



SUNSTITES-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSTITES-PEARCE FIRE DISTRICT,
AND NEIGHBORING COCHISE COUNTY

Mailing Address: PO Box 507, 105 TRACY ROAD PEARCE, AZ 85625

PHONE: (520) 826-3645 - FAX: (520) 826-3586

Sunsites-Pearce Fire District Regular Meeting May 19, 2020

1. **Call to Order** - The meeting was called to order at 6:00 p.m. by Chairperson Tom Whiteman.
2. **Roll Call**
 - A. **Attendance and Confirmation of Quorum** - Chairperson Tom Whiteman and Board Clerk Lillian Reed were present. Board Member Camme Carlson-Watkins attended by telephone. Chairperson Whiteman acknowledged that a quorum was met.
 - B. **Board Members Absent** – Board Member Albert Koester and Board Member Ralph Score were absent.
 - C. **Declarations of Conflicts of Interest** – No Board Member declared a conflict of interest.
3. **The Pledge of Allegiance** – Interim Fire Chief Allen Hershey led the attendees in the Pledge of Allegiance.
4. **Recognition of Guests** – Shana Gall – Sunsites Community Association president
5. **Consent Agenda**
 - A. **Acceptance of Bank Statements.**
 - B. **Approval of Minutes** –
 - i. **April 21, 2020 Budget Work Session**
 - ii. **April 21, 2020 Regular Meeting**
 - iii. **May 5, 2020 Budget Work Session**
 - iv. **May 5, 2020 Special Meeting**Following discussion, Board Clerk Reed moved to approve the consent agenda which is comprised of the Bank Statements and Minutes from the April 21, 2020 Budget Work Session and Regular Meeting and the May 5, 2020 Budget Work Session and Special Meeting. Board Member Carlson-Watkins seconded the motion.

Vote:
In favor –Chairperson Thomas Whiteman, Board Clerk Lillian Reed and Board Member Camme Carlson-Watkins.
Opposed – none
Motion carried
6. **Call to Public** – Ms. Shana Gall will join the discussion of Agenda item D.
**** Board Member Score arrived at 6:06 pm*

Sunsites-Pearce Fire District
Regular Meeting
May 19, 2020

7. Financial Report

A Review, discuss, and possibly approve the financials for April 2020.

Following discussion, Board Clerk Reed moved to approve the financial report for April 2020. Board Member Score seconded the motion.

Vote:

In favor - Chairperson Thomas Whiteman, Board Clerk Lillian Reed, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

8. Fire Chief's Report - The Fire Chief's Report was presented by Interim Fire Chief Allen Hershey. (See the attached Fire Chief's Report.)

9. New Business

A. Review, discuss and possible action regarding Tentative Approval of the 2020/2021 Proposed Budget. Following discussion, Board Member Score moved to approve the Tentative Budget for FY 2020/2021. Board Clerk Reed seconded the motion.

Vote:

In favor - Chairperson Thomas Whiteman, Board Clerk Lillian Reed, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

B. Review, discuss and possible action to accept the 100 Club Grant. Following discussion, Board Clerk Reed moved to accept the \$4,706.93 from the 100 Club Grant for the purchase of 13 pairs of Structure Boots. Board Member Score seconded the motion.

Vote:

In favor - Chairperson Thomas Whiteman, Board Clerk Lillian Reed, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

C. Review, discuss and possible action regarding the approval of a cost of living rate increase for ambulance billing. Following discussion, Board Member Score moved to approve the cost of living increase for ambulance billing. Board Member Carlson-Watkins seconded the motion.

Vote:

In favor - Chairperson Thomas Whiteman, Board Clerk Lillian Reed, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

D. Review, discuss and possible action regarding SPFD sponsoring the 4th of July parade and fireworks show. Following discussion, Board Member Score moved to approve the Chief to begin the Right of Way application process with the County in order to have the parade. Board Member Carlson-Watkins seconded the motion.

Vote:

Sunsites-Pearce Fire District
Regular Meeting
May 19, 2020

In favor - Chairperson Thomas Whiteman, Board Clerk Lillian Reed, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

- E. Review, discuss and possible action to begin the application process to increase our Ambulance billing rates.** Following discussion, Board Member Score moved to begin the application process for a rate increase. Board Clerk Reed seconded the motion.

Vote:

In favor - Chairperson Thomas Whiteman, Board Clerk Lillian Reed, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

- F. Review, discuss and possible action to transfer \$12,802.77 from the Reserve Account to the M&O account for the Lease payment on the 2018 Ram.** Following discussion, Board Clerk Reed moved to approve the transfer of \$12,802.77 from the Reserve account to the M&O account for reimbursement of the lease payment on the 2018 Ram. Board Member Score seconded the motion.

Vote:

In favor - Chairperson Thomas Whiteman, Board Clerk Lillian Reed, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

- G. Review, discuss and possible action regarding entering into an IGA with Fry Fire District for personnel sharing on Wildland fire assignments.** Following discussion, Board Member Score moved to approve the IGA between Fry Fire District and Sunsites-Pearce Fire District. Board Member Carlson-Watkins seconded the motion.

Vote:

In favor - Chairperson Thomas Whiteman, Board Clerk Lillian Reed, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

10. Requests from board members for future agenda items. – None

11. Adjournment. - Board Clerk Reed moved to adjourn the meeting at 7:06 p.m. Board Member Score seconded the motion.

Vote:

In favor Chairperson Thomas Whiteman, Board Clerk Lillian Reed, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

Respectfully submitted,
Diane Allen