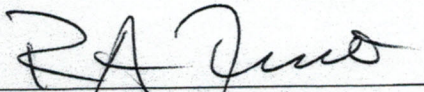
FISCAL YEAR ENDED JUNE 30, 2018

CHECK NO.	DATE	MADE PAYABLE TO	AMOUNT
1152	11/15/2016	Elizabeth Kelley	150.00
1153	11/15/2016	Coral Hackler	150.00
1158	11/15/2016	Richard Aurbach	45.70
1159	11/5/2016	Church of PhysioTheology	88.75
1154	11/16/2017	Air Methods	130.00
1373	6/29/2018	Clear Springs Utility	186.42
1374	6/29/2018	Voyager	2,357.18
1375	6/29/2018	Verizon Wireless	244.34
1376	6/29/2018	Southwest Gas	41.33
1377	6/29/2018	SSVEC	851.24
1378	6/29/2018	NAPA	120.83
1379	6/29/2018	C Enter, LLC	40.00
1380	6/29/2018	AT&T	152.85
1381	6/29/2018	Elias Auto II	918.50
1382	6/29/2018	Valley Telecom	375.33
1383	6/29/2018	City of Willcox	741.66
1384	6/29/2018	AZ Dept of Health	250.00
1385	6/29/2018	Chase Card Services	3,811.35
1386	6/29/2018	Physio Control	533.52
1387	6/29/2018	SPFD	47,783.29
		TOTAL	\$ 58,972.29

AUTHORIZED SIGNATURE:

Robert Fino

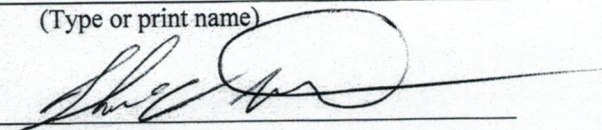
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Thomas Whiteman

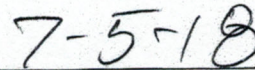
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Board Chair

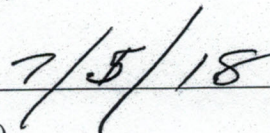
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Date)

Board Clerk

(Title)



Date)

RESERVE ACCOUNT

COCHISE COUNTY SPECIAL TAXING DISTRICTS ANNUAL BUDGET

Sunsites – Pearce Fire

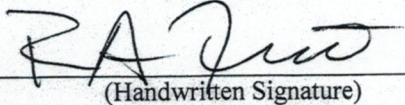
DISTRICT

	PROJECTED BUDGET	MODIFIED BUDGET	APPROVED FY 2018 & 2019 BUDGET
REVENUES			
Taxes:			
Real estate taxes	0		0
Unsecured personal property taxes	0		0
TOTAL TAXES	0		0
Miscellaneous Revenues:			
Projected carryover balance	21,771.00		21,771.00
Interest earnings	350.00		350.00
Transfers from other funds	5,000.00		5,000.00
TOTAL MISCELLANEOUS REVENUES	\$ 27,121.00	\$	\$ 27,121.00
TOTAL REVENUES	\$ 27,121.00	\$	\$ 27,121.00
EXPENDITURES			
Land	0		0
Buildings	0		0
Construction in progress	0		0
Improvements other than buildings	0		0
Motor vehicles	0		0
Machinery and equipment	0		0
Leasehold improvements	0		0
Other	0		0
TOTAL CAPITAL OUTLAY	\$ 0	\$	\$ 0

AUTHORIZED SIGNATURE:

Robert Fino

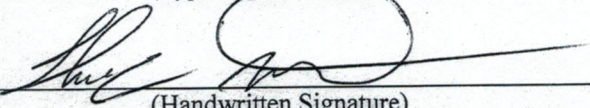
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Thomas Whiteman

(Type or print name)



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Board Chair

(Title)

7-5-18

(Date)

Board Clerk

(Title)

7/5/18

(Date)

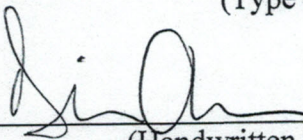
YEAR END SUMMARY REPORT

RESERVE ACCOUNT

(Submit to Elections/Special Districts Department no later than August 1)

1. **CASH BALANCE IN COCHISE COUNTY
TREASURERS OFFICE JUNE 30th** \$ 21,948.17
2. **LESS OUTSTANDING WARRANTS
(List attached)** \$ 0.00
3. **SUBTOTAL ACTUAL YEAR-END BALANCE** \$ 21,948.17
4. **APPROVED BUDGET** \$ 27,121.00
5. **SECONDARY ASSESSED VALUE
(If available)** \$ 0.00

PREPARED BY Diane Allen TITLE Administrative Secretary
(Type or Print) (Type or Print)


(Handwritten Signature)

DATE 7/2/2018 DISTRICT Sunsites - Pearce Fire District

**RESERVE FOR SUBSEQUENT YEAR'S EXPENDITURES
FIVE YEAR OR SEVEN YEAR PLAN**

Maintain safety and functionality of all buildings, property and equipment
owned by Sunsites – Pearce Fire District, purchase upgraded equipment
as needed and to provide matching funds for any Grants awarded.

