



SUNSTITES-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSTITES-PEARCE FIRE DISTRICT,
AND NEIGHBORING COCHISE COUNTY

Mailing Address: PO Box 507, 105 TRACY ROAD PEARCE, AZ 85625

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Sunsites-Pearce Fire District
Regular Meeting
November 27, 2018

1. **Call to Order** - The meeting was called to order at 6:00 p.m. by Chairperson Robert Fino.
2. **Roll Call**
 - A. **Attendance and Confirmation of Quorum** - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Camme Carlson-Watkins and Board Member Ralph Score were present. Chairperson Fino acknowledged that a quorum was met.
 - B. **Board Members Absent** – Board Member Albert Koester was absent.
 - C. **Declarations of Conflicts of Interest** - No Board Member declared a conflict of interest.
3. **The Pledge of Allegiance** - Fire Chief Josh Steinberg led the attendees in the Pledge of Allegiance.
4. **Recognition of Guests** – Chief Steinberg recognized future Board Member Ms Lillian Reed and staff in attendance.
5. **Consent Agenda**
 - A. **Approval of Warrant Reports;**
 - B. **Approval of Expense Reports;**
 - C. **Approval of Minutes for October 30, 2018 Regular Meeting.**

Following discussion, Board Member Score moved to approve the consent agenda which is comprised of the Warrant Report, Expense Report, and Minutes of the October 30, 2018 Regular Meeting. Board Clerk Whiteman seconded the motion.

Vote:

In favor – Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried
6. **Call to Public** – There were no public members requesting to speak.

7. Financial Report

A Review, discuss, and possibly approve the financials for October 2018.

Following discussion, Board Member Score moved to approve the financial report for October 2018, Board Member Carlson-Watkins seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

8. Fire Chief's Report - The Fire Chief's Report was presented by Fire Chief Josh Steinberg. (See the attached Fire Chief's Report.)

9. Old Business –

A. Review, discuss and possible action regarding the use of Social Media as a communications possibility with the public. Following discussion, Board Clerk Whiteman moved to table the idea until next month when the policy can be presented. Board Member Carlson-Watkins seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

10. New Business

A. Review, discuss and possible action regarding the "Dump Site" west of Lansing. Following discussion, Chairperson Fino moved to continue discussion of the topic on a monthly basis in the Chiefs report. Board Clerk Whiteman seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

B. Review, discuss and possible action regarding entering into an Intergovernmental Agreement with the City of Douglas Fire Dept. for the use of our District's engine boss qualified personnel. Following discussion, Board Clerk Whiteman moved to enter into the agreement with the City of Douglas Fire Dept. Board Member Carlson-Watkins seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

- C. Review, discuss and possible action regarding entering into a Memorandum of Understanding between Cochise County and our District, re; vaccination administration.** Following discussion, Board Member Score moved to approve the Memorandum of Understanding, then amended his motion to approve the Memorandum of Understanding once the typographical error on Page 2, Sec B, #2, word “provided” is changed to “provide”. Board Clerk Whiteman seconded the amended motion.

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

- D. Presentation of Retirement for Board Chair Mr Robert Fino.** Mr Robert Fino was presented a plaque in appreciation for his years of service and dedication to the Sunsites-Pearce Fire District as a Board Member.

11. Requests from board members for future agenda items.

- A.** Board Member Camme Carlson-Watkins would like an agenda item to discuss a partnership with the “Healthy Communities” group
- B.** Chief Steinberg advised the Board of the need for a Special Meeting to take place the first week of December, to install new Board Members.

12. Adjournment.

Board Clerk Whiteman moved to adjourn the meeting at 6:56 p.m. Chairperson Fino seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

Respectfully submitted,
Diane Allen