



# SUNsites-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSITES-PEARCE FIRE DISTRICT,  
AND NEIGHBORING COCHISE COUNTY

Mailing Address: PO Box 507, 105 TRACY ROAD PEARCE, AZ 85625

PHONE: (520) 826-3645; FAX: (520) 826-3586

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## NOTICE OF INVITATION FOR BIDS ACCOUNTING CONSULTANT

REQUESTED BY SUNSITES-PEARCE FIRE DISTRICT

BIDS ARE DUE DECEMBER 30, 2016  
AT 5 p.m. MOUNTAIN STANDARD TIME

Notice is hereby given that Sunsites-Pearce Fire District is requesting bids for an Accounting Consultant to provide a monthly review of the District financials. The requested service is not to exceed two (2) hours per month. CPA credentials are not required, but the consultant must have expertise in the Quickbooks Pro 2015 program. Bids will be reviewed by the Fire Chief after December 30, 2016.

Copies of the solicitation are available at no cost by contacting the Sunsites-Pearce Fire District, 105 N. Tracy Road, PO Box 507, Pearce, AZ 85625. Phone: (520) 826-3645; Fax: (520) 826-3586 or email at [admin@sunsitesfire.org](mailto:admin@sunsitesfire.org). This solicitation is also available on the Sunsites-Pearce Fire District's web site at [www.sunsitesfire.org](http://www.sunsitesfire.org).

Sunsites-Pearce Fire District reserves the right to accept or reject any offer or any part thereof; to defer action on the offers; to reject all offers; to waive any informality in the bidding procedures. Deviations from the bid specifications may be considered at the option of Sunsites-Pearce Fire District.

Bids shall be received in person at the Sunsites-Pearce Fire District's Offices located at 105 N. Tracy Road, Pearce AZ 85625; or may be mailed to Sunsites-Pearce Fire District, PO Box 507, Pearce, AZ 85625. Bids must be in the actual possession of the District at the location indicated, on or prior to the exact time and date indicated above. Electronic format proposals will be accepted at [admin@sunsitesfire.org](mailto:admin@sunsitesfire.org).

Fire Chief Josh Steinberg

Publish: December 7 and December 14, 2016

**"Sunsites-Pearce Fire District is an Equal Opportunity Provider and Employer."**