SIGNED BY:

RA Jones

(Signature)

[Signature]

(Signature)

7/5/18

(Date)

Board Chair

(Title)

Board Clerk

(Title)

Sunsites - Pearce Fire District Governing Board Chair, Robert Fino, certifies that the District has not incurred any debt or liability in excess of taxes levied or to be collected and has not violated registered warrant requirements. The governing board formally adopted the following 2018/2019 Fiscal Year Budget and Projected 2019/2020 Fiscal Year Budget at a public meeting held on June 26, 2018.

	APPROVED FY 2018 - 2019 BUDGET	PROJECTED FY 2019 - 2020 BUDGET
<u>REVENUES</u>		
Taxes:		
Real estate taxes	404,209.00	418,356.00
Personal property taxes	0	0
County fire district assistance tax	81,000.00	83,835.00
TOTAL TAXES.....	\$ 485,209.00	\$ 502,191.00
Intergovernmental Revenues:		
Federal grants	700,000.00	724,500.00
State grants	150,000.00	155,250.00
State land		
Fees	0	0
Reimbursements	220,000.00	227,700.00
TOTAL INTERGOVERNMENTAL REVENUES \$	1,070,000.00	1,107,450.00
Charges For Services:		
Fire protection	10,000.00	10,350.00
Emergency medical (EMS)	180,000.00	186,300.00
User Fees	15,000.00	15,525.00
Other	1,000.00	1,035.00
TOTAL CHARGES FOR SERVICES.....	\$ 206,000.00	\$ 213,210.00
Miscellaneous Revenues:		
Projected carryover balance	0	0
Interest earnings	1,850.00	1,915.00
Rent	0	0
Contributions & donations	7,569.00	7,834.00
Proceeds from the sale of bonds	0	0
Other	16,600.00	17,181.00
TOTAL MISCELLANEOUS REVENUES	\$ 26,019.00	\$ 26,930.00
TOTAL REVENUES	\$ 1,787,228.00	\$ 1,849,781.00
<u>EXPENDITURES</u>		
Personal Services:		
Salaries and wages	501,500.00	519,052.00
Retirement contributions	57,562.00	59,577.00
Insurance	69,166.00	71,587.00
Employee benefits	45,000.00	46,575.00
Emergency Medical (EMS)		
Salaries and wages	0	0
Retirement contributions	0	0
Insurance	0	0
Employee benefits	0	0
TOTAL PERSONAL SERVICES	\$ 673,228.00	\$ 696,791.00

**APPROVED
FY 2018 - 2019
BUDGET**

**PROJECTED
FY 2019 - 2020
BUDGET**

EXPENDITURES(Continued)

Operations:

Purchased utilities	<u>21,500.00</u>	<u>22,253.00</u>
Fuel, oil, and lubricants	<u>20,000.00</u>	<u>20,700.00</u>
Repairs and maintenance	<u>50,000.00</u>	<u>51,750.00</u>
Supplies and materials	<u>5,000.00</u>	<u>5,175.00</u>
Small tools and minor equipment	<u>10,000.00</u>	<u>10,350.00</u>
Communications and dispatch	<u>14,900.00</u>	<u>15,421.00</u>
Engineering	<u>0</u>	<u>0</u>
Fire hydrant costs	<u>0</u>	<u>0</u>
Water testing	<u>0</u>	<u>0</u>
Fire protection	<u>3,500.00</u>	<u>3,622.00</u>
Miscellaneous	<u>0</u>	<u>0</u>
Other (itemize)	<u>13,000.00</u>	<u>13,455.00</u>
<u>Medical Supplies</u>		<u>—</u>

TOTAL OPERATIONS	\$ <u>137,900.00</u>	\$ <u>142,726.00</u>
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Other Services and Charges:

