



SUNSITES-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSITES-PEARCE FIRE DISTRICT,
AND NEIGHBORING COCHISE COUNTY

Mailing Address: PO Box 507, 105 TRACY ROAD PEARCE, AZ 85625

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Sunsites-Pearce Fire District Regular Meeting January 31, 2017

1. **Call to Order** - The meeting was called to order at 6:00 p.m. by Chairperson Robert Fino.
2. **Roll Call**
 - A. **Attendance and Confirmation of Quorum** - Chairperson Robert Fino, Board Member Tom Whiteman, Board Member Albert Koester, and Board Member Keith Brock were present. Chairperson Fino acknowledged that a quorum was met.
 - B. **Board Members Absent** – No Board Members were absent.
 - C. **Declarations of Conflicts of Interest** - No Board Member declared a conflict of interest.
3. **The Pledge of Allegiance** - Fire Chief Josh Steinberg led the attendees in the Pledge of Allegiance.
4. **Recognition of Guests** – There were no guests present.
5. **Consent Agenda**
 - A. **Approval of Warrant Reports;**
 - B. **Approval of Expense Reports; and**
 - C. **Approval of Minutes for December 27, 2016, Regular Meeting.**

Following discussion, Board Member Whiteman moved to approve the consent agenda which is comprised of the Warrant Report, Expense Report and Minutes of December 27, 2016 Regular Meeting. Board Member Brock seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Member Tom Whiteman, Board Member Albert Koester, Board Member Brock

Opposed – none

Motion carried
6. **Call to Public** – There were no public members requesting to speak

7. Financial Report

A Review, discuss, and possibly approve the financials for December 2016.

Lillian Reed presented the financial report for December 2016. (See December 2016 Financial Report attached.) Following discussion, Chairperson Fino moved to approve the financial report for December 2016 as presented. Board Member Brock seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Member Tom Whiteman, Board Member Albert Koester, Board Member Keith Brock

Opposed – none

Motion carried

8. Fire Chief's Report

The Fire Chief's Report was presented by Fire Chief Josh Steinberg. (See the attached Fire Chief's Report.)

9. Old Business

- A.** Review, discuss and possibly act regarding donations received in December 2016. There were no donations in the Month of December 2016. No discussion and no action required.

10. New Business

- A.** Review, discuss Letters of Interest, and possible action regarding vacant board position. One letter of interest was received from Ms. Ellen Clugston. Following discussion, Board Member Whiteman moved table this matter until the next regular Board Meeting. Board Member Brock seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Member Tom Whiteman, Board Member Keith Brock and Board Member Albert Koester

Opposed – none

Motion carried

- B.** Review, discuss and possibly take action regarding 2017 Volunteer Fire Assistance Grant (VFA Grant). Board Member Whiteman moved accept the 2017 VFA Grant, a 50/50 grant totaling \$12,778, of which \$6,389 will be reimbursed. Board Member Brock seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Member Tom Whiteman, Board Member Albert Koester, Board Member Keith Brock

Opposed – none

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Motion carried

11. Executive Session (possible)

- A.** Vote to go into Executive Session pursuant to ARS 39-431.03(A)(3) for legal advice regarding letter from Attorney General's office concerning Open Meeting Law complaints. Chairperson Fino moved to go into Executive Session pursuant to ARS 39-431.03(A)(3) for legal advice regarding letter from Attorney General's office concerning Open Meeting Law complaints. Board Member Whiteman seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Member Tom Whiteman, Board Member Albert Koester, Board Member Keith Brockman.

Opposed – none

Motion carried

Chairperson Fino recessed the Public Meeting at 6:39 pm and instructed that the room be cleared for the Executive Session. The room was cleared of all public persons at 6:39 p.m. and Executive Session was begun.

- 12. Resume Public Meeting and Call to Order** – Public was invited to return to meeting room and Chairperson Fino resumed the Public Meeting calling the meeting to order at 7:09 p.m.

- 13. Requests from board members for future agenda items.** There were no requests for future agenda items.

14. Adjournment.

Chairperson Fino moved to adjourn the meeting at 7:09 p.m. Board Member Whiteman seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Member Tom Whiteman, Board Member Albert Koester, Board Member Keith Brock

Opposed – none

Motion carried

Respectfully submitted,
Lillian Reed