



# SUNSTITES-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSTITES-PEARCE FIRE DISTRICT,  
AND NEIGHBORING COCHISE COUNTY

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Sunsites-Pearce Fire District  
Regular Meeting  
April 16, 2024

1. **Call to Order** - The meeting was called to order at 6:22 p.m. by Board Chair Laurin Richey.
2. **Roll Call**
  - A. **Attendance and Confirmation of Quorum** - Board Chair Laurin Richey, Board Clerk Joan Carlson, Board Member Lillian Reed, Board Member Camme Carlson-Watkins and Board Member John Holt were present. Board Chair Richey acknowledged that a quorum was met.
  - B. **Board Members Absent** –No Board Member was absent.
  - C. **Declarations of Conflicts of Interest** – No Board Member declared a conflict of interest.
3. **The Pledge of Allegiance** – Fire Chief Garner led the attendees in the Pledge of Allegiance.
4. **Recognition of Guests** –None present.
5. **Consent Agenda**
  - A. **Acceptance of the March Bank Statements.**
  - B. **Approval of Minutes** –
    - i. **March 19, 2024 Regular Meeting**

Following discussion, Board Member Holt moved to approve the consent agenda which is comprised of the March Bank Statements and Minutes from the March 19, 2024 Regular Meeting. Board Clerk Carlson seconded the motion.

Vote:  
In favor –Board Chair Laurin Richey, Board Clerk Joan Carlson, Board Member Lillian Reed, Board Member Camme Carlson-Watkins and Board Member John Holt  
Opposed – none  
Motion carried
6. **Call to Public** – None

**7. Financial Report**

**A Review, discuss, and possible approval of the financials for March 2024.**

Following discussion, Board Clerk Carlson moved to approve the financial report for March 2024. Board Member Holt seconded the motion.

Vote:

In favor – Board Chair Laurin Richey, Board Clerk Joan Carlson, Board Member Lillian Reed, Board Member Camme Carlson-Watkins and Board Member John Holt

Opposed – none

Motion carried

**8. Fire Chief's Report** – The Fire Chief's Report was presented by Chief Levi Garner.

**9. Old Business**

**A. Review and discuss the April Fundraiser.** Progress report given and times to arrive to help set up were addressed.

**10. New Business –**

**A. Review, discuss and possible action to Call for an Election for 2 Board Members for the November election.** Following discussion, Board Member Reed moved to Call for an Election in November for 2 Board Members. Board Member Carlson-Watkins seconded the motion.

Vote:

In favor – Board Chair Laurin Richey, Board Clerk Joan Carlson, Board Member Lillian Reed, Board Member Camme Carlson-Watkins and Board Member John Holt

Opposed – none

Motion carried

**B. Review, discuss and possible action to sign the Special District IGA with the Cochise Country Elections department.** Following discussion, Board Member Carlson-Watkins moved to sign and enter into the IGA with the Cochise County Elections department. Board Member Reed seconded the motion.

Vote:

In favor – Board Chair Laurin Richey, Board Clerk Joan Carlson, Board Member Lillian Reed, Board Member Camme Carlson-Watkins and Board Member John Holt

Opposed – none

Motion carried

- C. Review, discuss and possible action to accept the West Central Initiative Grant for \$12,000.** Following discussion, Board Member Carlson-Watkins moved to accept the \$12,000, 100% funded West Central Initiative Grant for station improvements. Board Clerk Carlson seconded the motion.

Vote:

In favor – Board Chair Laurin Richey, Board Clerk Joan Carlson, Board Member Lillian Reed, Board Member Camme Carlson-Watkins and Board Member John Holt  
Opposed – none  
Motion carried

- D. Review, discuss and possible action to accept the Last Call Foundation Grant for \$11,613.** Following discussion, Board Member Reed moved to accept the \$11,613, 100% funded Last Call Foundation Grant for gym equipment plus up to an additional \$200 from the General Fund for quote increase. Board Member Carlson-Watkins seconded the motion.

Vote:

In favor – Board Chair Laurin Richey, Board Clerk Joan Carlson, Board Member Lillian Reed, Board Member Camme Carlson-Watkins and Board Member John Holt  
Opposed – none  
Motion carried

- E. Review, discuss and possible action regarding the reserve for the Cargo Trailer.** Following discussion, Board Member Reed moved to adjust the previously set reserve amount of \$5500 down to \$3800 for the Cargo Trailer. Board Member Carlson-Watkins seconded the motion.

Vote:

In favor – Board Chair Laurin Richey, Board Clerk Joan Carlson, Board Member Lillian Reed, Board Member Camme Carlson-Watkins and Board Member John Holt  
Opposed – none  
Motion carried

- F. Review, discuss and possible action regarding the reserve for the UTV Trailer.** Following discussion, Board Clerk Carlson moved to adjust the previously set reserve amount of \$4000 down to \$1400 for the UTV Trailer. Board Member Holt seconded the motion.

Vote:

In favor – Board Chair Laurin Richey, Board Clerk Joan Carlson, Board Member Lillian Reed, Board Member Camme Carlson-Watkins and Board Member John Holt  
Opposed – none  
Motion carried

**G. Review, discuss and possible action regarding the purchase of a new trailer.**

Following discussion, Board Member Carlson-Watkins moved to trade in the Cargo and UTV trailers for the purchase of a new Haulmark, Tandem Axel, 7x16 enclosed trailer for the purchase price of \$4,238.21 after trade ins. Board Member Reed seconded the motion.

Vote:

In favor – Board Chair Laurin Richey, Board Clerk Joan Carlson, Board Member Lillian Reed, Board Member Camme Carlson-Watkins and Board Member John Holt

Opposed – none

Motion carried

**11. Requests from board members for future agenda items. –**

**A. Tentative Budget approval**

**B. Fundraiser recap**

**12. Adjournment.** - Board Member Holt moved to adjourn the meeting at 6:56 p.m. Board Member Carlson-Watkins seconded the motion.

Vote:

In favor – Board Chair Laurin Richey, Board Clerk Joan Carlson, Board Member Lillian Reed, Board Member Camme Carlson-Watkins and Board Member John Holt

Opposed – none

Motion carried

Respectfully submitted,  
Diane Allen