



# SUNSTITES-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSTITES-PEARCE FIRE DISTRICT,  
AND NEIGHBORING COCHISE COUNTY

Mailing Address: PO Box 507, 105 TRACY ROAD PEARCE, AZ 85625

PHONE: (520) 826-3645 - FAX: (520) 826-3586

---

Sunsites-Pearce Fire District  
Regular Meeting  
October 30, 2018

1. **Call to Order** - The meeting was called to order at 6:01 p.m. by Chairperson Robert Fino.
2. **Roll Call**
  - A. **Attendance and Confirmation of Quorum** - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Camme Carlson-Watkins and Board Member Ralph Score were present. Chairperson Fino acknowledged that a quorum was met.
  - B. **Board Members Absent** – Board Member Albert Koester was absent.
  - C. **Declarations of Conflicts of Interest** - No Board Member declared a conflict of interest.
3. **The Pledge of Allegiance** - Fire Chief Josh Steinberg led the attendees in the Pledge of Allegiance.
4. **Recognition of Guests** – Chief Steinberg recognized Ms Lillian Reed and staff in attendance.
5. **Consent Agenda**
  - A. **Approval of Warrant Reports;**
  - B. **Approval of Expense Reports;**
  - C. **Approval of Minutes for September 25, 2018 Regular Meeting.**

Following discussion, Board Member Score moved to approve the consent agenda which is comprised of the Warrant Report, Expense Report, and Minutes of the September 25, 2018 Regular Meeting. Board Clerk Whiteman seconded the motion.

Vote:  
In favor – Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Camme Carlson-Watkins and Board Member Ralph Score.  
Opposed – none  
Motion carried

6. **Call to Public** – There were no public members requesting to speak.

7. **Financial Report**

**A Review, discuss, and possibly approve the financials for September 2018.**

Following discussion, Board Clerk Whiteman moved to approve the financial report for September 2018, Chairperson Fino seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

8. **Fire Chief's Report** - The Fire Chief's Report was presented by Fire Chief Josh Steinberg. (See the attached Fire Chief's Report.)

9. **Old Business –**

**A. Review, discuss and possible action regarding the use of Social Media as a communications possibility with the public.** Following discussion, Board Clerk Whiteman moved to table the idea until a more in-depth policy can be written and more information can be presented. Chairperson Fino seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

**B. Review, discuss and possible action regarding programs to help the elderly/handicap/low income residents.** Following discussion, no action was taken. Chief Steinberg stated future status updates would be presented in his Chief's Reports.

10. **New Business**

**A. Review, discuss and possible action to approve the submission of the AFG**

**Grant.** Following discussion, Chairperson Fino moved to approve the submission of the AFG Grant for \$203,500 for a 3500 gal Tender and Equipment, with \$9,690 funded by SPFD and the submission of the AFG "Micro" Grant for \$49,795 for necessary tools and hoses to properly outfit a new engine, with \$2,371 funded by SPFD. Board Clerk Whiteman seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

- B. Review, discuss and possible action to accept the Donation of a 35' enclosed HAZMAT trailer from the City of Sierra Vista along with the Hazmat Material Response Equipment that is contained within.** Following discussion, Board Clerk Whiteman moved to accept the HAZMAT trailer from the City of Sierra Vista, "AS IS". Board Member Carlson-Watkins seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

**11. Requests from board members for future agenda items.**

- A.** Board Clerk Whiteman requested an agenda item regarding the "dump site" west of Lansing Rd.

**12. Adjournment.**

Board Clerk Whiteman moved to adjourn the meeting at 7:10 p.m. Chairperson Fino seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

Respectfully submitted,  
Diane Allen