



SUNSTITES-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSTITES-PEARCE FIRE DISTRICT,
AND NEIGHBORING COCHISE COUNTY

Mailing Address: PO Box 507, 105 TRACY ROAD PEARCE, AZ 85625

PHONE: (520) 826-3645 - FAX: (520) 826-3586

Sunsites-Pearce Fire District
Regular Meeting
March 15, 2022

1. **Call to Order** - The meeting was called to order at 6:00 p.m. by Board Chair Lillian Reed.
2. **Roll Call**
 - A. **Attendance and Confirmation of Quorum** - Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member, Board Member Camme Carlson-Watkins, Board Member John Holt and Board Member Joan Carlson were present. Board Chair Reed acknowledged that a quorum was met.
 - B. **Board Members Absent** – No Board Member was absent.
 - C. **Declarations of Conflicts of Interest** – No Board Member declared a conflict of interest.
3. **The Pledge of Allegiance** – Chief Allen Hershey led the attendees in the Pledge of Allegiance.
4. **Recognition of Guests** – Prospective applicant Mr. Chris Ader and Captain Damian Austin attended by Microsoft Teams.
5. **Consent Agenda**
 - A. **Acceptance of the February Bank Statements.**
 - B. **Approval of Minutes** –
 - i. **February 15, 2022 Regular Meeting**

Following discussion, Board Member Carlson moved to approve the consent agenda which is comprised of the February Bank Statements and Minutes from the February 15, 2022 Regular Meeting. Board Member Carlson-Watkins seconded the motion.

Vote:
In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins, Board Member John Holt and Board Member Joan Carlson.
Opposed – none
Motion carried
6. **Call to Public** – None

7. Financial Report

A Review, discuss, and possible approval of the financials for February 2022.

Following discussion, Board Member Holt moved to approve the financial report for February 2022. Board Member Carlson seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

8. Fire Chief's Report - The Fire Chief's Report was presented by Fire Chief Allen Hershey. (See the attached Fire Chief's Report.)

9. Old Business

A. Review, discuss and possible action regarding the Fire Chief job search and selection process. Mr. Chris Ader took this time to introduce himself to the Board and express his appreciation for the opportunity to apply and be considered for the Chief position. Following discussion, there was no action taken.

B. Review, discuss and possible action regarding adopting a policy describing the procedure for the board to review policies and procedures. Following discussion, Board Member Carlson-Watkins moved to adopt the new policy that was presented and requested Admin Allen to assign it an appropriate policy number to align with the Board Policies. Board Clerk Richey seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

C. Review, discuss and possible action to approve the revised Policy 303., Fire Chief Job Description. Following discussion, Board Member Carlson-Watkins moved to approve the revisions on the Fire Chief Job Description policy. Board Member Holt seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

D. Review, discuss and possible action regarding the Open House/Fundraiser. Admin Allen gave a brief update on the progress of the donations and advertising for the fundraiser. Following discussion, there was no action taken.

E. Review, discuss and possible action regarding existing grants, including:

- i. Firehouse Subs Grant**
- ii. Legacy Foundation Innovative Grant**
- iii. Leary Foundation Grant**
- iv. 100 Club Grant**
- v. Gila River 2021 Grant**
- vi. Ak-Chin 2021 Grant**
- vii. FEMA AFG**
- viii. FEMA Safer Grant**
- ix. Gila River 2022 Grant**

Following discussion, the only item for action is on **ix. Gila River 2022 Grant**. Board Member Holt moved to approve the modification to the grant of up to \$95,000 for the purchase of 2 new gurneys and the ambulance mounted charging plates. Board Clerk Richey seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

10. New Business

- A. Review, discuss and possible action to approve the participation in the Cochise County Fire Station Alerting Project.** Following discussion, Board Member Holt moved to ratify the Letter of Intent to participate in the Cochise County Fire Station Alerting Project. Board Member Carlson seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

- B. Review, discuss and possible action to accept the donation from West Central Initiative for Wildland Firefighter Training.** Following discussion, Board Member Carlson moved to accept the donation of \$1200 for Wildland Firefighter Training. Board Member Holt seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

11. Requests from board members for future agenda items. –

- A. Item to discuss reinstating paid training for employees.**
- B. Item to discuss how to spend the remaining money from the West Central Donation.**

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**Board Chair Reed took this time to Thank Chief Hershey for the job he has done for the District and to wish him good luck on his future endeavors.

12. Adjournment. - Board Member Holt moved to adjourn the meeting at 7:12 p.m. Board Member Carlson seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

Respectfully submitted,
Diane Allen

DRAFT