



SUNSIDES-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSIDES-PEARCE FIRE DISTRICT,
AND NEIGHBORING COCHISE COUNTY

Mailing Address: PO Box 507, 105 TRACY ROAD PEARCE, AZ 85625

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Sunsites-Pearce Fire District
Regular Meeting
September 15, 2020

1. **Call to Order** - The meeting was called to order at 6:05 p.m. by Board Chair Lillian Reed.
2. **Roll Call**
 - A. **Attendance and Confirmation of Quorum** - Board Chair Lillian Reed, Board Member Ralph Score and Board Clerk Camme Carlson-Watkins were present. Board Chair Reed acknowledged that a quorum was met.
 - B. **Board Members Absent** – No Board Members were absent.
 - C. **Declarations of Conflicts of Interest** – No Board Member declared a conflict of interest.
3. **The Pledge of Allegiance** – Fire Chief Allen Hershey led the attendees in the Pledge of Allegiance.
4. **Recognition of Guests** – Board Chair Reed recognized Ms. Joan Carlson and Mr. Laurin Richey in attendance, to be sworn in later in the meeting. Also, Ms. Maria Richey was in attendance.
5. **Consent Agenda**
 - A. **Acceptance of the August Bank Statements.**
 - B. **Approval of Minutes** –
 - i. **August 18, 2020 Regular Meeting**
 - ii. **September 1, 2020 Special Meeting**
 - iii. **September 11, 2020 Special Meeting**Following discussion, Board Member Score moved to approve the consent agenda which is comprised of the August Bank Statements and Minutes from the August 18, 2020 Regular Meeting, the September 1, 2020 Special Meeting, and the September 11, 2020 Special Meeting. Board Clerk Carlson-Watkins seconded the motion.

Vote:
In favor – Board Chair Lillian Reed, Board Member Ralph Score and Board Clerk Camme Carlson-Watkins.
Opposed – none
Motion carried

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6. Call to Public – No public requests to speak.

7. Financial Report

A Review, discuss, and possible approval of the financials for August 2020.

Following discussion, Board Clerk Carlson-Watkins moved to approve the financial report for August 2020. Board Member Score seconded the motion.

Vote:

In favor - Board Chair Lillian Reed, Board Member Ralph Score and Board Clerk Camme Carlson-Watkins.

Opposed – none

Motion carried

8. Fire Chief's Report - The Fire Chief's Report was presented by Fire Chief Allen Hershey. (See the attached Fire Chief's Report.)

9. Installation of New Board Members – Board Chair Lillian Reed administered the Oath of Office to both Ms. Joan Carlson and Mr. Laurin Richey, and they signed their Oaths and took their places on the Board.

10. Old Business

A. Review, discuss and possible action regarding volunteer use amongst the community.

Following discussion, Board Member Score moved to table this item until the next meeting and directed the Chief to get info on cost assessment and info from the AmeriCorps grant. Board Clerk Carlson-Watkins seconded the motion.

Vote:

In favor - Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Ralph Score, Board Member Joan Carlson and Board Member Laurin Richey.

Opposed – none

Motion carried

B. Review, discuss and possible action regarding the legalities of the Windsong dumpsite.

Following discussion, Board Member Score moved to table the item until a fee schedule and agreement with property owners can be drafted for review. Board Member Carlson seconded the motion.

Vote:

In favor - Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Ralph Score, Board Member Joan Carlson and Board Member Laurin Richey.

Opposed – none

Motion carried

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11. Possible Executive Session. Vote to enter into Executive Session pursuant to ARS 38-431.03(A)(3) and (4) for discussion or consultation with legal counsel regarding contracts and pending or contemplated litigation, claims, or demands, including issues involving Medicare.

Following discussion, Board Clerk Carlson-Watkins moved to enter into Executive Session pursuant to ARS 38-431.03(A)(3) and (4) for discussion or consultation with legal counsel. Board Member Score seconded the motion.

Vote:

In favor - Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Ralph Score, Board Member Joan Carlson and Board Member Laurin Richey.

