



SUNSTITES-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSTITES-PEARCE FIRE DISTRICT,
AND NEIGHBORING COCHISE COUNTY

Mailing Address: PO Box 507, 105 TRACY ROAD PEARCE, AZ 85625

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Sunsites-Pearce Fire District
Regular Meeting
April 18, 2023

1. **Call to Order** - The meeting was called to order at 6:30 p.m. by Board Chair Laurin Richey.
2. **Roll Call**
 - A. **Attendance and Confirmation of Quorum** - Board Chair Laurin Richey, Board Clerk Lillian Reed, Board Member Joan Carlson and Board Member John Holt were present. Board Chair Richey acknowledged that a quorum was met.
 - B. **Board Members Absent** – Board Member Camme Carlson-Watkins was absent.
 - C. **Declarations of Conflicts of Interest** – No Board Member declared a conflict of interest.
3. **The Pledge of Allegiance** – Fire Chief Garner led the attendees in the Pledge of Allegiance.
4. **Recognition of Guests** – Community Member Joan Brown was present as well as David and Dylan Sanders (by telephone).
5. **Consent Agenda**
 - A. **Acceptance of the March Bank Statements.**

Following discussion, Board Member Carlson moved to approve the March Bank Statements, Board Clerk Reed seconded the motion.

Vote:
In favor – Board Chair Laurin Richey, Board Clerk Lillian Reed, Board Member Holt and Board Member Joan Carlson.
Opposed – none
Motion carried
 - B. **Approval of Minutes** –
 - i. **March 21, 2023 Regular Meeting**

Following discussion, Board Member Holt moved to have the Minutes from the March 21, 2023 Regular Meeting, Section 10, item B reflect the roof replacement, not repair. Board Member Carlson seconded the motion.

Sunsites-Pearce Fire District
Regular Meeting
April 18, 2023

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In favor – Board Chair Laurin Richey, Board Clerk Lillian Reed, Board Member Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

6. Call to Public – David and Dylan Sanders addressed the Board regarding their surplus ambulance purchase.

7. Special Presentation by Joan Brown of the Sunsites Community Center. Ms. Joan Brown expressed her pleasure with the Chief and the hard work the Fire District puts into the Community. She presented Chief Garner with a donation in the amount of \$3,549.25, which was raised from the March Wednesday Dinners at the Community Center to go towards our roof replacement.

8. Financial Report

A Review, discuss, and possible approval of the financials for March 2023.

Following discussion, Board Member Holt moved to approve the financial report for March 2023. Board Member Carlson seconded the motion.

Vote:

In favor – Board Chair Laurin Richey, Board Clerk Lillian Reed, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

9. Fire Chief's Report – The Fire Chief's Report was presented by Chief Levi Garner.

10. Old Business

A. Review, discuss and possible action to approve amendments to Policy 304.9

Light-Restricted Duty.

Following discussion, Board Member Carlson moved to approve Policy 304.9, Light-Restricted Duty as amended and presented by the Chief. -Board Clerk Reed seconded the motion.

Vote:

In favor – Board Chair Laurin Richey, Board Clerk Lillian Reed, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

11. New Business

- A. Review, discuss and possible action to begin lease/purchase plans for a new vehicle to replace C30.** Following discussion, Board Clerk Reed moved to approve gathering information from JP Morgan Chase and the dealerships to present at our next meeting. Board Member Carlson-Watkins seconded the motion.

Vote:

In favor – Board Chair Laurin Richey, Board Clerk Lillian Reed, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

- B. Review, discuss and possible action to approve the amendments to the following policies.**

i. 305.1 PTO Time Off

Following discussion, Board Member Holt moved to approve Policy 305.1, PTO Time Off as amended and presented by the Chief. Board Member Carlson seconded the motion.

Vote:

In favor – Board Chair Laurin Richey, Board Clerk Lillian Reed, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

ii. 301.3 Physical Examinations

Following discussion, Board Member Carlson moved to approve Policy 301.3, Physical Examinations as amended and presented by the Chief. Board Member Holt seconded the motion.

Vote:

In favor – Board Chair Laurin Richey, Board Clerk Lillian Reed, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

12. Requests from board members for future agenda items.

- A.** Budget work session
B. Surplus Ambulance

Sunsites-Pearce Fire District
Regular Meeting
April 18, 2023

13. Adjournment. - Board Clerk Reed moved to adjourn the meeting at 7:12 p.m. Board Member Carlson seconded the motion.

Vote:

In favor – Board Chair Laurin Richey, Board Clerk Lillian Reed, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

Respectfully submitted,
Diane Allen

DRAFT