



SUNSTITES-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSTITES-PEARCE FIRE DISTRICT,
AND NEIGHBORING COCHISE COUNTY

Mailing Address: PO Box 507, 105 TRACY ROAD PEARCE, AZ 85625

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Sunsites-Pearce Fire District Regular Meeting August 17, 2021

1. **Call to Order** - The meeting was called to order at 6:00 p.m. by Board Chair Lillian Reed.
2. **Roll Call**
 - A. **Attendance and Confirmation of Quorum** - Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Laurin Richey and Board Member John Holt were present. Board Chair Reed acknowledged that a quorum was met.
 - B. **Board Members Absent** –Board Member Joan Carlson was absent.
 - C. **Declarations of Conflicts of Interest** – No Board Member declared a conflict of interest.
3. **The Pledge of Allegiance** – Chief Allen Hershey led the attendees in the Pledge of Allegiance.
4. **Recognition of Guests** – No guests present.
5. **Consent Agenda**
 - A. **Acceptance of the July Bank Statements.**
 - B. **Approval of Minutes –**
 - i. **July 20, 2021 Regular Meeting**

Following discussion, Board Member Richey moved to approve the consent agenda which is comprised of the July Bank Statements and Minutes from the July 20, 2021 Regular Meeting. Board Clerk Carlson-Watkins seconded the motion.

Vote:
In favor – Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Laurin Richey and Board Member John Holt.
Opposed – none
Motion carried
6. **Call to Public** – None.

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7. Financial Report

A Review, discuss, and possible approval of the financials for July 2021.

Following discussion, Board Member Holt moved to approve the financial report for July 2021. Board Member Richey seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Laurin Richey and Board Member John Holt.

Opposed – none

Motion carried

8. Fire Chief's Report - The Fire Chief's Report was presented by Fire Chief Allen Hershey. (See the attached Fire Chief's Report.)

9. Old Business

A. Review, discuss and possible action regarding the fall fundraiser. Following discussion, Board Member Richey moved to have the Fall Fundraiser on Saturday, October 9th from 11:00 am – 4:00 pm. All details will be discussed between the Ad Hoc Committee and the Chief and presented at the next meeting. Board Clerk Carlson-Watkins seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Laurin Richey and Board Member John Holt.

Opposed – none

Motion carried

10. New Business

A. Review, discuss and possible action to accept the engagement letter with Walker & Armstrong for the FY21 Audit. Following discussion, Board Clerk Carlson-Watkins moved to accept the engagement letter from Walker & Armstrong for the FY21 Audit. Board Member Richey seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Laurin Richey and Board Member John Holt.

Opposed – none

Motion carried

B. Review, discuss and possible action to accept the West Central Initiative Grant.

Following discussion, Board Clerk Carlson-Watkins moved to accept the West Central Initiative Grant for \$800 for the purchase of Drug Boxes. Board Member Holt seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Laurin Richey and Board Member John Holt.

Opposed – none

Motion carried

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11. Requests from board members for future agenda items.

- A. Update on Fall Fundraiser planning and details.
- B. Medicare updates

12. Adjournment. - Board Member Holt moved to adjourn the meeting at 6:54 p.m. Board Member Richey seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Laurin Richey and Board Member John Holt.

Opposed – none

Motion carried

Respectfully submitted,
Diane Allen

DRAFT