



# SUNSTITES-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSITES-PEARCE FIRE DISTRICT,  
AND NEIGHBORING COCHISE COUNTY

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## Sunsites-Pearce Fire District Regular Meeting October 19, 2021

1. **Call to Order** - The meeting was called to order at 6:00 p.m. by Board Chair Lillian Reed.
2. **Roll Call**
  - A. **Attendance and Confirmation of Quorum** - Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Laurin Richey, Board Member John Holt and Board Member Joan Carlson were present. Board Chair Reed acknowledged that a quorum was met.
  - B. **Board Members Absent** - No Board Member was absent.
  - C. **Declarations of Conflicts of Interest** - No Board Member declared a conflict of interest.
3. **The Pledge of Allegiance** - Chief Allen Hershey led the attendees in the Pledge of Allegiance.
4. **Recognition of Guests** - No guests present.
5. **Consent Agenda**
  - A. **Acceptance of the September Bank Statements.**
  - B. **Approval of Minutes** -
    - i. **September 21, 2021 Regular Meeting**

Following discussion, Board Clerk Carlson-Watkins moved to approve the consent agenda which is comprised of the September Bank Statements and Minutes from the September 21, 2021 Regular Meeting. Board Member Richey seconded the motion.

Vote:  
In favor - Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Laurin Richey, Board Member John Holt and Board Member Joan Carlson.  
Opposed - none  
Motion carried
6. **Call to Public** - None.

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**7. Financial Report**

**A Review, discuss, and possible approval of the financials for September 2021.**

Following discussion, Board Member Richey moved to approve the financial report for September 2021. Board Member Holt seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Laurin Richey, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

**8. Fire Chief's Report** - The Fire Chief's Report was presented by Fire Chief Allen Hershey. (See the attached Fire Chief's Report.)

**9. Old Business**

- A. Review and discuss fundraiser possibilities.** Not an action item, only discussion on the topic took place.

**10. New Business**

**A. Review, discuss and possible action to approve amending the Gary Sinise Grant.**

Following discussion, Board Clerk Carlson-Watkins moved to amend the Gary Sinise Grant for up to \$48,000 for the purchase of Extrication Tools and Accessories. Board Member Carlson seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Laurin Richey, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

**B. Review, discuss and possible action for a letter of support for the NCCH District.**

Following discussion, Board Clerk Carlson-Watkins moved to approve a letter of support for the NCCH District and authorized the Chief to represent SPFD as such. Board Member Holt seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Laurin Richey, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

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- C. Review, discuss and possible action regarding the surplus check from EMI.** Following discussion, Board Member Richey moved to approve to distribute the appropriate percentage of the surplus to all staff paying for dependent coverage. Board Member Carlson seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Laurin Richey, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

- D. Review, discuss and possible action regarding purchases related to the new Type 6 Engine.** Following discussion, Board Clerk Carlson-Watkins moved to approve using the following vendors for portions of the Type 6 Engine purchase. Board Member Carlson seconded the motion.

i. **Courtesy of Mesa** – Dodge Ram Chassis \$66,088

ii. **Feld Fire Equipment** – Pump \$4,295

iii. **APR Plastic** – 300 gal Tank \$2,600

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Laurin Richey, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

- E. Review, discuss and possible action to approve revisions on the following policies.**

**i. 302.5 Special Appointments**

Following discussion, Board Member Holt moved to approve policy 302.5 Special Appointments as recommended by the Fire Chief and reviewed by the ad hoc committee, including all proposed revisions, updates, and deletions. Board Member Carlson seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Laurin Richey, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

**11. Requests from board members for future agenda items.**

- A. Possible Christmas event for Staff**

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**12. Adjournment.** - Board Member Carlson moved to adjourn the meeting at 7:02 p.m. Board Member Holt seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Laurin Richey, Board Member John Holt and Board Member Joan Carlson.

Opposed – none

Motion carried

Respectfully submitted,  
Diane Allen

DRAFT