



# SUNSTITES-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSITES-PEARCE FIRE DISTRICT,  
AND NEIGHBORING COCHISE COUNTY

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## Sunsites-Pearce Fire District Regular Meeting February 26, 2019

1. **Call to Order** - The meeting was called to order at 6:00 p.m. by Chairperson Thomas Whiteman.
2. **Roll Call**
  - A. **Attendance and Confirmation of Quorum** - Chairperson Tom Whiteman, Board Clerk Lillian Reed, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score were present. Chairperson Whiteman acknowledged that a quorum was met.
  - B. **Board Members Absent** – No Board Member was absent.
  - C. **Declarations of Conflicts of Interest** - No Board Member declared a conflict of interest.
3. **The Pledge of Allegiance** - Fire Chief Josh Steinberg led the attendees in the Pledge of Allegiance.
4. **Recognition of Guests** – Chief Steinberg recognized Mr & Mrs Tim Gall in attendance.
5. **Consent Agenda**
  - A. **Approval of Warrant Reports;**
  - B. **Approval of Expense Reports;**
  - C. **Approval of Minutes for January 26, 2019 Interagency Work Session, January 29, 2019 Regular Meeting, January 31, 2019 Special Meeting and February 19, 2019 Special Meeting.**

Following discussion Board Clerk Reed moved to approve the consent agenda which is comprised of the Warrant Report, Expense Report, and Minutes of the January 26, 2019 Interagency Work Session, January 29, 2019 Regular Meeting, January 31, 2019 Special Meeting and February 19, 2019 Special Meeting. Board Member Score seconded the motion.

Vote:  
In favor – Chairperson Thomas Whiteman, Board Clerk Lillian Reed, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score.  
Opposed – none  
Motion carried
6. **Call to Public** – Mr & Mrs Tim Gall expressed their concern – over the illegal dumping on their land on Windsong Ln. They are doing their best to keep the trash picked up that is being dumped but would like to work with the District to resolve this issue.
7. **Financial Report**
  - A **Review, discuss, and possibly approve the financials for January 2019.**

Following discussion, Board Member Carlson-Watkins moved to approve the financial report for January 2019, Board Member Score seconded the motion.

Vote:  
In favor - Chairperson Thomas Whiteman, Board Clerk Lillian Reed, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score.  
Opposed – none

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Motion carried

**8. Fire Chief's Report** - The Fire Chief's Report was presented by Fire Chief Josh Steinberg. (See the attached Fire Chief's Report.)

**9. Possible Executive Session: Vote to enter into Executive Session pursuant to ARS 38-431.03(A)(3) and (4) for discussion or consultation with legal counsel regarding contracts and pending or contemplated litigation, claims, or demands, including issues involving Medicare.** Board Clerk Reed moved to enter into Executive Session pursuant to ARS 38-403.03(A)(3) and (4). Board Member Carlson-Watkins seconded the motion.

Vote:

In favor - Chairperson Thomas Whiteman, Board Clerk Lillian Reed, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

**\*\*Room was cleared of the Chief, Staff and Guests at 6:36 p.m.**

**10. Resume Public Meeting and Call to Order.** – Chairperson Whiteman invited the Chief, Staff and Guests back to the room and called the public meeting to order at 7:11 p.m.

**11. Old Business –**

**A. Review, discuss and possible action regarding the use of Social Media as a communications possibility with the public.** Following discussion, Board Member Carlson-Watkins moved to approve only the Social Media Policy at this time. Board Member Score seconded the motion.

Vote:

In favor - Chairperson Thomas Whiteman, Board Clerk Lillian Reed, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

**B. Review, discuss and possible action regarding a possible partnership with "Healthy Communities".** Following discussion, Board Member Carlson-Watkins moved to have updates on this topic included in the Fire Chief's monthly report. Board Chair Whiteman seconded the motion.

Vote:

In favor - Chairperson Thomas Whiteman, Board Clerk Lillian Reed, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

**C. Review, discuss and possible action to approve the IGA with San Simon Fire District.** Following discussion, Board Member Carlson-Watkins moved to accept the IGA with San Simon Fire District with the stipulation that Legal Counsel will change the language of the Indemnity clause to include 2 years of coverage after termination of the IGA. Board Member Score seconded the motion.

Vote:

In favor - Chairperson Thomas Whiteman, Board Clerk Lillian Reed, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

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- D. Review and discuss other options in lieu of a Fireman's Ball.** There was discussion on bringing the whole community together as a Community Event. Something along the lines of past years "Kermit Lee Days". Board Member Score will present a plan at the next meeting. There was no action to take on this item.

**12. New Business**

- A. Review, discuss and possible action to approve dates for Budget Work Sessions.**

Following discussion, Board Member Score moved to have Budget Work Sessions begin at 5:30 p.m. on March 26, 2019 and on April 30, 2019. Board Member Carlson Watkins seconded the motion.

Vote:

In favor - Chairperson Thomas Whiteman, Board Clerk Lillian Reed, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

- B. Review, discuss and possible action to establish a Capital Asset Threshold amount.**

Following discussion, Board Member Carlson-Watkins moved to set a Capital Asset Threshold amount of \$5000 for a single item or similar items that collectively add up to \$5000. Board Member Score seconded the motion.

Vote:

In favor - Chairperson Thomas Whiteman, Board Clerk Lillian Reed, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

- C. Review, discuss and possible action to approve a letter to Request Support from our Senators and Representatives.** Following discussion, Board Member Carlson-Watkins moved to table the letter until the next Meeting. Board Clerk Reed seconded the motion.

Vote:

In favor - Chairperson Thomas Whiteman, Board Clerk Lillian Reed, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

- D. Review, discuss and possible action to accept the \$14,088 VFA 50/50 Grant and approve the expenditures for this Grant.** Following discussion, Board Member Koester moved to accept the VFA Grant. Board Member Score seconded the motion. Board Member Koester then amended his motion to include accepting the Grant and approving the expenditures. Board Member Score seconded the amended motion.

Vote:

In favor - Chairperson Thomas Whiteman, Board Clerk Lillian Reed, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

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- E. Review, discuss and possible action to accept the \$2,500 Legacy Fastpitch Grant and approve the expenditures for this Grant.** Following discussion, Board Member Carlson-Watkins moved to accept the \$2500 Legacy Fastpitch Grant and approve the purchase of a laptop, possibly 2. Board Member Koester seconded the motion.

Vote:

In favor - Chairperson Thomas Whiteman, Board Clerk Lillian Reed, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

- F. Review, discuss and possible action to submit the Walmart Community Foundation Grant for \$2050 for a training mannequin.** Following discussion, Board Member Koester moved to approve the submission of the Walmart Community Foundation Grant for \$2050 for a mannequin. Board Member Score seconded the motion.

Vote:

In favor - Chairperson Thomas Whiteman, Board Clerk Lillian Reed, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

**13. Requests from board members for future agenda items.**

- A.** Board Member Score would like an agenda item to continue discussing the “Community Event”.
- B.** Board Member Koester would like an agenda item to discuss ways to stop the illegal dumping on the Windsong Ln property.
- C.** Board Clerk Reed would like a Special Meeting scheduled for March 5<sup>th</sup> at 6 p.m. to discuss the current Medicare issue.
- D.** Board Chair Whiteman would like an agenda item to hear about Captain Tingle’s training in Florida.

**14. Adjournment.**

Board Member Score moved to adjourn the meeting at 8:23 p.m. Board Member Carlson-Watkins seconded the motion.

Vote:

In favor - Chairperson Thomas Whiteman, Board Clerk Lillian Reed, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

Respectfully submitted,  
Diane Allen