



# SUNSTITES-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSTITES-PEARCE FIRE DISTRICT,  
AND NEIGHBORING COCHISE COUNTY

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Sunsites-Pearce Fire District  
Regular Meeting  
October 25, 2016

1. **Call to Order** - The meeting was called to order at 6:00 p.m. by Chairperson Robert Fino.
2. **Roll Call**
  - A. **Attendance and Confirmation of Quorum** - Chairperson Robert Fino, Board Member Tom Whiteman, and Board Member Jessica Jones were present. Chairperson Fino acknowledged that a quorum was met.
  - B. **Board Members Absent** – Board Member Brian Allen and Board Member Jason Simmons were absent.
  - C. **Declarations of Conflicts of Interest** - No Board Member declared a conflict of interest.
3. **The Pledge of Allegiance** - Fire Chief Josh Steinberg led the attendees in the Pledge of Allegiance.
4. **Recognition of Guests** – There were no guests at this meeting.
5. **Consent Agenda**
  - A. **Approval of Warrant Reports;**
  - B. **Approval of Expense Reports.** Following discussion, Chairperson Fino moved to approve the consent agenda which is comprised of the Warrant Reports and Expense Reports; Board Member Whiteman seconded the motion.  
Vote:  
In favor - Chairperson Robert Fino, Board Member Tom Whiteman, Board Member Jessica Jones  
Opposed – none  
Motion carried
6. **Approval of Minutes**

Approval of Minutes of September 27, 2016, Regular Meeting. Following review and discussion, Board Member Whiteman moved to approve the Minutes of September 27, 2016, Regular Meeting, as presented. Board Member Jones seconded the motion.  
Vote:

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In favor - Chairperson Robert Fino, Board Member Tom Whiteman, Board Member Jessica Jones  
Opposed – none  
Motion carried

**7. Call to Public** – There were no comments from the public.

**8. Financial Reports**

**A Review, discuss, and possibly approve the financials for September 2016.**

Lillian Reed presented the financial report for September 2016. (See September 2016 Financial Report attached.) Following discussion, Chairperson Fino moved to approve the financial report for August 2016 as presented. Board Member Whiteman seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Member Tom Whiteman, and Board Member Jessica Jones

Opposed – none

Motion carried

**9. Fire Chief's Report**

The Fire Chief's Report was presented by Fire Chief Josh Steinberg. (See the attached Fire Chief's Report.)

**10. Old Business**

- A.** Review, discuss and possibly take action regarding donations received in September 2016. Following discussion, Board Member Whiteman moved to leave the donations received in September 2016 in the M&O Account. Chairperson Fino seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Member Tom Whiteman, and Board Member Jessica Jones

Opposed – none

Motion carried

**11. New Business**

- A.** Review, discuss and possibly take action to accept the Arizona Community Foundation (ACF) grant (additional funds of \$250, total receipts of \$1,250) and approve expenditure of remaining balance. Following discussion, Board Member

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Whiteman moved to accept the additional funds of \$250 from the ACF grant and apply it toward the awning project. Board Member Jones seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Member Tom Whiteman, and Board Member Jessica Jones

Opposed – none

Motion carried

- B. Review, discuss and possibly take action to approve submission of AFG Grant. Following discussion, Chairperson Fino moved to approve the submission of the Assistance to Firefighters Grant for \$600,000 and the Micro-Grant for \$25,000. Board Member Whiteman seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Member Tom Whiteman, and Board Member Jessica Jones

Opposed – none

Motion carried

- C. Review, discuss and possibly take action to approve submission of VFA Grant. Following discussion, Board Member Jones moved to approve the submission of the VFA Grant for a maximum of \$20,000; Chairperson Fino seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Member Tom Whiteman, and Board Member Jessica Jones

Opposed – none

Motion carried

- D. Review, discuss and possibly approve the renewal of our Insurance Policy with Jones Wilson. Following discussion, Chairperson Fino moved to approve the renewal of our Insurance Policy with Jones Wilson. Board Member Whiteman seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Member Tom Whiteman, and Board Member Jessica Jones

Opposed – none

Motion carried

- E. Review, discuss and possibly take action to publish request for letters of interest to fill one seat on Board of Directors. Following discussion, Chairperson Fino

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moved to publish a request for Letters of Interest to fill one seat on the board of directors, by using a Letter of Application that will be mailed to the District; closing date will be December 27, 2016; notices will be placed in the Range News and posted on the Bulletin Boards; and the expenses incurred for publication are approved. Board Member Whiteman seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Member Tom Whiteman, and Board Member Jessica Jones

Opposed – none

Motion carried

- F. Review, discuss and possibly take action to set a date for a Public Hearing on the Impact Statement of the proposed Annexation. Following discussion, Board Member Whiteman moved to set the date for the Public Hearing on the Impact Statement of the proposed Annexation for Tuesday, November 15, 2016 at 6 pm at the Richland Station. Chairperson Fino seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Member Tom Whiteman, and Board Member Jessica Jones

Opposed – none

Motion carried

**12. Requests from board members for future agenda items.** There were no requests for future agenda items.

**13. Adjournment.**

Chairperson Fino moved to adjourn the meeting at 7:03 p.m. Board Member Whiteman seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Member Tom Whiteman and Board Member Jessica Jones

Opposed – none

Motion carried

Respectfully submitted,  
Lillian Reed