



SUNSTITES-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSTITES-PEARCE FIRE DISTRICT,
AND NEIGHBORING COCHISE COUNTY

Mailing Address: PO Box 507, 105 TRACY ROAD PEARCE, AZ 85625

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Sunsites-Pearce Fire District
Regular Meeting
November 18, 2025

1. **Call to Order** - The meeting was called to order at 6:00 p.m. by Board Chair Laurin Richey.
2. **Roll Call**
 - A. **Attendance and Confirmation of Quorum** - Board Chair Laurin Richey, Board Clerk Lillian Reed and Board Member Nancy Tucker were present. Board Chair Richey acknowledged that a quorum was met.
 - B. **Board Members Absent** –Board Member Camme Carlson-Watkins was absent.
 - C. **Declarations of Conflicts of Interest** – No Board Member declared a conflict of interest.
3. **The Pledge of Allegiance** – Chief Garner led the attendees in the Pledge of Allegiance.

***Board Chair Richey requested that Item 11-D and Item 12 be moved and handled at this point in the meeting.*

Installation of new Board Member. After discussing Mr. Charlie Reed's letter of interest, Board Member Tucker moved to appoint Mr. C. Reed to the Board. Board Clerk Reed seconded the motion.

Vote:

In favor – Board Chair Laurin Richey, Board Clerk Lillian Reed and Board Member Nancy Tucker.

Opposed – none

Motion carried

Board Chair Richey administered the Oath of Office to Mr. Charlie Reed. He signed his Oath, and it was notarized and Mr. Reed took his seat on the Board.

4. **Recognition of Guests - None**

5. Consent Agenda

A. Acceptance of the October Bank Statements.

B. Approval of Minutes –

- i. October 21, 2025 Regular Meeting**
- ii. October 22, 2025 Special Meeting**
- iii. November 1, 2025 Special Meeting**
- iv. November 5, 2025 Special Meeting**
- v. November 7, 2025 Special Meeting**

Following discussion, Board Clerk Reed moved to approve the consent agenda which is comprised of the October Bank Statements and Minutes from the October 21, 2025 Regular Meeting and the Special Meetings on October 22nd, November 1st and 5th, and tabled the approval of the November 7th Special Meeting minutes until December. Board Member Tucker seconded the motion.

Vote:

In favor – Board Chair Laurin Richey, Board Clerk Lillian Reed and Board Member Nancy Tucker. Board Member Charlie Reed Abstained.

Opposed – none

Motion carried

6. Call to Public – None

7. Financial Report

A Review, discuss, and possible approval of the financials for October 2025.

Following discussion, Board Member C. Reed moved to approve the financial report for October 2025. Board Member Tucker seconded the motion.

Vote:

In favor – Board Chair Laurin Richey, Board Clerk Lillian Reed, Board Member Nancy Tucker and Board Member Charlie Reed.

Opposed – none

Motion carried

8. Fire Chief's Report – The Fire Chief's Report was presented by Chief Levi Garner.

9. FY25 Audit presentation by Ms. Lisa Parke with Walker & Armstrong. Ms. Lisa Parke presented the Audit, discussing the financial state of the District and explained her findings.

- 10. Possible Executive Session: Vote to enter into Executive Session pursuant to ARS 38-431.03(A)(1) for discussion of Chief Garner's job performance.** Board Clerk Reed moved to enter into Executive Session. Board Member Tucker seconded the motion.

Vote:

In favor – Board Chair Laurin Richey, Board Clerk Lillian Reed, Board Member Nancy Tucker and Board Member Charlie Reed.

Opposed – none

Motion carried

*Regular Meeting paused at 7:05 pm and room cleared
Room opened and Regular Meeting resumed at 7:31 pm*

11. New Business –

- A. Review, discuss and possible action to accept the FY25 Audit.** Following discussion, Board Clerk Reed moved to accept the FY25 Audit as presented. Board Member Tucker seconded the motion.

Vote:

In favor – Board Chair Laurin Richey, Board Clerk Lillian Reed, Board Member Nancy Tucker and Board Member Charlie Reed.

Opposed – none

Motion carried

- B. Review, discuss and possible action to accept the AFG Grant.** Following discussion, Board Member C. Reed moved to accept the AFG Grant for \$72,390.47 for the purchase of hose and nozzle equipment with matching SPFD funds of \$3,619.53. Board Clerk Reed seconded the motion.

Vote:

In favor – Board Chair Laurin Richey, Board Clerk Lillian Reed, Board Member Nancy Tucker and Board Member Charlie Reed.

Opposed – none

Motion carried

- C. Review, discuss and possible action to approve policy 311.2 – Fingerprinting/Criminal History Review.** Following discussion, Board Clerk Reed moved to approve policy 311.2. Board Member Tucker seconded the motion.

Vote:

In favor – Board Chair Laurin Richey, Board Clerk Lillian Reed, Board Member Nancy Tucker and Board Member Charlie Reed.

Opposed – none

Motion carried

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D. Review, discuss and possible action regarding the vacant board position. This item was moved and discussed before Item 4.

E. Review, discuss and possible action regarding Fire Chief Garner's job performance. Following discussion, Board Clerk Reed moved to declare another Executive Session pursuant to ARS 38-431.03(A)(1) for Thursday, November 20th at 5 pm and a Special Meeting for Monday, November 24th at 5 pm. Board Member C. Reed seconded the motion.

Vote:

In favor – Board Chair Laurin Richey, Board Clerk Lillian Reed, Board Member Nancy Tucker and Board Member Charlie Reed.

Opposed – none

Motion carried

12. Possible installation of newly appointed Board Member. This item was moved and took place with Item 11-D (before Item 4).

13. Requests from board members for future agenda items. – None

14. Adjournment. - Board Member Tucker moved to adjourn the meeting at 7:46 p.m. Board Clerk Reed seconded the motion.

Vote:

In favor – Board Chair Laurin Richey, Board Clerk Lillian Reed, Board Member Nancy Tucker and Board Member Charlie Reed.

Opposed – none

Motion carried

Respectfully submitted,
Diane Allen