



SUNSTITES-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSTITES-PEARCE FIRE DISTRICT,
AND NEIGHBORING COCHISE COUNTY

Mailing Address: PO Box 507, 105 TRACY ROAD PEARCE, AZ 85625

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Sunsites-Pearce Fire District Regular Meeting July 19, 2022

1. **Call to Order** - The meeting was called to order at 6:00p.m. by Board Chair Lillian Reed.
2. **Roll Call**
 - A. **Attendance and Confirmation of Quorum** - Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins, Board Member John Holt and Board Member Joan Carlson were present. Board Chair Reed acknowledged that a quorum was met.
 - B. **Board Members Absent** –No Board Member was absent.
 - C. **Declarations of Conflicts of Interest** – No Board Member declared a conflict of interest.
3. **The Pledge of Allegiance** – Fire Chief Levi Garner led the attendees in the Pledge of Allegiance.
4. **Recognition of Guests** – None
5. **Consent Agenda**
 - A. **Acceptance of the June Bank Statements.**
 - B. **Approval of Minutes** –
 - i. **June 21, 2022 Public Hearing**
 - ii. **June 21, 2022 Regular Meeting**Following discussion, Board Member Carlson moved to approve the consent agenda which is comprised of the June Bank Statements and Minutes from the June 21, 2022 Public Hearing and June 21, 2022 Regular Meeting. Board Member Carlson-Watkins seconded the motion.

Vote:
In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins, Board Member Joan Carlson and Board Member John Holt.
Opposed – none
Motion carried
6. **Call to Public** – None

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7. Financial Report

A Review, discuss, and possible approval of the financials for June 2022.

Following discussion, Board Member Holt moved to approve the financial report for June 2022. Board Member Carlson seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins, Board Member Joan Carlson and Board Member John Holt.

Opposed – none

Motion carried

8. Fire Chief's Report - The Fire Chief's Report was presented by Fire Chief Levi Garner. (See the attached Fire Chief's Report.)

9. New Business

A. Review, discuss and possible action to approve the revision to policy 303.3, Fire Chief Job Description. Following discussion, Board Member Carlson-Watkins moved to approve the revision to policy 303.3, Fire Chief Job Description as written and presented. Board Member Holt seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins, Board Member Joan Carlson and Board Member John Holt.

Opposed – none

Motion carried

B. Review, discuss and possible action to approve the revision to policy 311.3, Purchasing. Following discussion, Board Clerk Richey moved to approve the revision to policy 311.3, Purchasing as written and presented. Board Member Carlson-Watkins seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins, Board Member Joan Carlson and Board Member John Holt.

Opposed – none

Motion carried

C. Review, discuss and possible action to accept the 100 Club Grant for FF PPE.

Following discussion, Board Member Carlson-Watkins moved to accept the 100% funded grant from the 100 Club for \$9,471.46 for 2 sets of Structural firefighting PPE. Board Clerk Richey seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins, Board Member Joan Carlson and Board Member John Holt.

Opposed – none

Motion carried

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10. Requests from board members for future agenda items. – None

11. Adjournment. - Board Member Holt moved to adjourn the meeting at 6:16 p.m. Board Member Carlson seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins, Board Member Joan Carlson and Board Member John Holt.

Opposed – none

Motion carried

Respectfully submitted,
Diane Allen

DRAFT