



SUNSTITES-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSTITES-PEARCE FIRE DISTRICT,
AND NEIGHBORING COCHISE COUNTY

Mailing Address: PO Box 507, 105 TRACY ROAD PEARCE, AZ 85625

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Sunsites-Pearce Fire District
Regular Meeting
March 16, 2021

1. **Call to Order** - The meeting was called to order at 6:00 p.m. by Board Chair Lillian Reed.
2. **Roll Call**
 - A. **Attendance and Confirmation of Quorum** - Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Joan Carlson and Board Member Laurin Richey were present. Board Chair Reed acknowledged that a quorum was met.
 - B. **Board Members Absent** - Board Member Ralph Score was absent.
 - C. **Declarations of Conflicts of Interest** - No Board Member declared a conflict of interest.
3. **The Pledge of Allegiance** - Chief Allen Hershey led the attendees in the Pledge of Allegiance.
4. **Recognition of Guests** - None.
5. **Consent Agenda**
 - A. **Acceptance of the February Bank Statements.**
 - B. **Approval of Minutes** -
 - i. **February 16, 2021 Regular Meeting**

Following discussion, Board Member Carlson moved to approve the consent agenda which is comprised of the February Bank Statements and Minutes from the February 16, 2021 Regular Meeting. Board Member Richey seconded the motion.

Vote:
In favor - Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Joan Carlson and Board Member Laurin Richey.
Opposed - none
Motion carried
6. **Call to Public** - None.

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7. Financial Report

A Review, discuss, and possible approval of the financials for February 2021.

Following discussion, Board Member Carlson moved to approve the financial report for February 2021. Board Member Richey seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Joan Carlson and Board Member Laurin Richey.

Opposed – none

Motion carried

8. Fire Chief's Report - The Fire Chief's Report was presented by Fire Chief Allen Hershey. (See the attached Fire Chief's Report.)

9. New Business

A. Review, discuss and possible action to approve the submission of the Gila River Grant.

Following discussion, Board Clerk Carlson-Watkins moved to approve the submission of the 100% funded Gila River Grant for up to \$100,000 for the purchase of a Chassis and associated pumps and boxes to replace the current E306. Board Member Carlson seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Joan Carlson and Board Member Laurin Richey.

Opposed – none

Motion carried

B. Review, discuss and possible action to accept the attorney reviewed IGA with Sunnyside Fire District. Following discussion, Board Member Richey moved to accept the attorney reviewed IGA with Sunnyside Fire District. Board Member Carlson seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Joan Carlson and Board Member Laurin Richey.

Opposed – none

Motion carried

C. Review, discuss and possible action to ratify extension of the hardware as a service agreement with Sunstate Technology. Following discussion, Board Member Carlson moved to accept the ratified extension of the hardware as a service agreement resulting in an extension of service and increase in monthly charges. Board Member Richey seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Joan Carlson and Board Member Laurin Richey.

Opposed – none

Motion carried

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- D. Review, discuss and possible action to authorize the Fire Chief to waive attorney/client conflict of interest for the Cochise County Attorney Office review of future agreements between the Sunsites-Pearce Fire District and other Cochise County Fire Districts.** Following discussion, Board Clerk Carlson-Watkins moved to approve to provide a blanket authorization for the Fire Chief to waive attorney/client conflict of interest for the Cochise County Attorney Office review of future agreements between the Sunsites-Pearce Fire District and other Cochise County Fire Districts. Board Member Carlson seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Joan Carlson and Board Member Laurin Richey.

Opposed – none

Motion carried

- E. Review, discuss and possible action to approve revisions on the following policies.**

i. 311.1 Out of District Billing

ii. 311.4 Open Burn Assistance

Following discussion, Board Member Carlson moved to accept the above policy 311.1 Out of District Billing with the additional correction as noted and policy 311.4 as written and recommended by the Fire Chief and reviewed by the ad hoc committee, including all proposed revisions, updates, and deletions. Board Member Richey seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Joan Carlson and Board Member Laurin Richey.

Opposed – none

Motion carried

10. Requests from board members for future agenda items.

- A.** Budget work session at 5pm on April 20th
- B.** Update on Medicare

11. Adjournment. - Board Member Richey moved to adjourn the meeting at 6:54 p.m. Board Member Carlson seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Joan Carlson and Board Member Laurin Richey.

Opposed – none

Motion carried

Respectfully submitted,
Diane Allen