Opposed – none

Motion carried

At 6:58 p.m. the room was cleared of staff and guests.

Everyone was allowed to return, and we resumed regular session at 7:49 p.m.

12. New Business

- A. Review, discuss and possible action regarding the Medicare issue.** Following discussion, Board Member Score moved to direct the Chief to direct Legal Counsel to begin the negotiation process with a proposal of \$110,000., with \$40,000 paid up front and the remaining \$70,000 to be paid over a two year period of time, and to be taken out of future Medicare billings. Board Clerk Carlson-Watkins seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Ralph Score, Board Member Joan Carlson and Board Member Laurin Richey.

Opposed – none

Motion carried

- B. Review, discuss and possible action to approve the submission of the Gary Sinese Foundation Grant.** Following discussion, Board Member Score moved to approve the submission of the 100% funded Gary Sinese Foundation Grant for up to \$40,000 for the UTV project, if it is not funded through the Firehouse Subs Grant submission. Board Member Carlson seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Ralph Score, Board Member Joan Carlson and Board Member Laurin Richey.

Opposed – none

Motion carried

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- C. Review, discuss and possible action regarding the submission of the Legacy Foundation Innovative Grant.** Following discussion, Board Clerk Carlson-Watkins moved to approve the submission of the 100% funded Legacy Foundation Innovative Grant for up to \$25,000 for a turnout extractor and dry system. Board Member Score seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Ralph Score, Board Member Joan Carlson and Board Member Laurin Richey.

Opposed – none

Motion carried

- D. Review, discuss and possible action to approve adding 2 new board members as signers to the M&O and Payroll accounts.** Following discussion, Board Member Score moved to approve adding the 2 new board members as signers to the M&O and Payroll accounts. Board Member Richey seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Ralph Score, Board Member Joan Carlson and Board Member Laurin Richey.

Opposed – none

Motion carried

- E. Review, discuss and possible action to enter into an IGA with Sunnyside Fire District for Wildland Service.** Following discussion, Board Member Score moved to enter into the IGA with Sunnyside Fire District pending any amendment by their District Board. Board Member Carlson seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Ralph Score, Board Member Joan Carlson and Board Member Laurin Richey.

Opposed – none

Motion carried

- F. Review, discuss and possible action to create a password protected portal on the SPFD website for electronic board packets.** Following discussion, Board Clerk Carlson-Watkins moved to approve the creation of a password protected portal on the SPFD website for board packets. Board Member Score seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Ralph Score, Board Member Joan Carlson and Board Member Laurin Richey.

Opposed – none

Motion carried

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G. Review, discuss and possible action to review/approve Board Policies and procedures.

Following discussion, Board Member Score moved to approve an ad hoc committee to review board policies and procedures. Board Member Richey seconded the motion. The members of the committee are Joan Carlson and Laurin Richey.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Ralph Score, Board Member Joan Carlson and Board Member Laurin Richey.

Opposed – none

Motion carried

H. Review and discuss future goals of the Board. Discussion was focused on discussing and promoting recruitment of volunteers to assist in community outreach and publicity of Fire District services.

I. Review, discuss and possible action to review/approve SPFD policies.

i. 300.1 – Introduction to the Personnel Policy Manuel

ii. 300.2 - Equal Opportunity

iii. 300.3 – Mission, Vision and Values

Following discussion Board Member Score moved to address this item until next meeting after individual reviews by the board can be completed. Board Clerk Carlson-Watkins seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Ralph Score, Board Member Joan Carlson and Board Member Laurin Richey.

Opposed – none

Motion carried

13. Requests from board members for future agenda items. – None

14. Adjournment. - Board Member Score moved to adjourn the meeting at 8:26 p.m. Board Member Carlson seconded the motion.

Vote:

In favor – Board Chair Lillian Reed, Board Clerk Camme Carlson-Watkins, Board Member Ralph Score, Board Member Joan Carlson and Board Member Laurin Richey.

Opposed – none

Motion carried

Respectfully submitted,
Diane Allen