



SUNSTITES-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSITES-PEARCE FIRE DISTRICT,
AND NEIGHBORING COCHISE COUNTY

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Sunsites-Pearce Fire District Regular Meeting April 30, 2019

1. **Call to Order** - The meeting was called to order at 6:00 p.m. by Chairperson Tom Whiteman.
2. **Roll Call**
 - A. **Attendance and Confirmation of Quorum** - Chairperson Tom Whiteman, Board Clerk Lillian Reed, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score were present. Chairperson Whiteman acknowledged that a quorum was met.
 - B. **Board Members Absent** – No Board Member was absent.
 - C. **Declarations of Conflicts of Interest** - Board Member Albert Koester declared a conflict of interest on Item 10-G & 10-H, then requested that those items be placed after Items 10-I and 10-J so he can be excused from attending the final items. No Board Member had a problem with the movement of the Agenda Items.
3. **The Pledge of Allegiance** - Fire Chief Josh Steinberg led the attendees in the Pledge of Allegiance.
4. **Recognition of Guests** – No one was in attendance.
5. **Consent Agenda**
 - A. **Acceptance of Bank Statements;**
 - B. **Approval of Minutes – March 26, 2019 Budget Work Session, March 26, 2019 Regular Meeting and March 30, 2019 Special Meeting.** Following discussion Board Member Score moved to approve the consent agenda which is comprised of the Bank Statements and Minutes of the March 26, 2019 Budget Work Session, March 26, 2019 Regular Meeting and March 30, 2019 Special Meeting. Board Clerk Reed seconded the motion.
Vote:
In favor – Chairperson Thomas Whiteman, Board Clerk Lillian Reed, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score.
Opposed – none
Motion carried
6. **Call to Public** – None
7. **Financial Report**
 - A **Review, discuss, and possibly approve the financials for March 2019.**
Following discussion, Board Member Score moved to approve the financial report for March 2019. Board Member Koester seconded the motion.
Vote:
In favor - Chairperson Thomas Whiteman, Board Clerk Lillian Reed, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score.
Opposed – none
Motion carried

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8. Fire Chief's Report - The Fire Chief's Report was presented by Fire Chief Josh Steinberg. (See the attached Fire Chief's Report.)

9. Old Business –

A. Review, discuss and possible action regarding Social Media Protection plans. Following discussion Board Member Score moved to direct the Chief to pursue utilizing the County and their PIO's. Board Member Carlson-Watkins seconded the motion.

Vote:

In favor - Chairperson Thomas Whiteman, Board Clerk Lillian Reed, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

B. Review, discuss and possible action to amend the IGA with San Simon Fire District. Following discussion, Board Clerk Reed moved to approve the amended IGA with San Simon. Board Member Score seconded the motion.

Vote:

In favor - Chairperson Thomas Whiteman, Board Clerk Lillian Reed, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

C. Review, discuss and possible action regarding the Non-Emergency Transport Vehicle. Following discussion, Board Member Score moved to take no further action and he will follow up with Casa De Angles on their emergency plan. Board Member Carlson-Watkins seconded the motion.

Vote:

In favor - Chairperson Thomas Whiteman, Board Clerk Lillian Reed, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

10. New Business

A. Review, discuss and possible action regarding the submission of the Gila River Grant. Following discussion, Board Member Carlson Watkins moved to approve the submission of the 100% funded Gila River Grant for \$238,920 for the purchase of a new ambulance. Board Member Score seconded the motion.

Vote:

In favor - Chairperson Thomas Whiteman, Board Clerk Lillian Reed, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

B. Review, discuss and possible action regarding the submission of the Pascua Yaqui Grant. Following discussion, Board Clerk Reed moved to approve the submission of the 100% funded Pascua Yaqui Grant for \$9373.50 for the purchase and installation of an Extractor Washer. Board Member Score seconded the motion.

