



# SUNSTITES-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSITES-PEARCE FIRE DISTRICT,  
AND NEIGHBORING COCHISE COUNTY

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## Sunsites-Pearce Fire District Special Meeting January 31, 2019

1. **Call to Order** - The meeting was called to order at 6:08 p.m. by Chairperson Thomas Whiteman.
  2. **Roll Call**
    - A. **Attendance and Confirmation of Quorum** - Chairperson Tom Whiteman, Board Clerk Lillian Reed and Board Member Camme Carlson-Watkins were present. Chairperson Whiteman acknowledged that a quorum was met.
    - B. **Board Members Absent** – Board Member Albert Koester and Board Member Ralph Score were absent.
    - C. **Declarations of Conflicts of Interest** - No Board Member declared a conflict of interest.
  3. **The Pledge of Allegiance** - Fire Chief Josh Steinberg led the attendees in the Pledge of Allegiance.
  4. **Recognition of Guests** – Chief Steinberg recognized the on-duty staff and board in attendance and Mr Jay Parke of Walker & Armstrong, LLP who arrived at 6:13pm.
  5. **Consent Agenda**
    - A. **Approval of Minutes for January 26, 2019 Interagency Work Session.**

Following discussion, Board Clerk Reed moved to Table the approval of the minutes from January 26, 2019 Interagency Work Session until the next regular meeting on February 26, 2019. Board Member Carlson-Watkins seconded the motion.

Vote:  
In favor – Chairperson Thomas Whiteman, Board Clerk Lillian Reed and Board Member Camme Carlson-Watkins.  
Opposed – none  
Motion carried
- \*\*Board Member Carlson-Watkins moved to recess the meeting at 6:11 pm to wait for the arrival of Mr Jay Parke. Board Clerk Reed seconded the motion.
- Vote:  
In favor – Chairperson Thomas Whiteman, Board Clerk Lillian Reed and Board Member Camme Carlson-Watkins.  
Opposed – none  
Motion carried

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\*\*Chairperson Whiteman called the meeting to order at 6:15pm

**6. New Business**

- A. Review, discuss and possible action to accept the FY 2018 Audit by Walker & Armstrong, LLP.** Following presentation of the Final Audit and discussion by the Board, Board Clerk Reed moved to accept the FY 2018 Audit as presented. Board Member Carlson-Watkins seconded the motion.

Vote:

In favor – Chairperson Thomas Whiteman, Board Clerk Lillian Reed and Board Member Camme Carlson-Watkins.

Opposed – none

Motion carried

- B. Review, discuss and possible action to accept the Firehouse Subs Grant for \$6674.18 and approve the expenditures for this grant.** Following discussion, Board Member Carlson-Watkins moved to accept the Firehouse Subs Grant for \$6674.18 for Air Quality Monitors with an extra \$1326.30 funded with Grant Matching funds for the additional upgrade.

Vote:

In favor – Chairperson Thomas Whiteman, Board Clerk Lillian Reed and Board Member Camme Carlson-Watkins.

Opposed – none

Motion carried

**7. Requests from board members for future agenda items.**

- A.** None at this time.

**8. Adjournment.**

Board Member Carlson-Watkins moved to adjourn the meeting at 6:35 p.m. Board Clerk Reed seconded the motion.

Vote:

In favor - Chairperson Thomas Whiteman, Board Clerk Lillian Reed and Board Member Camme Carlson-Watkins.

Opposed – none

Motion carried

Respectfully submitted,  
Diane Allen