



SUNSTITES-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSTITES-PEARCE FIRE DISTRICT,
AND NEIGHBORING COCHISE COUNTY

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Sunsites-Pearce Fire District
Regular Meeting
June 20, 2023

1. **Call to Order** - The meeting was called to order at 6:15 p.m. by Board Chair Laurin Richey.
2. **Roll Call**
 - A. **Attendance and Confirmation of Quorum** - Board Chair Laurin Richey, Board Clerk Lillian Reed, Board Member Joan Carlson, Board Member Camme Carlson-Watkins and Board Member John Holt were present. Board Chair Richey acknowledged that a quorum was met.
 - B. **Board Members Absent** –No Board Member was absent.
 - C. **Declarations of Conflicts of Interest** – No Board Member declared a conflict of interest.
3. **The Pledge of Allegiance** – Fire Chief Garner led the attendees in the Pledge of Allegiance.
4. **Recognition of Guests** –None present.
5. **Consent Agenda**
 - A. **Acceptance of the May Bank Statements.**
 - B. **Approval of Minutes** –
 - i. **May 23, 2023 Budget Work Shop**
 - ii. **May 23, 2023 Regular Meeting**Following discussion, Board Member Carlson-Watkins moved to approve the consent agenda which is comprised of the May Bank Statements and Minutes from the May 23, 2023 Budget Work Shop and Regular Meeting. Board Member Carlson seconded the motion.

Vote:
In favor – Board Chair Laurin Richey, Board Clerk Lillian Reed, Board Member Camme Carlson-Watkins, Board Member Joan Carlson and Board Member John Holt.
Opposed – none
Motion carried

6. Call to Public – None

7. Financial Report

A. Review, discuss, and possible approval of the financials for May 2023.

Following discussion, Board Member Carlson-Watkins moved to approve the financial report for May 2023. Board Clerk Reed seconded the motion.

Vote:

In favor – Board Chair Laurin Richey, Board Clerk Lillian Reed, Board Member Camme Carlson-Watkins, Board Member Joan Carlson and Board Member John Holt.

Opposed – none

Motion carried

8. Fire Chief's Report – The Fire Chief's Report was presented by Chief Levi Garner.

9. Old Business

A. Review, discuss and possible action regarding the purchase of C30 replacement.

Following discussion, Board Member Carlson-Watkins moved to proceed with the agreement with First Government Leasing to replace C30 with a 2023 Ram Truck. -Board Member Holt seconded the motion.

Vote:

In favor – Board Chair Laurin Richey, Board Clerk Lillian Reed, Board Member Camme Carlson-Watkins, Board Member Joan Carlson and Board Member John Holt.

Opposed – none

Motion carried

10. New Business

A. Review, discuss and possible action to approve the FY24 Budget.

Following discussion, Board Member Holt moved to approve the FY24 Budget. Board Member Carlson seconded the motion.

Vote:

In favor – Board Chair Laurin Richey, Board Clerk Lillian Reed, Board Member Camme Carlson-Watkins, Board Member Joan Carlson and Board Member John Holt.

Opposed – none

Motion carried

B. Review, discuss and possible action regarding putting up “Today’s Fire Danger” signs.

Following discussion, Board Clerk Reed moved to table the agenda item until the Chief can explore sign options and placement options. Board Member Holt seconded the motion.

Vote:

In favor – Board Chair Laurin Richey, Board Clerk Lillian Reed, Board Member Camme Carlson-Watkins, Board Member Joan Carlson and Board Member John Holt.

Opposed – none

Motion carried

C. Review, discuss and possible action to accept the engagement letter with Walker & Armstrong for the FY23 Audit.

Following discussion, Board Member Holt moved to accept the engagement letter for the FY23 Audit. Board Member Carlson seconded the motion.

Vote:

In favor – Board Chair Laurin Richey, Board Clerk Lillian Reed, Board Member Camme Carlson-Watkins, Board Member Joan Carlson and Board Member John Holt.

Opposed – none

Motion carried

D. Review, discuss and possible action to approve the following new policies.

i. 307.13 – Driving policy

Following discussion, Board Clerk Reed moved to approve 307.13 – Driving policy as written. Board Member Holt seconded the motion.

Vote:

In favor – Board Chair Laurin Richey, Board Clerk Lillian Reed, Board Member Camme Carlson-Watkins, Board Member Joan Carlson and Board Member John Holt.

Opposed – none

Motion carried

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ii. **308.2 – Vehicle Damage policy**

Following discussion, Board Member Holt moved to approve 30.2 – Vehicle Damage policy as written. Board Member Carlson seconded the motion.

Vote:

In favor – Board Chair Laurin Richey, Board Clerk Lillian Reed, Board Member Camme Carlson-Watkins, Board Member Joan Carlson and Board Member John Holt.

Opposed – none

Motion carried

E. **Review, discuss and possible action regarding ideas for this year’s fundraiser.**

Following discussion, Board Clerk Reed moved to table this item until next meeting. Board Member Carlson seconded the motion.

Vote:

In favor – Board Chair Laurin Richey, Board Clerk Lillian Reed, Board Member Camme Carlson-Watkins, Board Member Joan Carlson and Board Member John Holt.

Opposed – none

Motion carried

11. Requests from board members for future agenda items. None

12. Adjournment. - Board Member Holt moved to adjourn the meeting at 7:04 p.m. Board Member Carlson seconded the motion.

Vote:

In favor – Board Chair Laurin Richey, Board Clerk Lillian Reed, Board Member Camme Carlson-Watkins, Board Member Joan Carlson and Board Member John Holt.

Opposed – none

Motion carried

Respectfully submitted,
Diane Allen