



# SUNSTITES-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSITES-PEARCE FIRE DISTRICT,  
AND NEIGHBORING COCHISE COUNTY

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Sunsites-Pearce Fire District  
Regular Meeting  
September 17, 2019

1. **Call to Order** - The meeting was called to order at 6:30 p.m. by Chairperson Tom Whiteman.
2. **Roll Call**
  - A. **Attendance and Confirmation of Quorum** - Chairperson Tom Whiteman, Board Clerk Lillian Reed, Board Member Ralph Score, Board Member Albert Koester and Board Member Camme Carlson-Watkins were present. Chairperson Whiteman acknowledged that a quorum was met.
  - B. **Board Members Absent** - No Board Members were absent.
  - C. **Declarations of Conflicts of Interest** - Board Member Albert Koester declared a conflict of interest on item 10B and will abstain from discussion and voting on that item.
3. **The Pledge of Allegiance** - Chief Josh Steinberg led the attendees in the Pledge of Allegiance.
4. **Recognition of Guests** - Ms Mary Sparkman and Ronnie from San Simon.
5. **Consent Agenda**
  - A. **Acceptance of Bank Statements;**
  - B. **Approval of Minutes - August 20, 2019 Regular Meeting.** Following discussion Board Clerk Reed moved to approve the consent agenda which is comprised of the Bank Statements and Minutes of the August 20, 2019 Regular Meeting. Board Member Score seconded the motion.

Vote:  
In favor - Chairperson Thomas Whiteman, Board Clerk Lillian Reed, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score.  
Opposed - none  
Motion carried
6. **Call to Public** - The public in attendance have items on the agenda they would like to discuss at that time.

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**7. Financial Report**

**A Review, discuss, and possibly approve the financials for August 2019.**

Following discussion, Board Member Score moved to approve the financial report for August 2019. Board Member Koester seconded the motion.

Vote:

In favor - Chairperson Thomas Whiteman, Board Clerk Lillian Reed, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

**8. Fire Chief's Report** - The Fire Chief's Report was presented by Chief Josh Steinberg. (See the attached Fire Chief's Report.)

**9. Old Business –**

**A. Review, discuss and possible action to adopt the Non-Emergency Transport Vehicle amended fee schedule.** Following discussion, Board Member Score moved adopt the Amended Fee Schedule. Board Member Carlson-Watkins seconded the motion.

Vote:

In favor – Chairperson Thomas Whiteman, Board Clerk Lillian Reed, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

**B. Review, discuss and possible action regarding a possible Open House for the District.**

Following discussion, Board Member Score moved to set the date for the Open House as Friday Nov 1<sup>st</sup>. Board Member Carlson-Watkins seconded the motion.

Vote:

In favor – Chairperson Thomas Whiteman, Board Clerk Lillian Reed, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

**C. Review, discuss and possible action to terminate the IGA with San Simon Fire District and providing a 30 day written notice.** Ms Sparkman again voiced her concerns regarding the IGA and how the termination would affect their District. Following discussion, Board Member Score moved to terminate the IGA with San Simon with a written notice extending to the end of October at the Chief's discretion. Board Member Carlson-Watkins seconded the motion.

Vote:

In favor – Chairperson Thomas Whiteman, Board Clerk Lillian Reed, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

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**10. New Business**

- A. Review, discuss and possible action to declare expired Turnouts as Surplus and direct the Chief on how to handle their disbursement.** Following discussion, Board Clerk Reed moved to declare the 3 sets of Turnouts (jackets/pants) as Surplus and donate them to San Simon Fire District. Board Member Koester seconded the motion.

Vote:

In favor - Chairperson Thomas Whiteman, Board Clerk Lillian Reed, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

- B. Review, discuss and possible action to amend the Fire Chief's Contract.** Following discussion, Board Chair Whiteman moved to amend the Chief's contract by raising his annual salary to \$60,000, becoming effective at signing. Board Member Score seconded the motion.

Vote:

In favor - Chairperson Thomas Whiteman, Board Clerk Lillian Reed, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Abstained – Board Member Albert Koester

Opposed – none

Motion carried

- C. Review, discuss and possible action to adopt a fee schedule for the Hazmat and TRT trailers.** Following discussion, Board Member Score moved to approve a fee of \$500/day (8+ hours) for both the HazMat and TRT Trailers and using the Cooperative Fire Agreement fees for the haul vehicles. Board Member Carlson-Watkins seconded the motion.

Vote:

In favor - Chairperson Thomas Whiteman, Board Clerk Lillian Reed, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

- D. Review, discuss and possible action to renew the yearly contract with Target Solutions.** Following discussion, Board Member Score moved to renew the Target Solutions contract for another year at the cost of \$3743.78. Board Clerk Reed seconded the motion.

Vote:

In favor - Chairperson Thomas Whiteman, Board Clerk Lillian Reed, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

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**11. Requests from board members for future agenda items.**

- A.** Chief Steinberg made the Board aware of the following items that will be on the next agenda;
- i. Returning M-302R to the State
  - ii. Amending policy 311.1 – Out of District billing, to include the fees for the HazMat and TRT trailers.

**12. Adjournment.** - Board Member Koester moved to adjourn the meeting at 7:30 p.m.  
Board Member Score seconded the motion.

Vote:

In favor - Chairperson Thomas Whiteman, Board Clerk Lillian Reed, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

Respectfully submitted,  
Diane Allen