



SUNSTITES-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSTITES-PEARCE FIRE DISTRICT,
AND NEIGHBORING COCHISE COUNTY

Mailing Address: PO Box 507, 105 TRACY ROAD PEARCE, AZ 85625

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Sunsites-Pearce Fire District Regular Meeting October 21, 2025

1. **Call to Order** - The meeting was called to order at 6:00 p.m. by Board Chair Laurin Richey.
2. **Roll Call**
 - A. **Attendance and Confirmation of Quorum** - Board Chair Laurin Richey, Board Clerk Lillian Reed, Board Member Camme Carlson-Watkins and Board Member Nancy Tucker were present. Board Chair Richey acknowledged that a quorum was met.
 - B. **Board Members Absent** –No Board Member was absent.
 - C. **Declarations of Conflicts of Interest** – No Board Member declared a conflict of interest.
3. **The Pledge of Allegiance** – Chief Garner led the attendees in the Pledge of Allegiance.
4. **Recognition of Guests** – Community member Mr. Charlie Reed
5. **Consent Agenda**
 - A. **Acceptance of the September Bank Statements.**
 - B. **Approval of Minutes** –
 - i. **September 16, 2025 Regular Meeting**

Following discussion, Board Clerk Reed moved to approve the consent agenda which is comprised of the Setpember Bank Statements and Minutes from the September 16, 2025 Regular Meeting. Board Member Tucker seconded the motion.

Vote:
In favor –Board Chair Laurin Richey, Board Clerk Lillian Reed, Board Member Camme Carlson-Watkins and Board Member Nancy Tucker
Opposed – none
Motion carried
6. **Call to Public** – Mr. Reed addressed the Windsong brush pile and Chief Garner stated we are working with the owners to get it burned in the near future.

7. Financial Report

A Review, discuss, and possible approval of the financials for September 2025.

Following discussion, Board Member Carlson-Watkins moved to approve the financial report for September 2025. Board Member Tucker seconded the motion.

Vote:

In favor – Board Chair Laurin Richey, Board Clerk Lillian Reed, Board Member Camme Carlson-Watkins and Board Member Nancy Tucker

Opposed – none

Motion carried

B Review and discuss FY26 1st Qtr financials. This was a discussion item only, no action taken.

8. Fire Chief's Report – The Fire Chief's Report was presented by Chief Levi Garner.

9. Possible Executive Session: Vote to enter into Executive Session pursuant to ARS 38-431.03(A)(1) for discussion of Chief Garner's job performance. Following discussion, Board Clerk Reed moved to table the item until they are ready. Board Member Carlson-Watkins seconded the motion.

Vote:

In favor – Board Chair Laurin Richey, Board Clerk Lillian Reed, Board Member Camme Carlson-Watkins and Board Member Nancy Tucker

Opposed – none

Motion carried

10. New Business –

A. Review, discuss and possible action to accept the AFG Grant. Following discussion, Board Clerk Reed moved to table the item until the November meeting. Board Member Carlson-Watkins seconded the motion.

Vote:

In favor – Board Chair Laurin Richey, Board Clerk Lillian Reed, Board Member Camme Carlson-Watkins and Board Member Nancy Tucker

Opposed – none

Motion carried

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B. Review, discuss and possible action regarding the Ad Hoc Policy Committee.

Following discussion, Board Clerk Reed moved to change the appointments to the committee to herself and Board Chair Richey for the initial policy review.

Board Chair Richey seconded the motion.

Vote:

In favor – Board Chair Laurin Richey, Board Clerk Lillian Reed, Board Member Camme Carlson-Watkins and Board Member Nancy Tucker

Opposed – none

Motion carried

C. Review, discuss and possible action regarding the reorganization of our original policies.

Following discussion, Board Clerk Reed moved to use and revamp our original policies, using the new ones as reference if needed. Board Member Carlson-Watkins seconded the motion.

Board Member Carlson-Watkins seconded the motion.

Vote:

In favor – Board Chair Laurin Richey, Board Clerk Lillian Reed, Board Member Camme Carlson-Watkins and Board Member Nancy Tucker

Opposed – none

Motion carried

D. Review, discuss and possible action regarding online access to policies for both staff and board members.

Following discussion, Board Clerk Reed moved to utilize the Target Solutions (Vector Scheduling) platform for both staff and board to access the policies online. Board Member Carlson-Watkins seconded the motion.

Board Member Carlson-Watkins seconded the motion.

Vote:

In favor – Board Chair Laurin Richey, Board Clerk Lillian Reed, Board Member Camme Carlson-Watkins and Board Member Nancy Tucker

Opposed – none

Motion carried

11. Requests from board members for future agenda items. –

A. Appoint Mr. Charlie Reed to the Board.

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12. Adjournment. - Board Clerk Reed moved to adjourn the meeting at 7:09 p.m. Board Member Tucker seconded the motion.

Vote:

In favor – Board Chair Laurin Richey, Board Clerk Lillian Reed, Board Member Camme Carlson-Watkins and Board Member Nancy Tucker

Opposed – none

Motion carried

Respectfully submitted,
Diane Allen

DRAFT