



SUNSTITES-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSTITES-PEARCE FIRE DISTRICT,
AND NEIGHBORING COCHISE COUNTY

Mailing Address: PO Box 507, 105 TRACY ROAD PEARCE, AZ 85625

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Sunsites-Pearce Fire District
Regular Meeting
June 27, 2017

1. **Call to Order** - The meeting was called to order at 6:10 p.m. by Chairperson Robert Fino.
2. **Roll Call**
 - A. **Attendance and Confirmation of Quorum** - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Albert Koester, and Board Member Camme Carlson-Watkins were present. Chairperson Fino acknowledged that a quorum was met.
 - B. **Board Member Absent** – Board Member Keith Brock was absent.
 - C. **Declarations of Conflicts of Interest** - No Board Member declared a conflict of interest.
3. **The Pledge of Allegiance** - Fire Chief Josh Steinberg led the attendees in the Pledge of Allegiance.
4. **Recognition of Guests** – There were no guests present
5. **Consent Agenda**
 - A. **Approval of Warrant Reports;**
 - B. **Approval of Expense Reports;**
 - C. **Approval of Minutes for May 30, 2017, Regular Meeting.**

Following discussion, Board Member Carlson-Watkins moved to approve the consent agenda which is comprised of the Warrant Report, Expense Report, and Minutes of May 30, 2017, Regular Meeting. Board Clerk Whiteman seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Albert Koester, Board Member Camme Carlson-Watkins

Opposed – none

Motion carried
6. **Call to Public** – There were no public members requesting to speak
7. **Financial Report**
 - A **Review, discuss, and possibly approve the financials for May 2017.**

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Following discussion, Chairperson Fino moved to approve the financial report for May 2017. Board Clerk Whiteman seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Albert Koester, Board Member Camme Carlson-Watkins

Opposed – none

Motion carried

- 8. Fire Chief's Report** - The Fire Chief's Report was presented by Fire Chief Josh Steinberg. (See the attached Fire Chief's Report.)

9. Old Business

- A.** Review, discuss and possible action regarding Donations received in May 2017. There were no donations received in the month of May 2017. No action required

- B.** Review, discuss and possible action regarding 2017/2018 Budget. Following discussion, Board Clerk Whiteman moved to adopt the 2017/2018 Budget. Chairperson Fino seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Camme Carlson-Watkins

Abstained - Board Member Albert Koester

Opposed – none

Motion carried

10. New Business

- A.** Review, discuss and possible action regarding legal counsel and legal services. Following discussion, Chairperson Fino moved that the District will primarily use the legal services of Mr. Jeff Matura from Law Offices of Graif, Barrett and Matura, P.C., and continue to use Mr. William Whittington from Law Offices of Boyle, Pecharich, Cline, Whittington & Stallings, P.L.L.C. when additional legal counsel is necessary. Board Clerk Whiteman seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Albert Koester, Board Member Camme Carlson-Watkins

Opposed – none

Motion carried

- B.** Review, discuss and possibly take action regarding Proposal letter from Monika Patience for audition of the District's financials for FYE 2017. Following

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discussion, Board Clerk Whiteman moved to accept the proposal from Monika Patience to perform the District's audit of its FYE 2017 financials. Board Member Carlson-Watkins seconded the motion

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Albert Koester, Board Member Camme Carlson-Watkins

Opposed – none

Motion carried

- C. Review, discuss and possible action regarding Communications Channel 1 Repeater, possible replacement if unrepairable.** Chief Steinberg reported that the Repeater was repaired for under \$450 and is working properly. No board action is required.

11. Requests from board members for future agenda items.

- A.** Board Member Koester requested an agenda item to commend Chief Steinberg and all the Department employees for their exemplary performance.
- B.** Chairperson Fino requested an agenda item to discuss an action plan to increase community participation in the Fire Subscription program.
- C.** Chairperson Fino requested an agenda item to review, discuss and possibly take action regarding the Fire Chief's contract which expires August 1, 2017.

12. Adjournment.

Board Clerk Whiteman moved to adjourn the meeting at 7:02 p.m. Chairperson Fino seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Clerk Tom Whiteman, Board Member Albert Koester, Board Member Camme Carlson-Watkins

Opposed – none

Motion carried

Respectfully submitted,
Lillian Reed