



# SUNSTITES-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSTITES-PEARCE FIRE DISTRICT,  
AND NEIGHBORING COCHISE COUNTY

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Sunsites-Pearce Fire District  
Regular Meeting  
August 28, 2018

1. **Call to Order** - The meeting was called to order at 6:00 p.m. by Chairperson Robert Fino.
2. **Roll Call**
  - A. **Attendance and Confirmation of Quorum** - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score were present. Chairperson Fino acknowledged that a quorum was met.
  - B. **Board Members Absent** – All Board Members present.
  - C. **Declarations of Conflicts of Interest** - No Board Member declared a conflict of interest.
3. **The Pledge of Allegiance** - Fire Chief Josh Steinberg led the attendees in the Pledge of Allegiance.
4. **Recognition of Guests** – No guests present, Chief Steinberg acknowledged the attending Staff and Board and thanked them for being here.
5. **Consent Agenda**
  - A. **Approval of Warrant Reports;**
  - B. **Approval of Expense Reports;**
  - C. **Approval of Minutes for July 31, 2018 Regular Meeting.**

Following discussion, Board Member Score moved to approve the consent agenda which is comprised of the Warrant Report, Expense Report, and Minutes of the July 31, 2018 Regular Meeting. Board Clerk Whiteman seconded the motion.

Vote:

In favor – Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

**6. Call to Public** – There were no public members requesting to speak.

**7. Financial Report**

**A Review, discuss, and possibly approve the financials for July 2018.**

Following discussion, Board Clerk Whiteman moved to approve the financial report for July 2018. Board Member Koester seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

**8. Fire Chief's Report** - The Fire Chief's Report was presented by Fire Chief Josh Steinberg. (See the attached Fire Chief's Report.)

**9. Old Business –**

**A. Review and discuss the Attorney General's letter regarding the OML complaint.**

Chief Steinberg and the board briefly discussed the history of the complaint and are satisfied with the matter finally being closed.

**10. New Business**

**A. Review, discuss and possible action regarding the current 911 Dispatch System and Communication issues.**

Chief Steinberg discussed the ladder of communication and the upgrade at the County level with the new SEACOM system, he feels there should be less error in dispatching in the future. It was discussed to possibly ask the County to update street signs in the rural areas. Following discussion, there was no action to be taken.

**B. Review, discuss and possible action to accept the 100 Club Grant and expend the awarded funds of \$5000.**

Following discussion, Board Clerk Whiteman moved to accept the 100 Club Grant and expend the \$5000, plus an additional \$800 of District funds to purchase 3 full sets of turnouts, Board Member Score seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

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- C. Review, discuss and possible action to accept the Walmart Grant and expend the awarded funds of \$500.** Following discussion, Chairperson Fino moved to accept the Walmart Grant and expend the \$500, plus \$300 of District funds to purchase 7 hoods and 4 sets of gloves. Board Clerk Whiteman seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

- D. Review, discuss and possible action to accept the AZ Community Foundation Grant and expend the awarded funds of \$5000.** Following discussion, Board Clerk Whiteman moved to accept the AZ Community Foundation Grant and expend the awarded funds of \$5000 for 1 or 2 Air Quality Monitors. Chairperson Fino seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

- E. Review, discuss and possible action to cancel the 2018 Election for 3 Board Members.** Following discussion, Board Member Score moved to cancel the 2018 Election. Chairperson Fino seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

- F. Review, discuss and possible action to amend the program and policy regarding the Wheel Chair Van.** Following discussion, Chairperson Fino moved to approve the revised purpose for the Non-Emergency Transport Vehicle and add it to the policy and move forward with the program. Board Member Carlson-Watkins seconded the motion

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

- G. Review, discuss and possible action regarding the Fire Chiefs Annual Review.** Board Member Albert Koester declared a conflict of interest and would not be discussing or making any decisions on this matter. Following discussion, reviews were turned into the Admin Secretary and there was no action to take.

**11. Requests from board members for future agenda items.**

- A.** Board Member Camme Carlson-Watkins requested an agenda item to explore additional possibilities like Social Media, for getting communications out to the public.
- B.** Board Clerk Tom Whiteman requested an agenda item to look into programs to help the elderly and handicap/low income residents in the area.
- C.** Board Member Albert Koester requested an agenda item to come up with a plan of action regarding recoupment of outstanding Wildland money.

**12. Adjournment.**

Board Clerk Whiteman moved to adjourn the meeting at 7:46 p.m. Board Member Koester seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Albert Koester, Board Member Camme Carlson-Watkins and Board Member Ralph Score.

Opposed – none

Motion carried

Respectfully submitted,  
Diane Allen