



SUNSTITES-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSTITES-PEARCE FIRE DISTRICT,
AND NEIGHBORING COCHISE COUNTY

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Sunsites-Pearce Fire District Regular Meeting December 21, 2021

1. **Call to Order** - The meeting was called to order at 6:15 p.m. by Board Chair Lillian Reed.
2. **Roll Call**
 - A. **Attendance and Confirmation of Quorum** - Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Laurin Richey, Board Member John Holt and Board Member Joan Carlson were present. Board Chair Reed acknowledged that a quorum was met.
 - B. **Board Members Absent** – No Board Member was absent.
 - C. **Declarations of Conflicts of Interest** – No Board Member declared a conflict of interest.
3. **The Pledge of Allegiance** – Chief Allen Hershey led the attendees in the Pledge of Allegiance.
4. **Recognition of Guests** – Ms Joan Brown.
5. **Consent Agenda**
 - A. **Acceptance of the November Bank Statements.**
 - B. **Approval of Minutes** –
 - i. **November 16, 2021 Regular Meeting**

Following discussion, Board Member Holt moved to approve the consent agenda which is comprised of the November Bank Statements and Minutes from the November 16, 2021 Regular Meeting. Board Member Carlson seconded the motion.

Vote:
In favor – Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Laurin Richey, Board Member John Holt and Board Member Joan Carlson.
Opposed – none
Motion carried
6. **Call to Public** – Ms. Joan Brown would like to speak during Item G, under New Business.

Sunsites-Pearce Fire District
Regular Meeting
December 21, 2021

7. Financial Report

A Review, discuss, and possible approval of the financials for November 2021.

Following discussion, Board Member Carlson moved to approve the financial report for November 2021. Board Member Holt seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Laurin Richey, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

8. Fire Chief's Report - The Fire Chief's Report was presented by Fire Chief Allen Hershey. (See the attached Fire Chief's Report.)

9. New Business

A. Election of Officers. Following discussion, Board Clerk Carlson-Watkins nominated Board Chair Lillian Reed to remain as Board Chair, in which she accepted the nomination/position. Board Chair Reed nominated Board Member Laurin Richey as Clerk, in which he accepted the nomination/position.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

B. Review, discuss and possible action to approve the 2021/2022 Amended Budget.

Following discussion, Board Member Carlson moved to approve the 2021/2022 Amended Budget. Board Member Holt seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

C. Review, discuss and possible action to update procurement approvals related to the

Gila River Fire Engine Grant. Following discussion, Board Member Carlson moved to accept the ratification on the purchase of the Cab/Chassis from Blue Bonnet Chrysler for \$74,000 and the Boxes from ASH for \$6,400. Board Clerk Richey seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

Sunsites-Pearce Fire District
Regular Meeting
December 21, 2021

- D. Review, discuss and possible action regarding procurement approval related to the Ak Chin Ambulance Grant.** Following discussion, Board Member Carlson-Watkins moved to approve the ratification to purchase the Ford F350 4x4 Ambulance from Northstar, through Braun Northwest. Board Member Holt seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

- E. Review, discuss and possible action to declare E306 as surplus and direct the Chief on the handling of the sale.** Following discussion, Board Member Holt moved to table the item until January. Board Clerk Richey seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

- F. Review, discuss and possible action to declare S301 as surplus and direct the Chief on the handling of the sale.** Following discussion, Board Member Holt moved to declare S301 as surplus and directed the Chief to place it on Public Surplus website. Board Member Carlson seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

- G. Review, discuss and possible action to regarding the upcoming Appreciation Day sponsored by the Sunsites Community Center.** Following discussion, Board Member Holt moved to approve the Board and Staff participation in the Appreciation Day with appropriate Notice of Board presence. Board Member Carlson seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

- H. Review and discuss the Chief's plan on reinstating full pay to employees.** Following discussion, no action to take.

Sunsites-Pearce Fire District
Regular Meeting
December 21, 2021

10. Requests from board members for future agenda items. –

- A. Review adding E306 as surplus.
- B. Review implementation of employees pay.
- C. Review Job Description Policies, Section 303.
- D. Review process on policy revisions.

11. Adjournment. - Board Member Carlson moved to adjourn the meeting at 7:26 p.m. Board Member Holt seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Laurin Richey, Board Member Camme Carlson-Watkins, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

Respectfully submitted,
Diane Allen