Vote:

In favor - Chairperson Thomas Whiteman, Board Clerk Lillian Reed, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

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- C. Review, discuss and possible action regarding the submission of the Riverview Foundation Grant.** Following discussion, Board Member Score moved to approve the submission of the 100% funded Riverview Foundation Grant for \$2500 for the purchase of CPR equipment and AED's. Board Member Koester seconded the motion.
Vote:
In favor - Chairperson Thomas Whiteman, Board Clerk Lillian Reed, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score.
Opposed – none
Motion carried
- D. Review, discuss and possible action regarding the submission of the Ft. McDowell Grant.** Following discussion, Board Clerk Reed moved to approve the submission of the 100% funded Ft. McDowell Grant for \$37,441.59 for the purchase of extrication equipment. Board Member Score seconded the motion.
Vote:
In favor - Chairperson Thomas Whiteman, Board Clerk Lillian Reed, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score.
Opposed – none
Motion carried
- E. Review, discuss and possible action regarding the submission of the Legacy Responsive Grant.** Following discussion, Board Member Score moved to approve the submission of the 100% funded Legacy Responsive Grant paired with the Arizona Community Foundation Grant for a total of \$10,000 for the purchase of medical equipment. Board Member Carlson-Watkins seconded the motion.
Vote:
In favor - Chairperson Thomas Whiteman, Board Clerk Lillian Reed, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score.
Opposed – none
Motion carried
- F. Review, discuss and possible action to accept the 100 Club Grant of \$2500 for 5 Structure Firefighting Helmets.** Following discussion, Board Member Score moved to accept the 100 Club Grant for \$2500 for the purchase of 5 helmets. Board Member Carlson-Watkins seconded the motion.
Vote:
In favor - Chairperson Thomas Whiteman, Board Clerk Lillian Reed, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score.
Opposed – none
Motion carried
- G. Possible vote to enter into Executive Session pursuant to ARS 38-431.03(A)(1) and (3) Discussion or Consideration of employment and Legal Advice on the following issue: Fire Chief Steinberg's employment.–** Board Clerk Reed moved to enter into Executive Session pursuant to ARS 38-431.03(A)(1) and (3). Board Member Score seconded the motion.
Vote:
In favor - Chairperson Thomas Whiteman, Board Clerk Lillian Reed, Board Member Camme Carlson-Watkins and Board Member Ralph Score.
Opposed – none
Motion carried

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***Room was cleared at 7:23 p.m. to enter into Executive Session, at this time Board Chair Whiteman excused Board Member Koester from the Executive Session and the remainder of this Regular Meeting.*

***Regular meeting was Called to Order at 8:06 p.m.*

H. Review, discuss and possible action regarding Fire Chief Steinberg's employment.

Following discussion, Board Clerk Reed moved to take no action as there are no changes to Chief Steinberg's employment at this time, Board Member Carlson-Watkins seconded the motion.

Vote:

In favor - Chairperson Thomas Whiteman, Board Clerk Lillian Reed, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

Note: The following 2 Agenda Items took place before Item G.

I. Review, discuss and possible action in regards to attending the AFDA Conference in Phoenix, July 10 – 12, 2019. Following discussion, Board Member Score moved to approve 7 Board/Staff members to attend the AFDA Conference in July in Phoenix, Board Member Koester seconded the motion.

Vote:

In favor - Chairperson Thomas Whiteman, Board Clerk Lillian Reed, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

J. Review, discuss and possible action regarding the Lease/Purchase options for a new 2018 Dodge cab/chassis to replace our E307 Brush Truck. Following discussion, Board Clerk Reed moved to accept the JPMorgan Chase proposal for the purchase of a new 2018 Dodge cab/chassis and direct Chief Steinberg to sign for its funding/delivery. Board Member Koester seconded the motion.

Vote:

In favor - Chairperson Thomas Whiteman, Board Clerk Lillian Reed, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

11. Requests from board members for future agenda items. There were no requests from Board Members for future agenda items at this time.

12. Adjournment. - Board Member Score moved to adjourn the meeting at 8:07 p.m. Board Member Carlson-Watkins seconded the motion.

Vote:

In favor - Chairperson Thomas Whiteman, Board Clerk Lillian Reed, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

Respectfully submitted,
Diane Allen