



SUNSTITES-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSITES-PEARCE FIRE DISTRICT,
AND NEIGHBORING COCHISE COUNTY

Mailing Address: PO Box 507, 105 TRACY ROAD PEARCE, AZ 85625

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Sunsites-Pearce Fire District
Regular Meeting
July 25, 2017

1. **Call to Order** - The meeting was called to order at 6:00 p.m. by Chairperson Robert Fino.

2. **Roll Call**

A. **Attendance and Confirmation of Quorum** - Chairperson Robert Fino, Board Clerk Tom Whiteman, and Board Member Albert Koester, were present. Chairperson Fino acknowledged that a quorum was met.

B. **Board Member Absent** – Board Member Keith Brock and Board Member Camme Carlson-Watkins were absent.

C. **Declarations of Conflicts of Interest** - No Board Member declared a conflict of interest.

3. **The Pledge of Allegiance** - Fire Chief Josh Steinberg led the attendees in the Pledge of Allegiance.

4. **Recognition of Guests** – There were no guests present

5. **Consent Agenda**

A. **Approval of Warrant Reports;**

B. **Approval of Expense Reports;**

C. **Approval of Minutes for June 27, 2017, Public Meeting**

D. **Approval of Minutes for June 27, 2017, Regular Meeting.**

Following discussion, Board Member Tom Whiteman moved to approve the consent agenda which is comprised of the Warrant Report, Expense Report, and Minutes of June 27, 2017, Public Meeting and Minutes of June 27, 2017 Regular Meeting. Board Member Koester seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Albert Koester

Opposed – none

Motion carried

6. **Call to Public** – There were no public members requesting to speak

7. **Financial Report**

A **Review, discuss, and possibly approve the financials for June 2017.**

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Following discussion, Chairperson Fino moved to approve the financial report for June 2017. Board Clerk Whiteman seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Albert Koester

Opposed – none

Motion carried

- 8. Fire Chief's Report** - The Fire Chief's Report was presented by Fire Chief Josh Steinberg. (See the attached Fire Chief's Report.)

9. Old Business

- A.** Review, discuss and possible action regarding Donations received in June 2017. Following discussion, Board Clerk Whiteman moved to leave the \$380.00 of donations in the M&O account. Board Member Koester seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Albert Koester

Opposed – none

Motion carried

10. New Business

- A.** Review, discuss commendation for Fire Chief and all department employees for their exemplary performance. Following discussion, Board Clerk Whiteman moved to table the commendation project presentation until August. Chairperson Fino seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Albert Koester

Opposed – none

Motion carried

- B.** Review, discuss and possibly take action regarding Fire Chief's contract. Following discussion, Chairperson Fino moved to accept the contract as written. Board Clerk Whiteman seconded the motion

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman

Abstained - Board Member Albert Koester

Opposed – none

Motion carried

- C. Review, discuss and possible action regarding reimbursement of Chief's legal fees.** Following discussion Board Clerk Whiteman moved to reimburse the Chief for his legal fees. Chairperson Fino seconded the motion
Vote:
In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman
Abstained - Board Member Albert Koester
Opposed – none
Motion carried
- D. Review and discuss and possible action regarding a plan to increase community participation in the Fire Subscription program.** Following discussion Chairperson Fino moved to have the Chief compose a letter to property owners who were closely effected by the recent Lizard Fire, describing and offering subscriptions, and to call a special meeting on Tuesday August 8, 2017 at 6pm to possibly approve the letter and distribution thereof. Board Clerk Whiteman seconded the motion.
Vote:
In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Albert Koester
Opposed – none
Motion carried
- E. Review and discuss and possible action regarding the installation of security cameras at the Richland Fire Station.** Following discussion, Chairperson Fino moved to table the topic until August when more information can be presented. Board Clerk Whiteman seconded the motion
Vote:
In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Albert Koester
Opposed – none
Motion carried
- 11. Requests from board members for future agenda items.**
- A.** Board Clerk Whiteman requested an agenda item to review, discuss and possibly take action on the use of the Donation money
 - B.** Board Member Koester requested an agenda item to present commendations to the Fire Chief and employees
 - C.** Chairperson Fino requested an agenda item to review, discuss and possibly take action on the distribution of performance incentives.
 - D.** Board Clerk Whiteman requested an agenda item to review, discuss and possibly take action on the purchase of a used fire engine.

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- E. Board Clerk Whiteman requested an agenda item to review, discuss and possibly take action on the purchase of special equipment needed.

12. Adjournment.

Chairperson Fino moved to adjourn the meeting at 7:00 p.m. Board Clerk Whiteman seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Albert Koester

Opposed – none

Motion carried

Respectfully submitted,
Diane Allen