



SUNSTITES-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSTITES-PEARCE FIRE DISTRICT,
AND NEIGHBORING COCHISE COUNTY

Mailing Address: PO Box 507, 105 TRACY ROAD PEARCE, AZ 85625

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Sunsites-Pearce Fire District Regular Meeting February 15, 2022

1. **Call to Order** - The meeting was called to order at 6:00 p.m. by Board Chair Lillian Reed.
2. **Roll Call**
 - A. **Attendance and Confirmation of Quorum** - Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member, Board Member Camme Carlson-Watkins, Board Member John Holt and Board Member Joan Carlson were present. Board Chair Reed acknowledged that a quorum was met.
 - B. **Board Members Absent** – No Board Member was absent.
 - C. **Declarations of Conflicts of Interest** – No Board Member declared a conflict of interest.
3. **The Pledge of Allegiance** – Chief Allen Hershey led the attendees in the Pledge of Allegiance.
4. **Recognition of Guests** – Captain Levi Garner attended by Microsoft Teams.
5. **Consent Agenda**
 - A. **Acceptance of the January Bank Statements.**
 - B. **Approval of Minutes** –
 - i. **January 25, 2022 Regular Meeting**
 - ii. **January 28, 2022 Special Meeting**Following discussion, Board Member Holt moved to approve the consent agenda which is comprised of the January Bank Statements and Minutes from the January 25, 2022 Regular Meeting and the January 28, 2022 Special Meeting. Board Member Carlson seconded the motion.

Vote:
In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins, Board Member John Holt and Board Member Joan Carlson.
Opposed – none
Motion carried
6. **Call to Public** – None

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7. Financial Report

A Review, discuss, and possible approval of the financials for January 2022.

Following discussion, Board Member Carlson-Watkins moved to approve the financial report for January 2022. Board Member Holt seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

8. Fire Chief's Report - The Fire Chief's Report was presented by Fire Chief Allen Hershey. (See the attached Fire Chief's Report.)

9. Old Business

A. Review, discuss and possible action to declare E306 as Surplus and direct the Chief on the handling of the sale. Following discussion, Board Member Carlson-Watkins moved to declare E306 as surplus and advised the Chief to sell on public surplus. Board Clerk Richey seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

B. Review, discuss and possible action regarding study of joint administration options with Elfrida Fire District. Following discussion, Board Member Holt moved to table this item until Elfrida can provide updated financials and recent audit. Board Clerk Richey seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

C. Review, discuss and possible action regarding Section 307.5.1, Social Media Policy.

Following discussion, Board Member Holt moved to table this item until our March meeting, then amended his motion to wait until April's meeting when staff is available to provide a platform presentation. Board Member Carlson seconded the amended motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

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- D. Review, discuss and possible action regarding adopting a policy describing the procedure for the board to review policies and procedures.** Following discussion, Board Member Carlson-Watkins moved to table this item until March when a draft policy can be presented. Board Member Carlson seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

- E. Review, discuss and possible action to approve the revised Policy 303., Fire Chief Job Description.** Following discussion, Board Member Carlson-Watkins moved to table Policy 303.3 until a revised draft is ready for presentation. Board Member Holt seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

- F. Review, discuss and possible action regarding the Open House/Fundraiser.** Following discussion, Board Member Carlson-Watkins moved to set Saturday, April 23rd from 11am – 3pm for the fundraiser. Board Member Holt seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

- G. Review, discuss and possible action regarding existing grants, including:**

- i. Firehouse Subs Grant**
- ii. Legacy Foundation Innovative Grant**
- iii. Leary Foundation Grant**
- iv. 100 Club Grant**
- v. Gila River Grant**
- vi. Ak-Chin Grant**
- vii. FEMA AFG**
- viii. FEMA Safer Grant**

Following discussion, no action taken.

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10. New Business

- A. Review, discuss and possible action to approve the submission of the Gila River Indian Community Grant for new ambulance gurneys.** Following discussion, Board Member Carlson-Watkins moved to approve the submission of the 100% funded Gila River Indian Community Grant for \$50,000 for the purchase of new ambulance gurneys. Board Member Carlson seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

11. Requests from board members for future agenda items. – None

- 12. Adjournment.** - Board Member Carlson moved to adjourn the meeting at 7:04 p.m. Board Member Holt seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

Respectfully submitted,
Diane Allen