Administration	<u>7,500.00</u>	<u>7,762.00</u>
Professional services	<u>41,900.00</u>	<u>43,367.00</u>
Training	<u>13,750.00</u>	<u>14,231.00</u>
Travel	<u>0</u>	<u>0</u>
Insurance	<u>33,000.00</u>	<u>34,155.00</u>
Judgments and losses	<u>0</u>	<u>0</u>
Licenses and taxes	<u>4,000.00</u>	<u>4,140.00</u>
Public utility costs	<u>0</u>	<u>0</u>
Leases and rentals (equipment & housing)	<u>0</u>	<u>0</u>
Repairs and maintenance	<u>0</u>	<u>0</u>
Interest	<u>1,000.00</u>	<u>1,035.00</u>
Penalties and late fees	<u>0</u>	<u>0</u>
Fire protection	<u>6,000.00</u>	<u>6,210.00</u>
Transfers to other funds	<u>5,000.00</u>	<u>5,175.00</u>
Election reimbursements	<u>6,000.00</u>	<u>6,210.00</u>
Reimbursement for warrants	<u>250.00</u>	<u>259.00</u>
Reimbursement for County services.....	<u>5,700.00</u>	<u>5,900.00</u>
Miscellaneous	<u>1,000.00</u>	<u>1,035.00</u>
Other (itemize)		
<u>Grant Expense/Matching funds</u>	<u>850,000.00</u>	<u>879,750.00</u>
<u>Wildland/Non-Reimbursable</u>	<u>1,000.00</u>	<u>1,035.00</u>

TOTAL OTHER SERVICES AND CHARGES ...	\$ <u>976,100.00</u>	\$ <u>1,010,264.00</u>
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Capital Outlay:

Land	<u>0</u>	<u>0</u>
Buildings	<u>0</u>	<u>0</u>
Construction in progress	<u>0</u>	<u>0</u>
Improvements other than buildings	<u>0</u>	<u>0</u>
Motor vehicles	<u>0</u>	<u>0</u>
Machinery and equipment	<u>0</u>	<u>0</u>
Leasehold improvements	<u>0</u>	<u>0</u>
Other	<u>0</u>	<u>0</u>

TOTAL CAPITAL OUTLAY	\$ <u>0</u>	\$ <u>0</u>
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TOTAL EXPENDITURES	\$ <u>1,787,228.00</u>	\$ <u>1,849,781.00</u>
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AUTHORIZED SIGNATURE: RA Jumo

Robert Fino
(Type or print name)

Board Chair
(Title)

PUBLIC NOTICE

PLEASE TAKE NOTICE THAT the Governing Board of the Sunsites – Pearce Fire District, Pursuant to Section 38-431 and following, Arizona Revised Statutes, as amended, hereby gives notice that it will hold its regular meetings on the following dates, at the following time and places:

7/31/18; 8/28/18; 9/25/18; 10/30/18; 11/27/18; 12/26/18;

Date: 1/29/19; 2/26/19; 3/26/19; 4/30/19; 5/28/19; 6/25/19

Place: 105 Tracy Rd, Pearce AZ 85625

Time: 6 PM

Notices and Agendas of meetings will be posted at:

105 Tracy Rd, Pearce; 107 N Frontage Rd, Pearce

2097 N Arabian Lane, Cochise; 1036 E Eastland Rd, Cochise

WEBSITE: www.sunsitesfire.org

Copies of agendas for regular and special meetings and executive session may be obtained at:

105 Tracy Rd, Pearce AZ 85625

The respective agenda will be available to the public at such location not less than 24 hours prior to a meeting, unless the meeting covers an emergency as provided in ARS Section 38-431.02.

Executive sessions may be held by the Governing Board meeting as provided in ARS Section 38-431.03. Notice of executive sessions will also be posted at the posting place.

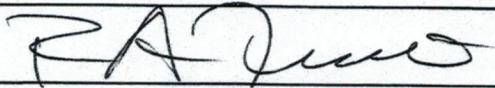
The Governing Board reserves the right to hold special meetings at times and places other than mentioned above. Notice of time and place of any special meeting will be posted at the posting place.

This notice shall be effective 7/01/2018, and shall terminate the date a superseding notice is filed with the Board of Supervisors and posted at the place of posting above mentioned.

Dated this 5th day of July, 2018.

Name of District: Sunsites – Pearce Fire District

By



Robert Fino, Board Chair

CERTIFICATE

The above and foregoing notice was filed for record in my office on the _____ day of _____, 20____.

By: _____

Arlethe Rios, Clerk of the Cochise County Board of Supervisors



SUNsites-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSITES-PEARCE FIRE DISTRICT,
AND NEIGHBORING COCHISE COUNTY

Mailing Address: PO Box 507, 105 TRACY ROAD PEARCE, AZ 85625

PHONE: (520) 826-3645 FAX: (520) 826-3586

ANNUAL BUDGET CERTIFICATE OF COMPLIANCE [A.R.S. § 48-805.02(d)]

The undersigned Board Chairman and Board Clerk of the Sunsites-Pearce Fire District hereby attest that the Sunsites-Pearce Fire District has not incurred any debt or liability in excess of taxes levied and to be collected and the money actually available an unencumbered in the District's general fund, except for those liabilities as prescribed in A.R.S. § 48-805(B)(2), A.R.S. § 48-806 and § 48-807; and that the District has complied with A.R.S. § 48-805.02(E).

