



# SUNSTITES-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSTITES-PEARCE FIRE DISTRICT,  
AND NEIGHBORING COCHISE COUNTY

Mailing Address: PO Box 507, 105 TRACY ROAD PEARCE, AZ 85625

PHONE: (520) 826-3645 - FAX: (520) 826-3586

---

## Sunsites-Pearce Fire District Regular Meeting August 20, 2019

1. **Call to Order** - The meeting was called to order at 6:42 p.m. by Chairperson Tom Whiteman.
2. **Roll Call**
  - A. **Attendance and Confirmation of Quorum** - Chairperson Tom Whiteman, Board Clerk Lillian Reed and Board Member Ralph Score were present. Chairperson Whiteman acknowledged that a quorum was met.
  - B. **Board Members Absent** – Board Member Albert Koester and Board Member Camme Carlson-Watkins were absent.
  - C. **Declarations of Conflicts of Interest** – No Board Member declared a conflict of interest.
3. **The Pledge of Allegiance** – Chief Josh Steinberg led the attendees in the Pledge of Allegiance.
4. **Recognition of Guests** – Ms Mary Sparkman– San Simon Fire District Board Clerk and Ronnie Mr Lyndon Crane – Community Member
5. **Consent Agenda**
  - A. **Acceptance of Bank Statements;**
  - B. **Approval of Minutes – July 16, 2019 Regular Meeting.** Following discussion Board Member Score moved to approve the consent agenda which is comprised of the Bank Statements and Minutes of the July 16, 2019 Regular Meeting. Board Clerk Reed seconded the motion.

Vote:  
In favor – Chairperson Thomas Whiteman, Board Clerk Lillian Reed and Board Member Ralph Score.  
Opposed – none  
Motion carried
6. **Call to Public** – The public in attendance have items on the agenda they would like to discuss at that time.
7. **Financial Report**
  - A **Review, discuss, and possibly approve the financials for July 2019.**

Following discussion, Board Clerk Reed moved to approve the financial report for July 2019. Board Member Score seconded the motion.

Vote:  
In favor - Chairperson Thomas Whiteman, Board Clerk Lillian Reed and Board Member Ralph Score.  
Opposed – none  
Motion carried

Sunsites-Pearce Fire District  
Regular Meeting  
August 20, 2019

**8. Fire Chief's Report** - The Fire Chief's Report was presented by Chief Josh Steinberg. (See the attached Fire Chief's Report.)

**9. Old Business –**

**A. Review, discuss and possible action regarding the Non-Emergency Transport Vehicle.** Mr Crane discussed with the Board his opinion of the importance of getting the Non-Emergency Transport program up and running for our area. Following discussion and review of the Amended Fee Schedule, Board Member Score moved to tentatively approve the Amended Fee Schedule and allow for a Public Review Period and have a Public Hearing before our next Regular Meeting in September. Board Clerk Reed seconded the motion.

Vote:

In favor – Chairperson Thomas Whiteman, Board Clerk Lillian Reed and Board Member Ralph Score.

Opposed – none

Motion carried

**B. Review, discuss and possible action regarding a possible Open House for the District.** Following discussion, Board Member Score moved to table the item for further discussion next month. Board Clerk Reed seconded the motion.

Vote:

In favor – Chairperson Thomas Whiteman, Board Clerk Lillian Reed and Board Member Ralph Score.

Opposed – none

Motion carried

**C. Review, discuss and possible action regarding the use of the donation from Wild Willies Gun Store.** Following discussion, Board Clerk Reed moved to use the \$1110 donation for the purchase of Structural Fire Hose and authorizing the Chief to spend an additional \$500 of the Districts money to complete the purchase. Board Member Score seconded the motion.

Vote:

In favor – Chairperson Thomas Whiteman, Board Clerk Lillian Reed and Board Member Ralph Score.

Opposed – none

Motion carried

**D. Review, discuss and possible action regarding the Fire Chief's Contract.** Following discussion, Board Clerk Reed moved to approve renewing the Chief's Contract with the amendment of Item 3.7 to increase the Chief's uniform allowance to \$350. Board Member Score seconded the motion.

Vote:

In favor – Chairperson Thomas Whiteman, Board Clerk Lillian Reed and Board Member Ralph Score.

Opposed – none

Motion carried

Sunsites-Pearce Fire District  
Regular Meeting  
August 20, 2019

**10. Possible Executive Session: Vote to enter into Executive Session pursuant to ARS 38-431.03(A)(3) and (4) for discussion or consultation with legal counsel regarding contracts and pending or contemplated litigation, claims, or demands, including issues involving Medicare.**

Board Member Score moved to enter into Executive Session at 7:24 p.m. Board Clerk Reed seconded the motion.

Vote:

In favor - Chairperson Thomas Whiteman, Board Clerk Lillian Reed and Board Member Ralph Score.

