



# SUNSTITES-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSTITES-PEARCE FIRE DISTRICT,  
AND NEIGHBORING COCHISE COUNTY

Mailing Address: PO Box 507, 105 TRACY ROAD, PEARCE, AZ 85625

PHONE: (520) 826-3645 - FAX: (520) 826-3586

## Sunsites-Pearce Fire District Regular Meeting Minutes January 20, 2026

1. **Call to Order** - The meeting was called to order at 6:01 p.m. by Board Chair Laurin Richey.
2. **Roll Call**
  - A. **Attendance and Confirmation of Quorum** - Board Chair Laurin Richey, Board Clerk Lillian Reed, Board Member Camme Carlson-Watkins, and Board Member Charlie Reed were present. Board Member Nancy Tucker attended via Zoom. Board Chair Richey acknowledged that a quorum was met.
  - B. **Board Members Absent** – No Board Member was absent.
  - C. **Declarations of Conflicts of Interest** – No Board Member declared a conflict of interest.
3. **The Pledge of Allegiance** – Chief Garner led the attendees in the Pledge of Allegiance.
4. **Recognition of Guests** – There were no guests present.
5. **Consent Agenda**
  - A. **Acceptance of the December Bank Statements.**
  - B. **Approval of Minutes** –
    - i. **December 16, 2025, Regular Meeting**
    - ii. **January 6, 2026, Special Meeting**A correction regarding Minutes of January 6, 2026, Special Meeting, where it is stated that Item 5.c. (Action regarding Policy 303.3.9) was approved, however, should be corrected to state it was tabled.

Following further discussion, Board Member Carlson-Watkins moved to approve the consent agenda which is comprised of the December Bank Statements and Minutes from December 16, 2025, Regular Meeting and January 6, 2026, Special Meeting with the correction as noted. Board Member C. Reed seconded the motion.



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## 5. Consent Agenda (continued)

Vote:

In favor – Board Chair Laurin Richey, Board Clerk Lillian Reed, Board Member Camme Carlson-Watkins, Board Member Nancy Tucker, and Board Member Charlie Reed

Opposed – none

Motion carried

## 6. Call to Public – None

## 7. Financial Report

### A. Review, discuss, and possible approval of the financials for December 2025.

Following discussion, Board Member C. Reed moved to approve the financial report for December 2025. Board Member Carlson-Watkins seconded the motion.

Vote:

In favor – Board Chair Laurin Richey, Board Clerk Lillian Reed, Board Member Camme Carlson-Watkins, Board Member Nancy Tucker and Board Member Charlie Reed.

Opposed – none

Motion carried

## 8. Fire Chief's Report – The Fire Chief's Report was presented by Chief Levi Garner.

## 9. Old Business

### A. Review, discuss, and possible action to approve quotes for 2024 AFG Grant.

Following discussion, Board Member C. Reed moved to approve quote from Curtis. Board Member Carlson-Watkins seconded the motion.

Vote:

In favor – Board Chair Laurin Richey, Board Clerk Lillian Reed, Board Member Camme Carlson-Watkins, Board Member Nancy Tucker and Board Member Charlie Reed.

Opposed – none

Motion carried

### B. Review, discuss, and possible action regarding Policy 303.3.9.

Following discussion, Board Member Carlson-Watkins moved to table Policy 303.3.9 until the next regular board meeting. Board Member Tucker seconded the motion.



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## 9. B. (Continued)

Vote:

In favor – Board Chair Laurin Richey, Board Clerk Lillian Reed, Board Member Camme Carlson-Watkins, Board Member Nancy Tucker and Board Member Charlie Reed.

Opposed – none

Motion carried

**\*\* Board Member Tucker offered a motion to move and address Agenda Items 11. B., 11. C. and 11. D. to this point of the meeting. Board Member C. Reed seconded the motion.**

*Vote: In favor – Board Chair Laurin Richey, Board Clerk Lillian Reed, Board Member Camme Carlson-Watkins, Board Member Nancy Tucker and Board Member Charlie Reed.*

*Opposed – none*

*Motion carried*

11.B. Review and discuss the AFDA conference, attended by Board Members C. Reed and N. Tucker.

11.C. Review, discuss and possible action regarding the need for Board Articles and Bylaws.

11.D. Review, discuss and possible action regarding Policy 303.3 – Classification/Job Description Plan.

**Motion** by Board Member Tucker to collectively Table Agenda Items 11. B., 11. C. and 11. D. until the following Regular Board Meeting. Motion was seconded by Board Member Carlson-Watkins.

*Vote: In favor – Board Chair Laurin Richey, Board Clerk Lillian Reed, Board Member Camme Carlson-Watkins, Board Member Nancy Tucker and Board Member Charlie Reed.*

*Opposed – none*

*Motion carried*



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**10. Executive Session: for Discussion and Consultation with Legal Counsel for legal advice pursuant to ARS 38-431.03(A)(3) & (4).** Board Member C. Reed moved to recess the Public Meeting and enter into Executive Session. Board Member Tucker seconded the motion.

Vote:

In favor – Board Chair Laurin Richey, Board Clerk Lillian Reed, Board Member Camme Carlson-Watkins, Board Member Nancy Tucker and Board Member Charlie Reed.

Opposed – none

Motion carried

**Regular Meeting recessed at 6:37 pm, the room was cleared.**

**Executive Session convened at 6:37 pm and ended at 7:02 pm.**

**Regular Meeting reconvened at 7:02 pm.**

**11. New Business –**

**A. Review, discuss and possible action regarding direction to Attorney.** Board Member Tucker moved to have Legal Counsel proceed as was recommended in Executive Session. Board Member C. Reed seconded the motion.

Vote:

In favor – Board Chair Laurin Richey, Board Clerk Lillian Reed, Board Member Camme Carlson-Watkins, Board Member Nancy Tucker and Board Member Charlie Reed.

Opposed – none

Motion carried

**B. Review and discuss the AFDA conference, attended by Board Members C. Reed and N. Tucker.** This item was addressed earlier in the meeting.

**C. Review, discuss and possible action regarding the need for Board Articles and Bylaws.** This item was addressed earlier in the meeting.

**D. Review, discuss and possible action regarding Policy 303.3 – Classification/Job Description Plan.** This item was addressed earlier in the meeting.



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- E. Review, discuss and possible action to accept the 100 Club Grant.** Following discussion, Board Member C. Reed moved to accept the award of \$11,384 from the 100 Club Grant. Board Member Tucker seconded the motion.

Vote:

In favor – Board Chair Laurin Richey, Board Clerk Lillian Reed, Board Member Camme Carlson-Watkins, Board Member Nancy Tucker and Board Member Charlie Reed.

Opposed – none

Motion carried

**12. Requests from board members for future agenda items.**

*Tabled items from tonight's meeting:*

- 11. B. **Review and discuss the AFDA conference, attended by Board Members C. Reed and N. Tucker.**
- 11. C. **Review, discuss and possible action regarding the need for Board Articles and Bylaws.**
- 11. D. **Review, discuss and possible action regarding Policy 303.3 – Classification/Job Description Plan.**

- 13. Adjournment.** - Board Member C. Reed moved to adjourn the meeting at 7:10 p.m. Board Member Tucker seconded the motion.

Vote:

In favor – Board Chair Laurin Richey, Board Clerk Lillian Reed, Board Member Nancy Tucker and Board Member Charlie Reed.

Opposed – none

Motion carried

Respectfully submitted,  
Board Clerk Lillian Reed