



SUNSTITES-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSTITES-PEARCE FIRE DISTRICT,
AND NEIGHBORING COCHISE COUNTY

Mailing Address: PO Box 507, 105 TRACY ROAD PEARCE, AZ 85625

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Sunsites-Pearce Fire District Regular Meeting September 21, 2021

1. **Call to Order** - The meeting was called to order at 6:00 p.m. by Board Chair Lillian Reed.
2. **Roll Call**
 - A. **Attendance and Confirmation of Quorum** - Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Laurin Richey and Board Member Joan Carlson were present. Board Chair Reed acknowledged that a quorum was met.
 - B. **Board Members Absent** - Board Member John Holt was absent.
 - C. **Declarations of Conflicts of Interest** - No Board Member declared a conflict of interest.
3. **The Pledge of Allegiance** - Chief Allen Hershey led the attendees in the Pledge of Allegiance.
4. **Recognition of Guests** - No guests present.
5. **Consent Agenda**
 - A. **Acceptance of the August Bank Statements.**
 - B. **Approval of Minutes** -
 - i. **August 17, 2021 Regular Meeting**
 - ii. **August 31, 2021 Special Meeting**Following discussion, Board Member Carlson moved to approve the consent agenda which is comprised of the August Bank Statements and Minutes from the August 17, 2021 Regular Meeting and August 31, 2021 Special Meeting. Board Member Richey seconded the motion.

Vote:
In favor - Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Laurin Richey and Board Member Joan Carlson.
Opposed - none
Motion carried
6. **Call to Public** - None.

7. Financial Report

A. Review, discuss, and possible approval of the financials for August 2021.

Following discussion, Board Member Richey moved to approve the financial report for August 2021. Board Member Carlson seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Laurin Richey and Board Member Joan Carlson.

Opposed – none

Motion carried

8. Fire Chief's Report - The Fire Chief's Report was presented by Fire Chief Allen Hershey. (See the attached Fire Chief's Report.)

9. Old Business

A. Review, discuss and possible action regarding updates/changes to the fall fundraiser.

Following discussion, Board Clerk Carlson-Watkins moved to cancel the Fall Fundraiser. Board Member Carlson seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Laurin Richey and Board Member Joan Carlson.

Opposed – none

Motion carried

10. New Business

A. Review, discuss and possible action to accept the Gila River Grant. Following discussion, Board Member Richey moved to accept the \$88,900 Gila River Grant for the purchase of a new Brush Truck. Board Member Carlson seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Laurin Richey and Board Member Joan Carlson.

Opposed – none

Motion carried

B. Review and discuss water district steering committee meeting. A roll call was taken of the number of Board members attending the meeting on October 29th so proper notices can be published.

C. Review, discuss and possible action to approve revisions on the following policies.

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| i. 302.1 Recruitment and Selection | v. 302.5 Special Appointments |
| ii. 302.2 Employment Eligibility Lists | vi. 302.6 Promotions |
| iii. 302.3 Probationary Period | vii. 302.7 Performance Reviews |
| iv. 302.4 Employment of relatives | viii. 302.8 Demotions |

Following discussion, Board Clerk Carlson-Watkins moved to accept the above policies i. – iv. and vi. – viii. as recommended by the Fire Chief and reviewed by the ad hoc committee, including all proposed revisions, updates, and deletions, but table policy v. – **302.5 Special Appointments**, so it can be revisited by the Fire Chief and the ad hoc committee. Board Member Richey seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Joan Carlson and Board Member Laurin Richey.

Opposed – none

Motion carried

11. Requests from board members for future agenda items.

- A.** Re assess the Fundraiser.

12. Adjournment. - Board Member Carlson moved to adjourn the meeting at 7:15 p.m. Board Member Richey seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Laurin Richey and Board Member Joan Carlson.

Opposed – none

Motion carried

Respectfully submitted,
Diane Allen