



SUNSTITES-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSITES-PEARCE FIRE DISTRICT,
AND NEIGHBORING COCHISE COUNTY

Mailing Address: PO Box 507, 105 TRACY ROAD PEARCE, AZ 85625

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Sunsites-Pearce Fire District Regular Meeting June 21, 2022

1. **Call to Order** - The meeting was called to order at 6:15 p.m. by Board Chair Lillian Reed.
2. **Roll Call**
 - A. **Attendance and Confirmation of Quorum** - Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins and Board Member Joan Carlson were present. Board Chair Reed acknowledged that a quorum was met.
 - B. **Board Members Absent** – Board Member John Holt was absent.
 - C. **Declarations of Conflicts of Interest** – No Board Member declared a conflict of interest.
3. **The Pledge of Allegiance** – Fire Chief Levi Garner led the attendees in the Pledge of Allegiance.
4. **Recognition of Guests** – None
5. **Consent Agenda**
 - A. **Acceptance of the May Bank Statements.**
 - B. **Approval of Minutes** –
 - i. **May 17, 2022 Regular Meeting**
 - ii. **May 26, 2022 Special Meeting**
 - iii. **June 2, 2022 Special Meeting**
 - iv. **June 7, 2022 Special Meeting**

Following discussion, Board Member Carlson-Watkins moved to approve the consent agenda which is comprised of the May Bank Statements and Minutes from the May 17, 2022 Regular Meeting and Special Meetings on May 26th, June 2nd and June 7th. Board Clerk Richey seconded the motion.

Vote:
In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins and Board Member Joan Carlson.
Opposed – none
Motion carried
6. **Call to Public** – None

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7. Financial Report

A Review, discuss, and possible approval of the financials for May 2022.

Following discussion, Board Member Carlson moved to approve the financial report for May 2022. Board Member Carlson-Watkins seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins and Board Member Joan Carlson.

Opposed – none

Motion carried

8. Fire Chief's Report - The Fire Chief's Report was presented by Fire Chief Levi Garner. (See the attached Fire Chief's Report.)

9. New Business

A. Review, discuss and possible action to approve the 2022/2023 Budget. Following discussion, Board Member Carlson moved to approve the 2022/2023 Budget. Board Member Carlson-Watkins seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins and Board Member Joan Carlson.

Opposed – none

Motion carried

B. Review, discuss and possible action to accept the engagement letter with Walker & Armstrong for the FY22 Audit. Following discussion, Board Member Carlson-Watkins moved to accept the engagement letter with Walker & Armstrong for the FY22 Audit. Board Member Carlson seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins and Board Member Joan Carlson.

Opposed – none

Motion carried

C. Review, discuss and possible action to remove A. Hershey as Managing officer/Authorizer from the following business accounts.

- i. Medicare**
- ii. Chase Credit Card Account**
- iii. Chase Payroll Account**
- iv. M&O/Reserve Account**

Following discussion, Board Member Carlson-Watkins moved to remove A. Hershey from the above listed accounts. Board Clerk Richey seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins and Board Member Joan Carlson.

Opposed – none

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Motion carried

D. Review, discuss and possible action to add Chief Levi Garner as Managing Officer/Authorizer to the following business accounts.

- i. Medicare**
- ii. Chase Credit Card Account**
- iii. Chase Payroll Account**
- iv. M&O/Reserve Account**

Following discussion, Board Clerk Richey moved to approve adding Chief Levi Garner as Managing Officer/Authorizer to the above listed accounts. Board Member Carlson-Watkins seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins and Board Member Joan Carlson.

Opposed – none

Motion carried

10. Requests from board members for future agenda items. –

- 2 Policies up for revision.

11. Adjournment. - Board Member Carlson moved to adjourn the meeting at 6:29 p.m. Board Member Carlson-Watkins seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins and Board Member Joan Carlson.

Opposed – none

Motion carried

Respectfully submitted,
Diane Allen