



# SUNSTITES-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSTITES-PEARCE FIRE DISTRICT,  
AND NEIGHBORING COCHISE COUNTY

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Sunsites-Pearce Fire District  
Regular Meeting  
April 26, 2016

1. **Call to Order** - The meeting was called to order at 6:00 p.m. by Chairman Robert Fino.
2. **Roll Call**
  - A. **Attendance and Confirmation of Quorum** - Chairman Robert Fino, Board Member Brian Allen, Board Member Tom Whiteman and Board Member Jessica Jones were present. Chairman Fino acknowledged that a quorum was met.
  - B. **Board Members Absent** – Board Member Jason Simmons was absent.
  - C. **Declarations of Conflicts of Interest** - No Board Member declared a conflict of interest.
3. **The Pledge of Allegiance** - Fire Chief Josh Steinberg led the attendees in the Pledge of Allegiance.
4. **Recognition of Guests** – No guests were present.
5. **Consent Agenda**
  - A. **Approval of Warrant Reports;**
  - B. **Approval of Expense Reports.** Following discussion, Chairman Fino moved to approve the consent agenda which is comprised of the Warrant Reports and Expense Reports; Board Member Allen seconded the motion.

Vote:  
In favor - Chairman Robert Fino, Board Member Tom Whiteman, Board Member Jessica Jones, and Board Member Brian Allen  
Opposed – none  
Motion carried
6. **Approval of Minutes**
  - A. Approval of Minutes of March 22, 2016 Regular Meeting Minutes.

Board members reviewed minutes of the March 22, 2016, Regular Meeting. Following discussion Chairman Fino moved to approve the minutes of the March 22, 2016, Regular Meeting as presented. Board Member Jones noted that the date was incorrect in the header of pages two through four. Chairman Fino

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amended his motion to be approval of the minutes of the March 22, 2016, Regular Meeting as amended. Board Member Whiteman seconded the motion.

Vote:

In favor - Chairman Robert Fino, Board Member Tom Whiteman, Board Member Jessica Jones, and Board Member Brian Allen

Opposed – none

Motion carried

**7. Call to Public** - No members of the public wished to speak.

**8. Financial Reports**

**A Review, discuss, and possibly approve the financials for March 2016.**

Lillian Reed presented the financial report for March 2016. (See March 2016 Financial Report attached.) Following discussion, Chairman Fino moved to approve the financial report for March 2016 as presented. Board Member Jones questioned the missing posting of the \$50,000 donation. The posting issue will be researched and findings will be reported at the next board meeting. Chairman Fino amended his motion to approve the financial report for March 2016 with the exception of the \$50,000 donation posting, to be rectified. Board Member Whiteman seconded the motion.

Vote:

In favor - Chairman Robert Fino, Board Member Tom Whiteman, and Board Member Brian Allen

Abstained – Board Member Jones

Opposed – none

Motion carried

**9. Fire Chief's Report**

The Fire Chief's Report was presented by Fire Chief Josh Steinberg. (See the attached Fire Chief's Report.)

**10. Old Business**

- A.** Review, and discuss status of State Forestry Intergovernmental Agreement. Fire Chief Steinberg reviewed the issues which were updated in the Agreement, and reported that the Agreement has been sent to Mr. Whittington, legal counsel, for final review and signature. The Agreement will be placed on the May 31, 2016 Regular Meeting Agenda for review, discussion and possible approval.

**11. New Business**

- A.** Review, discuss and possibly approve Request for Bids for FYE 2016 Auditor. Following discussion Chairman Fino moved to approve for publication the Request for Bids for FYE 2016 Auditor, bids to be due by June 21, 2016, at 5 pm, and bids to be opened at the June 28, 2016, Regular Meeting. Board Member Whiteman seconded the motion.

Vote:

In favor - Chairman Robert Fino, Board Member Tom Whiteman, Board Member Jessica Jones, and Board Member Brian Allen

Opposed – none

Motion carried

- B.** Review, discuss and possibly take action regarding Call for Election for two board members. Following discussion, Chairman Fino moved to approve the Call for Election of two board members and have published per Arizona Revised Statutes. Board Member Whiteman seconded the motion.

Vote:

In favor - Chairman Robert Fino, Board Member Tom Whiteman, Board Member Jessica Jones, and Board Member Brian Allen

Opposed – none

Motion carried

- C.** Review, discuss and possibly take action to set meeting dates for Budget Committee Workshop. Following discussion, Board Member Fino moved to schedule two Budget Committee Workshop meetings for May 17, 2016, at 6 pm, and May 24, 2016, at 6 pm. Board Member Whiteman seconded the motion.

Vote:

In favor - Chairman Robert Fino, Board Member Tom Whiteman, Board Member Jessica Jones, and Board Member Brian Allen

Opposed – none

Motion carried

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- D. Review, discuss and possibly take action to accept the anonymous donation of \$50,000. Following discussion, Chairman Fino moved to accept the anonymous donation of \$50,000. Board Member Whiteman seconded the motion.

Vote:

In favor - Chairman Robert Fino, Board Member Tom Whiteman, Board Member Jessica Jones, and Board Member Brian Allen

Opposed – none

Motion carried

- E. Review and discuss demonstration of SCBAs. Chief Steinberg and Captain Tingle gave a demonstration of the new SCBAs and reviewed the upgraded design.

**12. Requests from board members for future agenda items.** No requests were made.

**13. Adjournment.**

Chairman Fino moved to adjourn the meeting at 7:46 p.m.; Board Member Allen seconded the motion.

Vote:

In favor - Chairman Robert Fino, Board Member Tom Whiteman, Board Member Jessica Jones, and Board Member Brian Allen

Opposed – none

Motion carried

Respectfully submitted,  
Lillian Reed

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Board Clerk

Approved: May 31, 2016