



# SUNSTITES-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSTITES-PEARCE FIRE DISTRICT,  
AND NEIGHBORING COCHISE COUNTY

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## Sunsites-Pearce Fire District Regular Meeting May 17, 2022

1. **Call to Order** - The meeting was called to order at 6:00 p.m. by Board Chair Lillian Reed.
2. **Roll Call**
  - A. **Attendance and Confirmation of Quorum** - Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins, Board Member John Holt and Board Member Joan Carlson were present. Board Chair Reed acknowledged that a quorum was met.
  - B. **Board Members Absent** – No Board Member was absent.
  - C. **Declarations of Conflicts of Interest** – No Board Member declared a conflict of interest.
3. **The Pledge of Allegiance** – Interim Fire Chief Levi Garner led the attendees in the Pledge of Allegiance.
4. **Recognition of Guests** – None
5. **Consent Agenda**
  - A. **Acceptance of the April Bank Statements.**
  - B. **Approval of Minutes** –
    - i. **April 19, 2022 Budget Work Session**
    - ii. **April 19, 2022 Regular Meeting**Following discussion, Board Member Carlson moved to approve the consent agenda which is comprised of the April Bank Statements and Minutes from the April 19, 2022 Budget Work Session and Regular Meeting. Board Member Holt seconded the motion.  
Vote:  
In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins, Board Member John Holt and Board Member Joan Carlson.  
Opposed – none  
Motion carried
6. **Call to Public** – None

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**7. Financial Report**

**A Review, discuss, and possible approval of the financials for April 2022.**

Following discussion, Board Member Holt moved to approve the financial report for April 2022. Board Member Carlson seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

**8. Fire Chief's Report** - The Fire Chief's Report was presented by Interim Fire Chief Levi Garner. (See the attached Fire Chief's Report.)

**9. Possible Executive Session: Vote to enter into Executive Session pursuant to ARS 38-431.03(A)(1) Discussion or Consideration of Interim Chief Levi Garner's salary.** Board Clerk Richey moved to enter into Executive Session pursuant to ARS 38-431.03 (A)(1). Board Member Carlson-Watkins seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

*Regular meeting was stopped at 6:15 pm and the room was cleared.*

*Room was reopened and the Regular meeting resumed at 6:31 pm*

**10. New Business**

**A. Review, discuss and possible action to approve the 2022/2023 Tentative Budget.**

Following discussion, Board Clerk Richey moved to approve the 2022/2023 Tentative Budget. Board Member Holt seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

**B. Review, discuss and possible action regarding not renewing the City of Willcox**

**Dispatching contract.** Following discussion, Board Member Carlson-Watkins moved to not renew the Dispatching contract with the City of Willcox. Board Member Carlson seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

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- C. Review, discuss and possible action regarding entering into a Dispatching contract with SEACOM.** Following discussion, Board Clerk Richey moved to approve entering into a Dispatching contract with SEACOM. Board Member Holt seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

- D. Review, discuss and possible action to announce a “Call for Election” for 3 Board Members.** Following discussion, Board Member Carlson-Watkins moved to approve and announce the Call for Election for 3 Board Members. Board Member Carlson seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

- E. Review, discuss and possible action regarding changes to Policy 303.2 Compensation.** Following discussion, Board Clerk Richey moved to approve the changes to Policy 303.2 Compensation as amended and presented. Board Member Holt seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

- F. Review, discuss and possible action regarding the contract with DFFM for the use of the Richland Station.** Following discussion, Board Member Holt moved to table this item until the contract can be finished and available for review. Board Member Carlson seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

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- G. Review, discuss and possible action to transfer the AK Chin Grant money into the Reserve account.** Following discussion, Board Member Carlson-Watkins moved to approve the transfer of \$198,132.00 from the M&O account into the Reserve account until needed to pay for the new Ambulance. Board Clerk Richey seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

- H. Review, discuss and possible action regarding Interim Fire Chief Levi Garner's Salary.**

Following discussion, Board Member Carlson-Watkins moved to maintain Status Quo and revisit the issue at a later date. Board Member Carlson seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

**11. Requests from board members for future agenda items. –**

- The Board would like to call a Special Meeting on May 26<sup>th</sup> to discuss Chief applications/interviews.
- Review the DFFM Contract if available.

**12. Adjournment.** - Board Member Carlson moved to adjourn the meeting at 6:53 p.m. Board Member Holt seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

Respectfully submitted,  
Diane Allen