Opposed – none

Motion carried

*\*\*Room was cleared of all Public and Staff attendees.*

Chairperson Whiteman resumed the Regular Meeting at 7:40 p.m.

**11. New Business**

**A. Review, discuss and possible action regarding the status of our Medicare lawsuit.**

Following discussion, as there was no action to take, Board Member Score moved to table the item as appropriate. Board Clerk Reed seconded the motion.

Vote:

In favor - Chairperson Thomas Whiteman, Board Clerk Lillian Reed and Board Member Ralph Score.

Opposed – none

Motion carried

**B. Review and discuss the AFDA Conference attended by staff.** Chief Steinberg and Captain Hershey discussed with the Board what they learned and the knowledge they brought back from the AFDA Conference. The major emphasis this year was on mental health and employee relations and retention.

**C. Review, discuss and possible action to terminate the IGA with San Simon Fire District and providing a 30 day written notice.** Ms Sparkman took this time to Thank our Board for allowing the IGA to take place and would like to see a resolve to this matter, possibly at their next Board Meeting. Following discussion, Board Member Score moved to table the item until our next board meeting. Board Clerk Reed seconded the motion.

Vote:

In favor - Chairperson Thomas Whiteman, Board Clerk Lillian Reed and Board Member Ralph Score.

Opposed – none

Motion carried

Sunsites-Pearce Fire District  
Regular Meeting  
August 20, 2019

- D. Review, discuss and possible action to accept the Legacy Foundation Responsive Grant.** Following discussion, Board Clerk Reed moved to accept the \$5000, 100% funded Legacy Foundation Responsive Grant “Keep the Pulse Initiative” for the purchase of AED’s and Stop the Bleed kits. Board Member Score seconded the motion.

Vote:

In favor - Chairperson Thomas Whiteman, Board Clerk Lillian Reed and Board Member Ralph Score.

Opposed – none

Motion carried

- E. Review, discuss and possible action to accept the AZ Community Foundation Responsive Grant.** Following discussion, Board Member Score moved to accept the \$2650, 100% funded AZ Community Foundation Responsive Grant “Keep the Pulse Initiative” for the purchase of AED’s and Stop the Bleed kits. Board Clerk Reed seconded the motion.

Vote:

In favor - Chairperson Thomas Whiteman, Board Clerk Lillian Reed and Board Member Ralph Score.

Opposed – none

Motion carried

- F. Review, discuss and possible action to declare PPE items as Surplus and direct the Fire Chief on the handling of the Surplus items.** Following discussion, Board Member Score moved to declare 8 - Out of Date, Structural Firefighter Helmets as Surplus, to donate 4 of the 8 and left it to the discretion of the Fire Chief regarding distribution of the remaining 4. After further discussion, Board Member Score amended his first motion by leaving it to the discretion of the Fire Chief regarding distribution of all 8 Out of Date Structure Firefighter Helmets declared as Surplus. Board Clerk Reed seconded the amended motion.

Vote:

In favor - Chairperson Thomas Whiteman, Board Clerk Lillian Reed and Board Member Ralph Score.

Opposed – none

Motion carried

- G. Review, discuss and possible action regarding the submission if the Harbor Freight Grant.** Following discussion, Board Clerk Reed moved to approve the submission of the \$4000, 100% funded Harbor Freight Grant for the purchase of Building Collapse and Trench Rescue equipment. Board Member Score seconded the motion.

Vote:

In favor - Chairperson Thomas Whiteman, Board Clerk Lillian Reed and Board Member Ralph Score.

Opposed – none

Motion carried

Sunsites-Pearce Fire District  
Regular Meeting  
August 20, 2019

**H. Review, discuss and possible action regarding the submission of the Home Depot**

**Grant.** Following discussion, Board Member Score moved to approve the submission of the \$5000, 100% funded Home Depot Grant for the purchase of Building Collapse and Trench Rescue equipment. Board Clerk Reed seconded the motion.

Vote:

In favor - Chairperson Thomas Whiteman, Board Clerk Lillian Reed and Board Member Ralph Score.

Opposed – none

Motion carried

**I. Review, discuss and possible action regarding the submission of the Polaris Grant.**

Following discussion, Board Clerk Reed moved to approve the submission of the \$30,000, 100% funded Polaris Grant for the purchase of a UTV 4 seater with upgraded to be used for Wildland and Rescue. Board Member Score seconded the motion.

Vote:

In favor - Chairperson Thomas Whiteman, Board Clerk Lillian Reed and Board Member Ralph Score.

Opposed – none

Motion carried

**12. Requests from board members for future agenda items.** No Board Member had a request for future agenda items.

**13. Adjournment.** - Board Member Score moved to adjourn the meeting at 8:33 p.m. Board Clerk Reed seconded the motion.

Vote:

In favor - Chairperson Thomas Whiteman, Board Clerk Lillian Reed and Board Member Ralph Score.

Opposed – none

Motion carried

Respectfully submitted,  
Diane Allen