



SUNSTITES-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSTITES-PEARCE FIRE DISTRICT,
AND NEIGHBORING COCHISE COUNTY

Mailing Address: PO Box 507, 105 TRACY ROAD PEARCE, AZ 85625

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Sunsites-Pearce Fire District Regular Meeting November 15, 2022

1. **Call to Order** - The meeting was called to order at 6:00 p.m. by Board Chair Lillian Reed.
2. **Roll Call**
 - A. **Attendance and Confirmation of Quorum** - Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins and Board Member Joan Carlson were present. Board Chair Reed acknowledged that a quorum was met.
 - B. **Board Members Absent** –Board Member John Holt was absent.
 - C. **Declarations of Conflicts of Interest** – No Board Member declared a conflict of interest.
3. **The Pledge of Allegiance** – Board Clerk Richey led the attendees in the Pledge of Allegiance.
4. **Recognition of Guests** – Ms. Lisa Parke of Walker and Armstrong was present.
5. **Consent Agenda**
 - A. **Acceptance of the October Bank Statements.**
 - B. **Approval of Minutes** –
 - i. **October 18, 2022 Regular Meeting**

Following discussion, Board Member Carlson-Watkins moved to approve the consent agenda which is comprised of the October Bank Statements and Minutes from the October 18, 2022 Regular Meeting. Board Member Carlson seconded the motion.

Vote:
In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins and Board Member Joan Carlson.
Opposed – none
Motion carried
6. **Call to Public** – None
7. **Financial Report**
 - A **Review, discuss, and possible approval of the financials for October 2022.**

Following discussion, Board Member Carlson moved to approve the financial report for October 2022. Board Clerk Richey seconded the motion.

Vote:
In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins and Board Member Joan Carlson.
Opposed – none
Motion carried

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8. Fire Chief's Report – A brief Fire Chief's Report was presented telephonically by Fire Chief Levi Garner. (No physical Fire Chief's Report was presented.)

9. New Business

A. FY22 Audit presentation by Ms. Lisa Parke with Walker & Armstrong. Following presentation, Ms. Parke answered questions the Board Members had.

B. Review, discuss and possible action to accept the FY22 Audit. Following discussion, Board Member Carlson-Watkins moved to accept the FY22 Audit as presented. Board Member Carlson seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins and Board Member Joan Carlson.

Opposed – none

Motion carried

C. Review, discuss and possible action to move the Ak Chin Grant money from the Reserve account back into the M&O account. Following discussion, Board Member Carlson moved to transfer the AK Chin Grant money in the amount of \$198,132.00 from the Reserve account into the M&O account. Board Member Carlson-Watkins seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins and Board Member Joan Carlson.

Opposed – none

Motion carried

D. Review, discuss and possible action to approve amendments made to the following policies.

i. 303.3 – Job Descriptions

Following discussion, Board Member Carlson-Watkins moved to table the item until the Captains and the Ad Hoc Committee have had a chance to review the policies. Board Clerk Richey seconded the motion.

Vote:

In favor - Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins and Board Member Joan Carlson.

Opposed – none

Motion carried

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- E. Review, discuss and possible action regarding Sunsites station roof repairs.** Following discussion, Board Member Carlson moved to table the item until more quotes come in and information on loan options are received. Board Member Carlson-Watkins seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins and Board Member Joan Carlson.

Opposed – none

Motion carried

10. Requests from board members for future agenda items.

- A. Tabled item from tonight.**
- B. Possible fundraising for roof repairs**
- C. Christmas ideas for staff**
- D. Oaths and Chair/Clerk Elections**

- 11. Adjournment.** - Board Member Carlson moved to adjourn the meeting at 6:46 p.m. Board Member Carlson-Watkins seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins and Board Member Joan Carlson.

Opposed – none

Motion carried

Respectfully submitted,
Diane Allen