



# SUNSTITES-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSTITES-PEARCE FIRE DISTRICT,  
AND NEIGHBORING COCHISE COUNTY

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Sunsites-Pearce Fire District  
Regular Meeting  
August 29, 2017

1. **Call to Order** - The meeting was called to order at 6:00 p.m. by Chairperson Robert Fino.
2. **Roll Call**
  - A. **Attendance and Confirmation of Quorum** - Chairperson Robert Fino, Board Clerk Tom Whiteman, and Board Member Albert Koester, Board Member Keith Brock and Board Member Camme Carlson-Watkins were present. Chairperson Fino acknowledged that a quorum was met.
  - B. **Board Member Absent** – No Board Members were absent.
  - C. **Declarations of Conflicts of Interest** - No Board Member declared a conflict of interest.
3. **The Pledge of Allegiance** - Fire Chief Josh Steinberg led the attendees in the Pledge of Allegiance.
4. **Recognition of Guests** – The Board welcomed Mr. Jeffrey C. Matura of Graif Barrett & Matura, P.C.
5. **Consent Agenda**
  - A. **Approval of Warrant Reports;**
  - B. **Approval of Expense Reports;**
  - C. **Approval of Minutes for July 25, 2017, Regular Meeting**
  - D. **Approval of Minutes for August 8, 2017, Special Meeting.**

Following discussion, Chairperson Fino moved to approve the consent agenda which is comprised of the Warrant Report, Expense Report, and Minutes of July 25, 2017, Regular Meeting and Minutes of August 8, 2017 Special Meeting. Board Clerk Whiteman seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Albert Koester, Board Member Keith Brock and Board Member Camme Carlson-Watkins

Opposed – none

Motion carried
6. **Call to Public** – There were no public members requesting to speak

**7. Financial Report**

**A Review, discuss, and possibly approve the financials for July 2017.**

Following discussion, Chairperson Fino moved to approve the financial report for July 2017. Board Clerk Whiteman seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Albert Koester, Board Member Keith Brock and Board Member Camme Carlson-Watkins

Opposed – none

Motion carried

**8. Fire Chief's Report** - The Fire Chief's Report was presented by Fire Chief Josh Steinberg. (See the attached Fire Chief's Report.)

**9. Old Business**

**A. Review, discuss and possible action regarding Donations received in July 2017.**

Following discussion, Chairperson Fino moved to leave the \$265.00 of donations in the M&O account and thanking all those who donated In Memory of Lonnie Carlson. Board Clerk Whiteman seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Albert Koester, Board Member Keith Brock and Board Member Camme Carlson-Watkins

Opposed – none

Motion carried

**10. New Business**

**A. Review and discuss commendation for Fire Chief and all department employees for their exemplary performance.**

Board Member Koester presented and read the Commendation and recognized all employees. (See attached Commendation and Personnel list)

**B. Review, discuss and possible action regarding installation of security cameras at the Richland Fire Station.**

Following discussion, Board Clerk Whiteman moved to accept the bid of \$3950.00 plus tax from Moore Security Solutions and begin installation. Board member Carlson-Watkins seconded the motion

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Albert Koester, Board Member Keith Brock and Board Member Camme Carlson-Watkins

Opposed – none

Motion carried

- C. Review, discuss and possible action regarding approval of the Arizona Community Foundation and Legacy Foundation of Southeast Arizona Grant awards.** Following discussion Board Clerk Whiteman moved to approve the Grant awards of \$7000.00 plus an additional \$1100.00 to be expensed out of EMS Supplies account to use towards the purchase of a new Cardiac Monitor. Board Member Koester seconded the motion

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Albert Koester, Board Member Keith Brock and Board Member Camme Carlson-Watkins

Opposed – none

Motion carried

- D. Review and discuss and possible action regarding approval for submission of the Legacy Foundation of Southeast Arizona Innovative Grant.** Following discussion and thanking Ms. Amy Vinik for her time and ability to write these Grants for us, Board Member Brock moved to submit the \$100,000.00 Rescue Grant. Board Member Carlson-Watkins seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Albert Koester, Board Member Keith Brock and Board Member Camme Carlson-Watkins

Opposed – none

Motion carried

- E. Review and discuss and possible action regarding usage of Donation money received to date.** Following discussion, Board Clerk Whiteman moved to deposit all donation money starting now into the Reserve Account. No Board Member seconded the motion

Motion failed

Board Member Koester moved to table the topic until Chief Steinberg can present research on the pros/cons of moving the money at this time. Board Member Brock seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Member Albert Koester, Board Member Keith Brock and Board Member Camme Carlson-Watkins

Opposed – Board Clerk Tom Whiteman

Motion carried

**F. Executive Session pursuant to ARS 38-431.03 (A) (3) and (4) for discussion or consultation with legal counsel regarding contracts and pending or contemplated litigation, claims, or demands, including issues involving Medicare.** Board Clerk Whiteman moved to enter Executive Session pursuant to ARS 38-431.03(A)(3) and (4) Board Member Brock seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Albert Koester, Board Member Keith Brock and Board Member Camme Carlson-Watkins

Opposed – none

Motion carried

The public meeting was recessed at 7:15 pm in order for the Board Members to enter into executive session. Chief Steinberg retired from the room.

**i. Resume Public Meeting and Call to Order** – Chief Steinberg returned to the room and Chairperson Fino called the meeting to order at 7:31 pm.

**G. Review, discuss and possible action regarding Medicare issue.** Following discussion Board Clerk Whiteman moved to go ahead with the appeal utilizing Jeffrey Matura as legal counsel to handle the issue. Board Member Carlson-Watkins seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Albert Koester, Board Member Keith Brock and Board Member Camme Carlson-Watkins

Opposed – none

Motion carried

**11. Requests from board members for future agenda items.**

**A.** Chairperson Fino requested an agenda item to review, discuss and possibly take action on the installation of security cameras for the Sunsites Station.

**B.** Board Member Carlson-Watkins requested an agenda item to review, discuss and possibly take action regarding the donation money.

**12. Adjournment.**

Chairperson Fino moved to adjourn the meeting at 7:32 p.m. Board Member Brock seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Albert Koester, Board Member Keith Brock and Board Member Camme Carlson-Watkins

Opposed – none

Motion carried

Respectfully submitted,  
Diane Allen