



SUNSTITES-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSTITES-PEARCE FIRE DISTRICT,
AND NEIGHBORING COCHISE COUNTY

Mailing Address: PO Box 507, 105 TRACY ROAD PEARCE, AZ 85625

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Sunsites-Pearce Fire District Regular Meeting October 18, 2022

1. **Call to Order** - The meeting was called to order at 6:00 p.m. by Board Chair Lillian Reed.
2. **Roll Call**
 - A. **Attendance and Confirmation of Quorum** - Board Chair Lillian Reed, Board Member John Holt and Board Member Joan Carlson were present. Board Chair Reed acknowledged that a quorum was met.
 - B. **Board Members Absent** – Board Clerk Laurin Richey and Board Member Camme Carlson-Watkins were absent.
 - C. **Declarations of Conflicts of Interest** – No Board Member declared a conflict of interest.
3. **The Pledge of Allegiance** – Chief Levi Garner led the attendees in the Pledge of Allegiance.
4. **Recognition of Guests** – Chief’s wife, Mrs. Katie Garner, and on duty staff were present.
5. **Consent Agenda**
 - A. **Acceptance of the September Bank Statements.**
 - B. **Approval of Minutes** –
 - i. **September 20, 2022 Regular Meeting**

Following discussion, Board Member Holt moved to approve the consent agenda which is comprised of the September Bank Statements and Minutes from the September 20, 2022 Regular Meeting. Board Member Carlson seconded the motion.

Vote:
In favor – Board Chair Lillian Reed, Board Member Joan Carlson and Board Member John Holt.
Opposed – none
Motion carried
6. **Call to Public** – None

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7. Financial Report

A Review, discuss, and possible approval of the financials for September 2022.

Following discussion, Board Member Carlson moved to approve the financial report for September 2022. Board Member Holt seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Member Joan Carlson and Board Member John Holt.

Opposed – none

Motion carried

8. Fire Chief's Report - The Fire Chief's Report was presented by Fire Chief Levi Garner. (See the attached Fire Chief's Report.)

9. New Business

A. Review, discuss and possible action regarding Resolution #22-24 to cancel our

Election. Following discussion, Board Member Holt moved to accept the Resolution #22-24 and cancel our 2022 Election. Board Member Carlson seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Member Joan Carlson and Board Member John Holt.

Opposed – none

Motion carried

B. Review, discuss and possible action regarding notice of claim presented to our

insurance. Following discussion, Board Member Holt moved to turn over the notice of claim to our lawyer, Mr. Matura and have him handle it with our insurance. Board Member Carlson seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Member Joan Carlson and Board Member John Holt.

Opposed – none

Motion carried

C. Review, discuss and possible action regarding accepting the insurance money for property lost in the C30 accident and replace those items.

Following discussion, Board Member Holt moved to accept the insurance money in the amount of \$68,320.74 and authorize the staff to replace those items lost. Board Member Carlson seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Member Joan Carlson and Board Member John Holt.

Opposed – none

Motion carried

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D. Review, discuss and possible action to approve amendments made to the following policies.

i. 303.3 – Job Descriptions

Following discussion, Board Member Holt moved to table the item until the Captains and the Ad Hoc Committee have had a chance to review the policies. Board Member Carlson seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Member Joan Carlson and Board Member John Holt.

Opposed – none

Motion carried

E. Review, discuss and possible action regarding Sunsites station roof repairs. Following discussion, Board Member Holt moved to table the item until more quotes come in and information on loan options and future insurance coverage is received. Board Member Carlson seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Member Joan Carlson and Board Member John Holt.

Opposed – none

Motion carried

F. Review, discuss and possible action regarding the PSPRS Contribution refunds.

Following discussion, Board Member Holt moved to approve the payout of the PSPRS refunds to the employees affected. Board Member Carlson seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Member Joan Carlson and Board Member John Holt.

Opposed – none

Motion carried

G. Review, discuss and possible action regarding budget overview to cover repairs and refunds. Following discussion, Board Member Carlson moved to table the item until it is known if the budget needs amended or not. Board Member Holt seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Member Joan Carlson and Board Member John Holt.

Opposed – none

Motion carried

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10. Requests from board members for future agenda items.

- A. Tabled item from tonight.**
- B. Audit presentation.**
- C. Policy reviews.**
- D. Staff qtrs. septic issue.**

11. Adjournment. - Board Member Carlson moved to adjourn the meeting at 6:37 p.m. Board Member Holt seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Member Joan Carlson and Board Member John Holt.

Opposed – none

Motion carried

Respectfully submitted,
Diane Allen

DRAFT