



NOTICE OF REGULAR BOARD MEETING

October 20, 2020

6:00 p.m.

SUNSTITES-PEARCE FIRE DISTRICT
GOVERNING BOARD OF DIRECTORS

SUNSTITES STATION, 105 N. TRACY ROAD, PEARCE, AZ 85625

PHONE (520) 826-3645; FAX (520) 826-3586

www.sunsitesfire.org

Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Sunsites-Pearce Fire District Governing Board and the general public that the Sunsites-Pearce Fire District Board (or in lieu of Board, Administrator) will hold a meeting open to the public on the date and time and at the location as specified above.

The Board (or in lieu of Board, Administrator) may vote to go into executive session on any agenda item pursuant to A.R.S. 38-431.03(A)(3), to discuss or consult with the district's attorney. Board Members or other participants may attend the meeting by telephonic conference. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

A copy of the agenda provided to the SPFD Board members or Administrator is available for pickup once it is available at SPFD, 105 N. Tracy Road, Pearce, AZ 85625 between the hours of 8 a.m. and 5 p.m. Monday through Friday.

The following call in phone number can be used instead of physically attending.

1-917-933-5524 (conference ID 443 169 125#)

AGENDA

1. **Call to Order- Board Chair Lillian Reed**
2. **Roll Call**
 - A. **Declaration of Conflict of Interest** – If a Board member (or in lieu of Board, Administrator) has a conflict of interest, that person will need to declare that conflict prior to any discussion of the agenda item, by stating “I (name) declare that I have conflict of interest on item (number) before the board and I will refrain from discussing and voting on matters in which I have a conflict” and will be excused from voting on the issue.
3. **The Pledge of Allegiance**
4. **Recognition of Guests**
5. **Consent Agenda** – Documentation concerning the matters on the consent agenda may be reviewed at the Fire Station.
 - A. **Acceptance of the September Bank Statements.**
 - B. **Approval of Minutes** –
 - i. **September 15, 2020 Regular Meeting**
6. **Call to Public** – Consideration and discussion of comments and complaints from the public. Those wishing to address the Sunsites-Pearce Fire District Board (or in lieu of Board, Administrator) need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the Call to the Public. (ARS 38-431.01(H)) However, individual Board Members (or in lieu of Board, Administrator) may be permitted to respond to criticism, direct staff to review a matter or ask that the matter be placed on a future agenda. The Fire District Board (or in lieu of Board, Administrator) cannot discuss or take legal action on any issue raised during the Call to the Public, unless that issue is listed on the agenda and the time of that discussion/action item.
7. **Financial Report** provided by Diane Allen, Administrative Secretary.
 - A. **Review, discuss and possible approval of the financials for September 2020.**

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8. Fire Chief's Report to be presented by Fire Chief Allen Hershey. The governing body may not propose, discuss, deliberate or take legal action on this matter unless the specific matter is properly identified on the agenda. Therefore, action taken as a result of the Chief's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date.

- A. Training**
- B. Wildland Incidents**
- C. HazMat**
- D. Maintenance**
- E. Communications**

9. Old Business.

- A. Review, discuss and possible action regarding volunteer use amongst the community.**
- B. Review, discuss and possible action regarding the control burn assistance program.**
- C. Review, discuss and possible action regarding the Ad Hoc Committee findings with the Board Policies & Procedures.**
- D. Review and discuss an update on the possibility of a password protected portal for Board packets.**
- E. Review, discuss and possible action to review/approve SPFD policies;**
 - i. 300.1 – Introduction to the Personnel Policy Manual**
 - ii. 300.2 – Equal Opportunity**
 - iii. 300.3 – Mission, Vision and Values**

10. New Business.

- A. Review, discuss and possible action to approve the submission of the SAEMS Grant for Covid Reimbursement.**
- B. Review, discuss and possible action to accept the Gila River Grant for \$44,682.00, with pass through with Cochise County, Resolution #12-16.**
- C. Review, discuss and possible action to accept the 100 Club Grant for \$5,783.08.**
- D. Review, discuss and possible action to approve SPFD Policy 311.3 - Purchasing.**
- E. Review, discuss and possible action to accept the Board of Supervisors Resolution #12-12 cancelling the Election for our 2 Board Seats.**
- F. Review, discuss and possible action to accept the 2020-2021 Property & Casualty annual renewal proposal from Inszone Insurance Services.**
- G. Review, discuss and possible action to accept the 2020-2021 Accident & Sickness annual renewal proposal from Inszone Insurance Services.**
- H. Review, discuss and possible action regarding the disbursement of the EMI Health Pool refund.**

11. Requests from board members for future agenda items - A Governing Board Member may bring forth general topics for a future meeting agenda. The Governing Board may not discuss, deliberate or take any action on the topics presented, pursuant to A.R.S. § 38-431.02 (H).

12. Adjournment

Persons with a disability may request a reasonable accommodation by contacting the Sunsites-Pearce Fire Station at (520) 826-3645. Requests should be made as early as possible to arrange the accommodation. The Agenda is posted at the Sunsites-Pearce Fire District Station 1 located at 105 N. Tracy Rd., Pearce, AZ 85625; the US Post Office, 107 N. Frontage Rd., Pearce, AZ 85625, the Produce Wagon, 1036 E. Eastland Rd., Cochise, AZ 85606 and High Desert Country Store, 2097 N. Arabian, Cochise, AZ 85606.

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