



# SUNSTITES-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSITES-PEARCE FIRE DISTRICT,  
AND NEIGHBORING COCHISE COUNTY

Mailing Address: PO Box 507, 105 TRACY ROAD PEARCE, AZ 85625

PHONE: (520) 826-3645 - FAX: (520) 826-3586

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## Sunsites-Pearce Fire District Special Meeting January 28, 2022

1. **Call to Order** - The meeting was called to order at 1:01 p.m. by Chairperson Lillian Reed.
2. **Roll Call**
  - A. **Attendance and Confirmation of Quorum** - Chairperson Lillian Reed, Board Clerk Laurin Richey, Board Member Joan Carlson and Board Member Camme Carlson-Watkins (telephonically) were present. Chairperson Reed acknowledged that a quorum was met.
  - B. **Board Members Absent** –Board Member John Holt was absent.
  - C. **Declarations of Conflicts of Interest** - No Board Member declared a conflict of interest.
3. **The Pledge of Allegiance** – Fire Chief Hershey led the attendees in the Pledge of Allegiance.
4. **New Business**
  - A. **Review, discuss and possible action to approve the revised Policy 303.3, Fire Chief Job Description.** Following discussion, Board Clerk Richey moved to table Policy 303.3 and present again at the February meeting, after reorganization of the layout can be completed. Board Member Carlson seconded the motion.  
Vote:  
In favor – Chairperson Lillian Reed, Board Clerk Laurin Richey, Board Member Joan Carlson and Board Member Camme Carlson-Watkins.  
Opposed – none  
Motion carried
  - B. **Review, discuss and possible action to direct staff on the advertising process for a new Fire Chief.** Following discussion, Board Member Carlson-Watkins moved to proceed with the advertising for a Fire Chief, using SPFD funds if needed. Board Clerk Richey seconded the motion.  
Vote:  
In favor – Chairperson Lillian Reed, Board Clerk Laurin Richey, Board Member Joan Carlson and Board Member Camme Carlson-Watkins.  
Opposed – none  
Motion carried

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- C. Review, discuss and possible action regarding adopting a policy describing the procedure for the board to review policies and procedures.** Following discussion, Board Clerk Richey moved to table this item until such a policy can be written. Board Member Carlson-Watkins seconded the motion.

Vote:

In favor – Chairperson Lillian Reed, Board Clerk Laurin Richey, Board Member Joan Carlson and Board Member Camme Carlson-Watkins.

Opposed – none

Motion carried

- D. Review, discuss and possible action to appoint Captain Levi Garner as Interim Fire Chief until a qualified candidate can be vetted and confirmed by the Board as a permanent Fire Chief.** *Captain Levi Garner joined the meeting by phone at this time.* Following discussion, Board Member Carlson moved to appoint Captain Levi Garner as Interim Fire Chief, effective March 31, 2022. Board Clerk Richey seconded the motion. Captain Levi Garner accepted the appointment in the event of a gap from current Chief Hershey's resignation date until a replacement can be found.

Vote:

In favor – Chairperson Lillian Reed, Board Clerk Laurin Richey, Board Member Joan Carlson and Board Member Camme Carlson-Watkins.

Opposed – none

Motion carried

**5. Requests from board members for future agenda items.**

- A.** Tables items A and C

**6. Adjournment.**

Board Member Carlson moved to adjourn the meeting at 2:08 p.m. Board Clerk Richey seconded the motion.

Vote:

In favor – Chairperson Lillian Reed, Board Clerk Laurin Richey, Board Member Joan Carlson and Board Member Camme Carlson-Watkins.

Opposed – none

Motion carried

Respectfully submitted,  
Diane Allen