



# SUNSTITES-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSITES-PEARCE FIRE DISTRICT,  
AND NEIGHBORING COCHISE COUNTY

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Sunsites-Pearce Fire District  
Regular Meeting  
August 30, 2016

1. **Call to Order** - The meeting was called to order at 6:00 p.m. by Chairperson Robert Fino.
2. **Roll Call**
  - A. **Attendance and Confirmation of Quorum** - Chairperson Robert Fino, Board Member Tom Whiteman, Board Member Jessica Jones, and Board Member Brian Allen were present. Chairperson Fino acknowledged that a quorum was met.
  - B. **Board Members Absent** – Board Member Jason Simmons was absent.
  - C. **Declarations of Conflicts of Interest** - No Board Member declared a conflict of interest.
3. **The Pledge of Allegiance** - Fire Chief Josh Steinberg led the attendees in the Pledge of Allegiance.
4. **Recognition of Guests** – No guests were present.
5. **Consent Agenda**
  - A. **Approval of Warrant Reports;**
  - B. **Approval of Expense Reports.** Following discussion, Board Member Whiteman moved to approve the consent agenda which is comprised of the Warrant Reports and Expense Reports; Chairperson Fino seconded the motion.  
Vote:  
In favor - Chairperson Robert Fino, Board Member Tom Whiteman, Board Member Brian Allen, Board Member Jessica Jones  
Opposed – none  
Motion carried
6. **Approval of Minutes**

Approval of Minutes of July 26, 2016, Regular Meeting. Following review and discussion, Chairperson Fino moved to approve the Minutes of July 26, 2016, Regular Meeting, as presented. Board Member Jones seconded the motion.

Vote:  
In favor - Chairperson Robert Fino, Board Member Tom Whiteman, Board Member Jessica Jones and Board Member Brian Allen  
Opposed – none  
Motion carried
7. **Call to Public** – There were no comments from the public.

**8. Financial Reports**

**A Review, discuss, and possibly approve the financials for July 2016.**

Lillian Reed presented the financial report for July 2016. (See July 2016 Financial Report attached.) Following discussion, Board Member Allen moved to approve the financial report for July 2016 as presented. Board Member Whiteman seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Member Tom Whiteman, Board Member Jessica Jones, and Board Member Brian Allen

Opposed – none

Motion carried

**9. Fire Chief's Report**

The Fire Chief's Report was presented by Fire Chief Josh Steinberg. (See the attached Fire Chief's Report.)

**10. Executive Session pursuant to ARS 38-431.03(A)(1) Personnel Matters**

Chairperson Fino moved to enter Executive Session pursuant to ARS 38-431.03(A)(1) Personnel Matters, specifically the Fire Chief's annual review. Board Member Whiteman seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Member Tom Whiteman, Board Member Jessica Jones, and Board Member Brian Allen

Opposed – none

Motion carried

The public meeting was recessed at 6:31 pm in order for the Board Members to enter into executive session. The public retired from the room.

**11. Resume Public Meeting and Call to Order** – The public returned to the room and Chairperson Fino called the meeting to order at 7:05 pm.

**12. Old Business**

- A.** Review, discuss and possibly take action regarding donations received in July 2016. Following discussion, Chairperson Fino moved that the July donations remain in the accounts to which they were deposited. Board Member Whiteman seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Member Tom Whiteman, Board Member Jessica Jones, and Board Member Brian Allen

Opposed – none

Motion carried

**13. New Business**

Sunsites-Pearce Fire District  
Regular Meeting  
July 26, 2016

- A. Review and discuss the status of the 2016 Election process. Board members discussed the 2016 Election as it pertains to the Sunsites Pearce Fire District.
  - B. Review and discuss publishing of EMS fees. EMS fees and billing procedures were discussed by Board Members. Options to publish this information were also discussed.
- 14. Requests from board members for future agenda items.** The following are items requested to be agendized for the next Board Meeting:
- A. Board Member Whiteman requested an agenda item to discuss options available for the purchase of a new Ambulance and possibly take action on the subject.
  - B. Board Member Jones requested an agenda item to discuss and possibly take action on the disposition of the remaining \$40,000 of donation money from FYE 2016.
  - C. Chairperson Fino requested an agenda item to discuss and possibly take action to cancel the 2016 Election.

**15. Adjournment.**

Board Member Whiteman moved to adjourn the meeting at 7:29 p.m. Chairperson Fino seconded the motion.

Vote:

In favor - Chairperson Robert Fino, Board Member Tom Whiteman, Board Member Jessica Jones, and Board Member Brian Allen

Opposed – none

Motion carried

Respectfully submitted,  
Lillian Reed