



# SUNSTITES-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSTITES-PEARCE FIRE DISTRICT,  
AND NEIGHBORING COCHISE COUNTY

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Sunsites-Pearce Fire District  
Regular Meeting  
March 22, 2016

1. **Call to Order** - The meeting was called to order at 6:00 p.m. by Chairman Robert Fino.
2. **Roll Call**
  - A. **Attendance and Confirmation of Quorum** - Chairman Robert Fino, Board Member Brian Allen, Board Member Tom Whiteman and Board Member Jessica Jones were present. Chairman Fino acknowledged that a quorum was met.
  - B. **Board Members Absent** – Board Member Jason Simmons was absent.
  - C. **Declarations of Conflicts of Interest** - No Board Member declared a conflict of interest.
3. **The Pledge of Allegiance** - Fire Chief Josh Steinberg led the attendees in the Pledge of Allegiance.
4. **Recognition of Guests** – No guests were present.
5. **Consent Agenda**
  - A. **Approval of Warrant Reports;**
  - B. **Approval of Expense Reports**                      Following discussion, Chairman Fino moved to approve the consent agenda which is comprised of the Warrant Reports and Expense Reports; Board Member Whiteman seconded the motion.  
Vote:  
In favor - Chairman Robert Fino, Board Member Tom Whiteman, Board Member Jessica Jones, and Board Member Brian Allen  
Opposed – none  
Motion carried
6. **Approval of Minutes**
  - A. Approval of Minutes of February 23, 2016 Regular Meeting Minutes --  
Board members reviewed minutes of the February 23, 2016, Regular Meeting. Following discussion Chairman Fino moved to approve the minutes of the

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February 23, 2016, Regular Meeting as presented. Board Member Whiteman seconded the motion.

Vote:

In favor - Chairman Robert Fino, Board Member Tom Whiteman, Board Member Jessica Jones, and Board Member Brian Allen

Opposed – none

Motion carried

**7. Call to Public** - No members of the public wished to speak.

**8. Financial Reports**

**A Review, discuss, and possibly approve the financials for February 2016.**

Lillian Reed presented the financial report for February 2016. (See February 2016 Financial Report attached.) Following discussion, Chairman Fino moved to approve the financial report for February 2016 as presented; Board Member Allen seconded the motion.

Vote:

In favor - Chairman Robert Fino, Board Member Tom Whiteman, Board Member Jessica Jones, and Board Member Brian Allen

Opposed – none

Motion carried

**9. Fire Chief's Report**

The Fire Chief's Report was presented by Fire Chief Josh Steinberg. (See the attached Fire Chief's Report.)

**10. Old Business**

A. Review, discuss and possibly take action regarding amendment to By-laws or a new Policy to address utilization of District vehicles, S-30 and C-30. Following discussion, Chairman Fino moved to table this item and have the Chief set a date and time for a Workshop that is compatible to all board members. Following further discussion, Chairman Fino withdrew his motion. Board Member Jones moved to plan a workshop to discuss creating policy for the utilization of the district's vehicles, C-30 and S-30, and bring that policy to a regular board meeting or a special meeting. Board Member Whiteman seconded the motion.

Vote:

In favor - Chairman Robert Fino, Board Member Tom Whiteman, Board Member Jessica Jones, and Board Member Brian Allen

Opposed – none

Motion carried

**11. New Business**

- A.** Review, discuss and possibly approve Maintenance Contract with Canyon State Wireless, Inc. Following discussion, Chairman Fino moved to not continue with the Maintenance Contract with Canyon State Wireless, Inc. Board Member Whiteman seconded the motion.

Vote:

In favor - Chairman Robert Fino, Board Member Tom Whiteman, Board Member Jessica Jones, and Board Member Brian Allen

Opposed – none

Motion carried

- B.** Review, discuss status report and plans for the Richland Station. Chief Steinberg presented a status report and potential plans for the Richland Station.
- C.** Review, discuss and possibly take action regarding moving the dates for Board Meetings to allow minimum of 24-hours for members to review the board packets. Following discussion, Board Member Jones moved the Board Meetings to the last Tuesday of each month. Board Member Whiteman seconded the motion.

Vote:

In favor - Chairman Robert Fino, Board Member Tom Whiteman, Board Member Jessica Jones, and Board Member Brian Allen

Opposed – none

Motion carried

- D.** Review, discuss and possibly take action regarding the Chair and Clerk positions of the Board. Following discussion, Chairman Fino moved to table this item until the next scheduled Board Meeting. Board Member Whiteman seconded the motion.

Vote:

In favor - Chairman Robert Fino, Board Member Tom Whiteman, Board Member Jessica Jones, and Board Member Brian Allen

Opposed – none

Motion carried

**12. Requests from board members for future agenda items.**

- A. Board Member Whiteman asked for a demonstration of the SCBAs.
- B. Board Member Jones asked for discussion to schedule a Budget Workshop.
- C. Board Member Whiteman asked for an update on radios to be included in the Chief's report.

**13. Adjournment.**

Chairman Fino moved to adjourn the meeting at 7:30 p.m.; Board Member Allen seconded the motion.

Vote:

In favor - Chairman Robert Fino, Board Member Tom Whiteman, Board Member Jessica Jones, and Board Member Brian Allen

Opposed – none

Motion carried

Respectfully submitted,  
Lillian Reed

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Board Clerk

Approved: April 26, 2016