DATED this 5th day of July, 2018.

SUNsites-PEARCE FIRE DISTRICT

Board Chair

ATTEST:

Board Clerk



SUNSITES-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSITES-PEARCE FIRE DISTRICT,
AND NEIGHBORING COCHISE COUNTY

Mailing Address: PO Box 507, 105 TRACY ROAD PEARCE, AZ 85625

PHONE: (520) 826-3645 FAX: (520) 826-3586

July 1, 2018

Cochise County Treasurer
Catherine Traywick
PO Box 1778
Bisbee, AZ 85603

RE: Authorized signatures for FYE 2019

Dear Ms. Traywick:

Please be advised that the personnel authorized to sign for the Sunsites-Pearce Fire District remains unchanged from the most recent signatures you have on file:

Authorized signers:

Robert Fino
Albert E. Koester
Thomas Whiteman
Ralph Score
Camme Carlson-Watkins
Joshua Steinberg

Sincerely,

Robert Fino
Board Chairperson

RECEIVED JUN 19 2018

AFFIDAVIT OF PUBLICATION

STATE OF ARIZONA)
:SS.
COUNTY OF COCHISE)

DocDoe Hicks being first
duly sworn, deposes and says: that (he) (she) is the Agent to the Publisher of
the ARIZONA RANGE NEWS newspaper printed and published one day a
week in the County of Cochise, State of Arizona, and of general circulation in the
city of Benson, County of Cochise, State of Arizona and elsewhere, and the
hereto attached

PUBLIC NOTICE

SUNSIDES-PEARCE FIRE DISTRICT
Proposed Budget FY 2018-2019

Maintenance & Operation Fund Revenue	Revenues	
al & Personal Property Taxes	\$404,209	
e District Assistance Tax	\$ 81,000	
arges for Service	\$426,000	
ellaneous Revenues	\$ 26,019	
ants	\$850,000	
al Maintenance & Operations Fund Revenue	1,787,228	
Maintenance & Operations Fund Expenses	Expenses	
ersonnel Services	\$673,228	
erations	\$137,900	
ner Services and Charges	\$976,100	
al Maintenance & Operations Fund Expenses	1,787,228	
TOTALS	REVENUES	EXPENSES
	\$1,787,228	\$1,787,228

PROPOSED BUDGET
FY 2018-2019

was printed and published correctly in the regular and entire issue of said
ARIZONA RANGE NEWS for 2 issues, that the first was made on the
6th day of June 2018 and the last publication thereof was made on the
13th day of June 2018 that said publication was made on each of the
following dates, to wit:

06/06/2018 06/13/2018

Request of

SUNSIDES-PEARCE FIRE DEPT

Arizona Range News

By

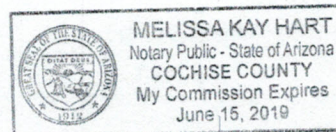
DocDoe Hicks

Subscribed and sworn to before me this 13th day of June 2018

Melissa Kay Hart

Notary public in and for the County of Cochise, State of Arizona

My Commission Expires: June 15, 2019



RECEIVED JUN 19
RECEIVED JUN 19 2018

AFFIDAVIT OF PUBLICATION

STATE OF ARIZONA)
:SS.
COUNTY OF COCHISE)

PUBLIC NOTICE

SUNSHINE-PEARCE FIRE DISTRICT Proposed Budget FY 2018-2019

Maintenance & Operation Fund Revenue	Revenues
Real & Personal Property Taxes	\$404,209
Fire District Assistance Tax	\$ 81,000
Charges for Service	\$426,000
Miscellaneous Revenues	\$ 26,019
Grants	\$850,000
Total Maintenance & Operations Fund Revenue	1,787,228
Maintenance & Operations Fund Expenses	Expenses
Personnel Services	\$673,228
Operations	\$137,900
Other Services and Charges	\$976,100
Total Maintenance & Operations Fund Expenses	1,787,228

TOTALS	REVENUES	EXPENSES
	\$1,787,228	\$1,787,228

Detailed information is available at the Sunshine-Pearce Fire District Office

Publish: June 06 and 13, 2018
Arizona Range News

Dede Hicks being first
duly sworn, deposes and says: that (he) (she) is the Agent to the Publisher of
the ARIZONA RANGE NEWS newspaper printed and published one day a
week in the County of Cochise, State of Arizona, and of general circulation in the
city of Benson, County of Cochise, State of Arizona and elsewhere, and the
hereto attached

PROPOSED BUDGET FY 2018-2019

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