



SUNSTITES-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSTITES-PEARCE FIRE DISTRICT,
AND NEIGHBORING COCHISE COUNTY

Mailing Address: PO Box 507, 105 TRACY ROAD PEARCE, AZ 85625

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Sunsites-Pearce Fire District Regular Meeting January 25, 2022

1. **Call to Order** - The meeting was called to order at 6:00 p.m. by Board Chair Lillian Reed.
2. **Roll Call**
 - A. **Attendance and Confirmation of Quorum** - Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member, Board Member Camme Carlson-Watkins (telephonically), John Holt and Board Member Joan Carlson were present. Board Chair Reed acknowledged that a quorum was met.
 - B. **Board Members Absent** – No Board Member was absent.
 - C. **Declarations of Conflicts of Interest** – No Board Member declared a conflict of interest.
3. **The Pledge of Allegiance** – Chief Allen Hershey led the attendees in the Pledge of Allegiance.
4. **Recognition of Guests** – None
5. **Consent Agenda**
 - A. **Acceptance of the December Bank Statements.**
 - B. **Approval of Minutes** –
 - i. **December 21, 2021 Public Hearing**
 - ii. **December 21, 2021 Regular Meeting**Following discussion, Board Member Carlson moved to approve the consent agenda which is comprised of the December Bank Statements and Minutes from the December 21, 2021 Public Hearing and the December 21, 2021 Regular Meeting. Board Member Holt seconded the motion.

Vote:
In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins, Board Member John Holt and Board Member Joan Carlson.
Opposed – none
Motion carried
6. **Call to Public** – None

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7. Financial Report

A Review, discuss, and possible approval of the financials for December 2021.

Following discussion, Board Member Holt moved to approve the financial report for December 2021. Board Member Carlson seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

8. Fire Chief's Report - The Fire Chief's Report was presented by Fire Chief Allen Hershey. (See the attached Fire Chief's Report.)

9. Old Business

A. Review, discuss and possible action to declare E306 as Surplus and direct the Chief on the handling of the sale. Following discussion, Board Member Holt moved to table the item for one more month, until the new Brush truck is closer to being put into service. Board Member Carlson seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

B. Review, discuss and possible action regarding existing grants, including:

- i. 2021 FEMA Assistance to Firefighters Grant**
- ii. Pascua Yaqui Grant**
- iii. Firehouse Subs Grant**
- iv. Leary Foundation Grant**
- v. 100 Club Grant**
- vi. Gila River Grant**
- vii. Ak Chin Grant**

Following discussion, **Items i. and v.** were the only action items. Board Clerk Richey moved to approve the amended request amount of the FEMA AFG to \$540,000 for a new Tender and to accept the 100 Club Grant for \$2920.19 for 22 pairs of Structure Firefighting Gloves. Board Member Holt seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

***Board Member Camme Carlson-Watkins disconnected from the meeting at 6:48 p.m. Reconnection attempt was unsuccessful.*

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10. New Business

- A. Review, discuss and possible action to accept the resignation of Fire Chief Allen Hershey.** Following discussion, Board Clerk Richey moved to accept Chief Hershey's resignation. Board Member Carlson seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

- B. Review, discuss and possible action to begin the search for a new Fire Chief.** Following discussion, Board Clerk Richey moved to table the item until qualifications for the new Fire Chief can be determined. Board Member Carlson seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

***During discussion of Item 10-B, Board Member Camme Carlson-Watkins rejoined the meeting by phone at 7:25 p.m.*

- C. Review, discuss and possible action regarding the process of policy review.** Following discussion, Board Member Carlson moved to table this item until February. Board Member Holt seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

- D. Review, discuss and possible action regarding Section 307.5.1, Social Media Policy.** Following discussion, Board Member Holt moved to table this item until a later meeting. Board Member Carlson-Watkins seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

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- E. Review, discuss and possible action regarding removing sleep time exclusion from employees pay.** Following discussion, Board Member Carlson-Watkins moved to ratify that this has been implemented and in place. Board Member Carlson seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

- F. Review, discuss and possible action regarding new grants, including FEMA Safer Grant.** Following discussion, Board Member Carlson-Watkins moved to approve the submission of the FEMA Safer Grant for the funding of 4 Full Time Employees for 3 years. Board Member Holt seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

- G. Review, discuss and possible action regarding study of joint administration options with Elfrida Fire District.** Following discussion, Board Member Holt moved to table this item until the February meeting. Board Member Carlson-Watkins seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

11. Requests from board members for future agenda items. –

- A.** Review adding E306 as surplus.
- B.** Review joint administration options with EFD.
- C.** Review Social Media Policy, Section 307.1.5.
- D.** Review process on policy revisions.

12. Adjournment. - Board Member Carlson moved to adjourn the meeting at 7:51 p.m. Board Member Holt seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

Respectfully submitted,
Diane Allen