



# SUNSTITES-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSTITES-PEARCE FIRE DISTRICT,  
AND NEIGHBORING COCHISE COUNTY

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Sunsites-Pearce Fire District  
Regular Meeting  
July 31, 2018

1. **Call to Order** - The meeting was called to order at 6:04 p.m. by Chairperson Robert Fino.
2. **Roll Call**
  - A. **Attendance and Confirmation of Quorum** - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score were present. Chairperson Fino acknowledged that a quorum was met.
  - B. **Board Members Absent** – All Board Members present.
  - C. **Declarations of Conflicts of Interest** - No Board Member declared a conflict of interest.
3. **The Pledge of Allegiance** - Fire Chief Josh Steinberg led the attendees in the Pledge of Allegiance.
4. **Recognition of Guests** – No guests present, Chief Steinberg acknowledged the attending Staff and Board and thanked them for being here.
5. **Consent Agenda**
  - A. **Approval of Warrant Reports;**
  - B. **Approval of Expense Reports;**
  - C. **Approval of Minutes for June 26, 2018 Public Hearing and June 26, 2018 Regular Meeting.**

Following discussion, Board Member Score moved to approve the consent agenda which is comprised of the Warrant Report, Expense Report, and Minutes of the June 26, 2018, Public Hearing and the June 26, 2018 Regular Meeting. Board Clerk Whiteman seconded the motion.

Vote:

In favor – Board Clerk Tom Whiteman, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Abstained - Chairperson Robert Fino

Opposed – none

Motion carried

**6. Call to Public** – There were no public members requesting to speak.

**7. Financial Report**

**A Review, discuss, and possibly approve the financials for June 2018.**

Following discussion, Board Clerk Whiteman moved to approve the financial report for June 2018. Chairperson Fino seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

**8. Fire Chief's Report** - The Fire Chief's Report was presented by Fire Chief Josh Steinberg. (See the attached Fire Chief's Report.)

**9. Old Business – None**

**10. New Business**

**A. Review and discuss the AFDA Summer Conference.** Board Member Ralph Score and Chief Josh Steinberg attended the Conference. Board Member Score mentioned he was impressed with the Conference and all knowledge he received. He is ready to serve our District with the level of responsibility it requires. Chief Steinberg discussed our need to update our Cyber and Social media policy as this is the top concern for this day in age.

**B. Review, discuss and possible action regarding the Medicare Manager position.**

Chief Steinberg gave a brief history of this position, but abstained from discussing this matter any further. Following discussion, with the resignation of Lillian Reed from District employment, Board Clerk Whiteman moved to appoint Admin Secretary Diane Allen as the Medicare Manager, Board Member Score seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

- C. Review, discuss and possible action regarding early payoff of the short-term loan.** Following discussion, Board Clerk Whiteman moved to approve the payoff of the \$30,000 short-term loan to Community Investment Corporation  
Chairperson Fino seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

- D. Review, discuss and possible action to approve the submission of the Legacy Foundation Innovative Grant.** Following discussion, Board Member Carlson-Watkins moved to approve the submission of the 100% funded Legacy Foundation Innovative Grant for \$100,000 for the purchase of Rescue Equipment. Board Clerk Whiteman seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

- E. Executive Session pursuant to ARS 38-431.03 (A) (3) and (4) for discussion or consultation with legal counsel regarding contracts and pending or contemplated litigation, claims, or demands, including issues involving Medicare.** Board Member Score moved to enter Executive Session pursuant to ARS 38-431.03(A)(3) and (4) Board Member Carlson-Watkins seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

The public meeting was recessed at 7:04 pm in order for the Board Members to enter into executive session. Chief Steinberg and attending staff retired from the room.

- i. Resume Public Meeting and Call to Order** – Chief Steinberg and staff returned to the room and Chairperson Fino called the meeting to order at 7:36 pm.

- F. Review, discuss and possible action regarding the Medicare Issue.** Following discussion, Chairperson Fino moved to wait to hear from Legal Counsel before taking further action. Board Clerk Whiteman seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

**11. Requests from board members for future agenda items.**

- A.** Board Member Ralph Score requested an agenda item to discuss the 911 dispatch system and communication issues
- B.** Chairperson Robert Fino requested an agenda item to discuss the Chiefs Annual Review.

**12. Adjournment.**

Board Clerk Whiteman moved to adjourn the meeting at 7:38 p.m. Board Member Score seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

Respectfully submitted,  
Diane Allen