



# SUNSIDES-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSIDES-PEARCE FIRE DISTRICT,  
AND NEIGHBORING COCHISE COUNTY

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## Sunsites-Pearce Fire District Regular Meeting November 19, 2019

1. **Call to Order** - The meeting was called to order at 6:05 p.m. by Chairperson Tom Whiteman.
2. **Roll Call**
  - A. **Attendance and Confirmation of Quorum** - Chairperson Tom Whiteman, Board Member Camme Carlson-Watkins and Board Member Ralph Score were present. Chairperson Whiteman acknowledged that a quorum was met.
  - B. **Board Members Absent** –Board Clerk Lillian Reed and Board Member Albert Koester were absent.
  - C. **Declarations of Conflicts of Interest** – No Board Member declared a conflict of interest.
3. **The Pledge of Allegiance** – Chief Josh Steinberg led the attendees in the Pledge of Allegiance.
4. **Recognition of Guests** – Chief Steinberg recognized the staff in attendance.
5. **Consent Agenda**
  - A. **Acceptance of Bank Statements;**
  - B. **Approval of Minutes – October 15, 2019 Regular Meeting.** Following discussion, Board Member Score moved to approve the consent agenda which is comprised of the Bank Statements and Minutes of the October 15, 2019 Regular Meeting. Board Member Carlson-Watkins seconded the motion.  
Vote:  
In favor – Chairperson Thomas Whiteman, Board Member Camme Carlson-Watkins and Board Member Ralph Score.  
Opposed – none  
Motion carried
6. **Call to Public** – No Public present
7. **Financial Report**
  - A **Review, discuss, and possibly approve the financials for October 2019.**  
Following discussion, Board Member Score moved to approve the financial report for October 2019. Board Member Carlson-Watkins seconded the motion.  
Vote:  
In favor - Chairperson Thomas Whiteman, Board Member Camme Carlson-Watkins and Board Member Ralph Score.  
Opposed – none  
Motion carried

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- 8. Fire Chief's Report** - The Fire Chief's Report was presented by Chief Josh Steinberg. (See the attached Fire Chief's Report.)

**9. Old Business**

- A. Review, discuss and possible action to approve the addition of a Community Logistics Job Description to Policy 303.3.** Following discussion, Board Member Score moved to approve the Community Logistics Job description and add it to Policy 303.3. Board Member Carlson-Watkins seconded the motion.

Vote:

In favor – Chairperson Thomas Whiteman, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

**10. New Business**

- A. Review, discuss and possible action regarding entering in to an agreement with the Red Cross for the "Sound the Alarm" program.** Following discussion, Board Member Carlson-Watkins moved enter into the agreement with the Red Cross for the "Sound the Alarm" program. Board Member Score seconded the motion.

Vote:

In favor - Chairperson Thomas Whiteman, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

- B. Review, discuss and possible action on an interagency New Year's Eve Celebration.** Following discussion, Board Member Score moved to table this item until next month. Board Member Carlson-Watkins seconded the motion.

Vote:

In favor - Chairperson Thomas Whiteman, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

- C. Review, discuss and possible action on attending the AFDA Conference in Laughlin.** Following discussion, Board Member Score moved to table this item until next month when a class schedule should be available. Board Member Carlson-Watkins seconded the motion.

Vote:

In favor - Chairperson Thomas Whiteman, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

- D. Review, discuss and possible action to write off the outstanding Fry billing accounts.** Following discussion, Board Member Score moved to write off the \$70,692.68 outstanding Fry accounts. Board Member Carlson-Watkins seconded the motion.

Vote:

In favor - Chairperson Thomas Whiteman, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

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- E. Review, discuss and possible action to accept money collected at the Open House and direct the Chief on the handling of the expenditures.** Following discussion, Board Member Carlson-Watkins moved to accept the \$1,654 raised at the Open House and directed the Chief to leave it in the M&O Account for purchasing PPE and other equipment needed. Board Member Scorer seconded the motion.

Vote:

In favor - Chairperson Thomas Whiteman, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

- F. Review, discuss and possible action to approve the submission of the 2020 VFA Grant.** Following discussion, Board Member Score moved to approve the submission of the 2020 VFA 50/50 Grant up to \$20,000 max for Wildland Equipment. Board Member Carlson-Watkins seconded the motion.

Vote:

In favor - Chairperson Thomas Whiteman, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

- G. Review, discuss and possible action to approve the submission of the 100 Club Grant.** Following discussion, Board Member Carlson-Watkins moved to approve the submission of the 100 Club Grant for up to \$10,000 for PPE. Board Member Score seconded the motion.

Vote:

In favor - Chairperson Thomas Whiteman, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

**11. Requests from board members for future agenda items.** Nothing requested.

**12. Adjournment.** - Board Member Score moved to adjourn the meeting at 6:53 p.m. Board Member Carlson-Watkins seconded the motion.

Vote:

In favor - Chairperson Thomas Whiteman, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

Respectfully submitted,  
Diane Allen