



SUNSTITES-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSTITES-PEARCE FIRE DISTRICT,
AND NEIGHBORING COCHISE COUNTY

Mailing Address: PO Box 507, 105 TRACY ROAD PEARCE, AZ 85625

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Sunsites-Pearce Fire District Regular Meeting November 17, 2020

1. **Call to Order** - The meeting was called to order at 6:03 p.m. by Board Chair Lillian Reed.
2. **Roll Call**
 - A. **Attendance and Confirmation of Quorum** - Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Joan Carlson and Board Member Laurin Richey were present. Board Member Ralph Score attended telephonically. Board Chair Reed acknowledged that a quorum was met.
 - B. **Board Members Absent** – No Board Members were absent.
 - C. **Declarations of Conflicts of Interest** – No Board Member declared a conflict of interest.
3. **The Pledge of Allegiance** – Board Member Ralph Score led the attendees in the Pledge of Allegiance.
4. **Recognition of Guests** – In recognition of Veteran’s Day, Chief Hershey would like to recognize the Board and Staff and Thank them for their service. Board Member Ralph Score, Board Member Laurin Richey, Firefighter Brian Hughes, Firefighter Richard McMullen and Captain Levi Garner.
5. **Consent Agenda**
 - A. **Acceptance of the October Bank Statements.**
 - B. **Approval of Minutes –**
 - i. **October 20, 2020 Regular Meeting**

Following discussion, Board Member Carlson moved to approve the consent agenda which is comprised of the October Bank Statements and Minutes from the October 20, 2020 Regular Meeting. Board Member Carlson-Watkins seconded the motion.

Vote:
In favor – Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Ralph Score, Board Member Joan Carlson and Board Member Laurin Richey.
Opposed – none
Motion carried
6. **Call to Public** – None.

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7. Financial Report

A Review, discuss, and possible approval of the financials for October 2020.

Following discussion, Board Member Richey moved to approve the financial report for October 2020. Board Member Score seconded the motion.

Vote:

In favor Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Ralph Score, Board Member Joan Carlson and Board Member Laurin Richey.

Opposed – none

Motion carried

8. Fire Chief's Report - The Fire Chief's Report was presented by Fire Chief Allen Hershey. (See the attached Fire Chief's Report.)

9. Old Business

A. Review, discuss and possible action regarding volunteer use amongst the community.

Following discussion, Board Member Score moved to table this item until the Chief has compiled more information and has a direction to go in. Board Clerk Richey seconded the motion.

Vote:

In favor - Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Ralph Score, Board Member Joan Carlson and Board Member Laurin Richey.

Opposed – none

Motion carried

B. Review, discuss and possible action regarding the control burn assistance program.

Following discussion, there was no action to take at this time.

10. New Business

A. Review, discuss and possible action to approve a plan of action for annual review of

SPFD Policies. Following discussion, Board Member Score moved to have the Chief and staff review the policies with the Ad Hoch committee and deliver their findings to the Board. Board Member Richey seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Ralph Score, Board Member Joan Carlson and Board Member Laurin Richey.

Opposed – none

Motion carried

B. Review, discuss and possible action to accept the SAEMS Grant for Covid 19

reimbursement. Following discussion, Board Clerk Carlson-Watkins moved to accept the SAEMS Grant for \$657.75. Board Member Score seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Ralph Score, Board Member Joan Carlson and Board Member Laurin Richey.

Opposed – none

Motion carried

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- C. Review, discuss and possible action to submit for reimbursement from DEMA for Hazmat Tech class.** Following discussion, Board Clerk Carlson-Watkins moved to approve submission for reimbursement for all costs related to Hazmat Class. Board Member Richey seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Ralph Score, Board Member Joan Carlson and Board Member Laurin Richey.

Opposed – none

Motion carried

- D. Review, discuss and possible action to declare items on the Surplus list 2021-2 as Surplus.** Following discussion, Board Member Score moved to declare all items on Surplus list 2021-2 as surplus. Board Member Carlson seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Ralph Score, Board Member Joan Carlson and Board Member Laurin Richey.

Opposed – none

Motion carried

- E. Review, discuss and possible action to instruct the Chief on the handling of items on Surplus list 2021-2.** Following discussion, Board Clerk Carlson-Watkins moved to instruct the Chief to handle the items as was recommended on Surplus list 2021-2. Board Member Richey seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Ralph Score, Board Member Joan Carlson and Board Member Laurin Richey.

Opposed – none

Motion carried

- F. Review, discuss and possible action to approve the updated submission of the Gary Sinise Grant.** Following discussion, Board Member Score moved to approve the updated submission of the 100% funded Gary Sinise Grant of \$48,897.00. Board Member Carlson seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Ralph Score, Board Member Joan Carlson and Board Member Laurin Richey.

Opposed – none

Motion carried

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- G. Review, discuss and possible action to approve applying for a parade permit for the Community Christmas Parade on December 5th.** Following discussion, Board Clerk Carlson-Watkins moved to apply for the permit. Board Member Carlson seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Ralph Score, Board Member Joan Carlson and Board Member Laurin Richey.

Opposed – none

Motion carried

11. Requests from board members for future agenda items.

- A. Installation of Board Members appointed to positions for this election cycle.
- B. Election of officers
- C. Board Clerk Carlson-Watkins would like a Medicare update if there is one.

- 12. Adjournment.** - Board Member Score moved to adjourn the meeting at 7:18 p.m. Board Member Carlson seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Ralph Score, Board Member Joan Carlson and Board Member Laurin Richey.

Opposed – none

Motion carried

Respectfully submitted,
Diane Allen