



# SUNSTITES-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSTITES-PEARCE FIRE DISTRICT,  
AND NEIGHBORING COCHISE COUNTY

Mailing Address: PO Box 507, 105 TRACY ROAD PEARCE, AZ 85625

PHONE: (520) 826-3645 - FAX: (520) 826-3586

---

Sunsites-Pearce Fire District  
Regular Meeting  
June 16, 2026

1. **Call to Order** - The meeting was called to order at 6:00 p.m. by Board Chair Nancy Tucker.
2. **Roll Call**
  - A. **Attendance and Confirmation of Quorum** - Board Chair Nancy Tucker, Board Member Charles Reed, Board Member Robert Fino and Board Member Olivia Beemer. Board Chair Tucker acknowledged that a quorum was met.
  - B. **Board Members Absent** – Board Clerk James Meister was absent.
  - C. **Declarations of Conflicts of Interest** – No Board Member declared a conflict of interest.
  - D. **Staff in attendance** – Fire Chief Levi Garner and Admin Manager Diane Allen
3. **The Pledge of Allegiance** – Board Member Fino led the attendees in the Pledge of Allegiance.
4. **Recognition of Guests** – Community Members Jeana Simmons and Sue Wrigley gave brief introductions that led into their reason for attending.
5. **Consent Agenda**
  - A. **Acceptance of the April Bank Statements.**
  - B. **Acceptance of the May Bank Statements.**
  - C. **Approval of Minutes** –
    - i. **May 14, 2026 Special Meeting**
    - ii. **May 19, 2026 Budget Work Session**
    - iii. **May 19, 2026 Regular Meeting**Board Member Reed moved to approve the Consent Agenda. Board Member Beemer seconded the motion.  
Vote:  
In favor – Board Chair Nancy Tucker, Board Member Charles Reed, Board Member Robert Fino and Board Member Olivia Beemer.  
Opposed – none  
Motion carried

Sunsites-Pearce Fire District  
Regular Meeting  
June 16, 2026

**6. Call to Public** – Combined with Item 4 during their introductions.

**7. Financial Report**

**A Review, discuss and possible approval of the financials for May 2026.**

Following discussion, Board Member Reed moved to approve the financial report for May 2026 as presented. Board Member Fino seconded the motion.

Vote:

In favor – Board Chair Nancy Tucker, Board Member Charles Reed, Board Member Robert Fino and Board Member Olivia Beemer.

Opposed – none

Motion carried

**8. Fire Chief's Report** – The Fire Chief's Report was presented by Chief Levi Garner.

**9. Possible Executive Session: for Discussion and Consultation with Legal Counsel for Legal Advice regarding Notice of Claim in accordance with: ARS 38-431.03(A)(3) & (4).**

Board Member Reed moved to enter into Executive Session, Board Member Fino seconded the motion.

Vote:

In favor – Board Chair Nancy Tucker, Board Member Charles Reed, Board Member Robert Fino and Board Member Olivia Beemer.

Opposed – none

Motion carried

**Regular meeting was paused and room cleared at 6:25 p.m.**

**Room was opened and Regular meeting reconvened at 6:36 p.m.**

**10. Old Business –**

**A. Review, discuss and possible action regarding the Notice of Claim.** No action taken.

**B. Review, discuss and possible action regarding the Human Resource Job Description manual.** Following discussion, Board Member Reed moved to approve the Human Resource manual to include the 3 job descriptions as presented. Board Member Beemer seconded the motion.

Vote:

In favor – Board Chair Nancy Tucker, Board Member Charles Reed, Board Member Robert Fino and Board Member Olivia Beemer.

Opposed – none

Motion carried

**11. New Business**

- A. Review, discuss and possible action to notify the Cochise County Treasurer of expected end of year financial position.** Following discussion, Board Member Reed moved to notify the County Treasurer of end of year financial position. Board Member Beemer seconded the motion.

Vote:

In favor – Board Chair Nancy Tucker, Board Member Charles Reed, Board Member Robert Fino and Board Member Olivia Beemer.

Opposed – none

Motion carried

- B. Review, discuss and possible action to adopt the FY27 Budget.** Following discussion, Board Member Reed moved to adopt the FY27 Budget as presented. Board Member Beemer seconded the motion.

Vote:

In favor – Board Chair Nancy Tucker, Board Member Charles Reed, Board Member Robert Fino and Board Member Olivia Beemer.

Opposed – none

Motion carried

- C. Review, discuss and possible action to accept and engage Walker & Armstrong, LLP for the FY26 Audit.** Following discussion, Board Member Beemer moved to accept and engage Walker & Armstrong for the FY26 Audit. Board Member Reed seconded the motion.

Vote:

In favor – Board Chair Nancy Tucker, Board Member Charles Reed, Board Member Robert Fino and Board Member Olivia Beemer.

Opposed – none

Motion carried

- D. Review, discuss and possible action regarding options for apparatus fueling.** Following discussion, Board Member Reed moved to pursue an IGA with Pearce Elementary School for emergency fuel use. Board Member Fino seconded the motion.

Vote:

In favor – Board Chair Nancy Tucker, Board Member Charles Reed, Board Member Robert Fino and Board Member Olivia Beemer.

Opposed – none

Motion carried

Sunsites-Pearce Fire District  
Regular Meeting  
June 16, 2026

**E. Review, discuss and possible action to accept the Legacy Foundation Grant.**

Following discussion, Board Member Beemer moved to accept the 100% funded Legacy Foundation Grant for \$1,426 for the purchase of a piercing nozzle. Board Member Fino seconded the motion.

Vote:

In favor – Board Chair Nancy Tucker, Board Member Charles Reed, Board Member Robert Fino and Board Member Olivia Beemer.

Opposed – none

Motion carried

**12. Announcements and updates from the Board Chair.** Board Chair Tucker gave updates on the following.

- **Online AFDA updates**
- **Agenda changes**
- **Timing of Board Pkts**
- **Board Shirts**
- **Elections**
- **AFDA training**

**13. Requests from board members for future agenda items. –**

**A.** Due to AFDA conference, Regular Meeting moved to July 10<sup>th</sup> at 10 a.m.

**B.** Proposal from Simmons/Wrigley

**14. Adjournment.** - Board Member Beemer moved to adjourn the meeting at 8:00 p.m.

Board Member Reed seconded the motion.

Vote:

In favor – Board Chair Nancy Tucker, Board Member Charles Reed, Board Member Robert Fino and Board Member Olivia Beemer.

Opposed – none

Motion carried

Respectfully submitted,  
Diane Allen