



SUNSTITES-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSITES-PEARCE FIRE DISTRICT,
AND NEIGHBORING COCHISE COUNTY

Mailing Address: PO Box 507, 105 TRACY ROAD PEARCE, AZ 85625

PHONE: (520) 826-3645 - FAX: (520) 826-3586

Sunsites-Pearce Fire District
Interagency Work Session
January 26, 2019

- A. Call to Order** - The meeting was called to order at 10:00 a.m. by Chairperson Thomas Whiteman.
- B. Roll Call**
Attendance and Confirmation of Quorum - Chairperson Thomas Whiteman, Board Clerk Lillian Reed and Board Member Albert Koester were present. Chairperson Whiteman acknowledged that a quorum was met.
Board Members Absent –Board Member Camme Carlson-Watkins and Board Member Ralph Score were absent.
Declarations of Conflicts of Interest - No Board Member declared a conflict of interest.
- C. The Pledge of Allegiance** - Fire Chief Josh Steinberg led the attendees in the Pledge of Allegiance.
- D. Interagency work session with the San Simon Fire District to discuss Fire District Laws, compliance to those laws and overall operations.** Topics of discussion were payroll, W2's and 940 timely filings, wages and withholdings, required postings, maintenance logs, inventory, PPE and insurance.
- E. Adjournment** - Board Member Koester moved to adjourn the meeting at 12:25 p.m. Board Clerk Reed seconded the motion.
Vote:
In favor - Chairperson Thomas Whiteman, Board Clerk Lillian Reed, Board Member Albert Koester
Opposed – none
Motion carried

Respectfully submitted,
Diane Allen