



SUNSTITES-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSTITES-PEARCE FIRE DISTRICT,
AND NEIGHBORING COCHISE COUNTY

Mailing Address: PO Box 507, 105 TRACY ROAD PEARCE, AZ 85625

PHONE: (520) 826-3645 - FAX: (520) 826-3586

Sunsites-Pearce Fire District
Regular Meeting
February 23, 2016

1. **Call to Order** - The meeting was called to order at 6:00 p.m. by Chairman Robert Fino.
2. **Roll Call**
 - A. **Attendance and Confirmation of Quorum** - Chairman Robert Fino, Board Member Jason Simmons, Board Member Brian Allen, Board Member Tom Whiteman and Board Member Jessica Jones were present. Chairman Fino acknowledged that a quorum was met.
 - B. **Board Members Absent** – No Board Members were absent.
 - C. **Declarations of Conflicts of Interest** - No Board Member declared a conflict of interest.
3. **The Pledge of Allegiance** - Fire Chief Josh Steinberg led the attendees in the Pledge of Allegiance.
4. **Recognition of Guests** – No guests were present.
5. **Consent Agenda**
 - A. **Approval of Warrant Reports;**
 - B. **Approval of Expense Reports** Following discussion, Chairman Fino moved to approve the consent agenda which is comprised of the Warrant Reports and Expense Reports; Board Member Allen seconded the motion.
Vote:
In favor - Chairman Robert Fino, Board Member Tom Whiteman, Board Member Jessica Jones, Board Member Jason Simmons and Board Member Brian Allen
Opposed – none
Motion carried
6. **Approval of Minutes**
 - A. Approval of Minutes of January 26, 2016 Regular Meeting Minutes --

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Board members reviewed minutes of the January 26, 2016, Regular Meeting. Following discussion Board Member Whiteman moved to approve the minutes of the January 26, 2016, Regular Meeting as presented. Board Member Simmons seconded the motion.

Vote:

In favor - Chairman Robert Fino, Board Member Tom Whiteman, Board Member Jessica Jones, Board Member Jason Simmons and Board Member Brian Allen

Opposed – none

Motion carried

7. Call to Public - No members of the public wished to speak.

8. Financial Reports

A Review, discuss, and possibly approve the financials for January 2016.

Lillian Reed presented the financial report for January 2016. (See January 2016 Financial Report attached.) Following discussion, Chairman Fino moved to approve the financial report for January 2016 as presented; Board Member Allen seconded the motion.

Vote:

In favor - Chairman Robert Fino, Board Member Tom Whiteman, Board Member Jessica Jones, Board Member Jason Simmons and Board Member Brian Allen

Opposed – none

Motion carried

9. Fire Chief's Report

The Fire Chief's Report was presented by Fire Chief Josh Steinberg. (See the attached Fire Chief's Report.)

10. Old Business

- A. Review / discuss Proposed Annexation. Fire Chief Steinberg reported on the current status of work on the Proposed Annexation project. As the project continues, progress will be reported at following meetings.

11. New Business

- A. Review, discuss and possibly approve acceptance of the VFA Grant. Following discussion, Chairman Fino moved to accept the VFA Grant and approve

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expenditure in the amount of \$2,188 for the grant. Board Member Whiteman seconded the motion.

Vote:

In favor - Chairman Robert Fino, Board Member Tom Whiteman, Board Member Jessica Jones, Board Member Jason Simmons and Board Member Brian Allen

Opposed – none

Motion carried

- B.** Review, discuss and possibly approve reimbursement of travel expenses to Board Members. Following discussion, Chairman Fino moved to accept Map Quest as a method of calculating mileage expenses to board members. Following further discussion Chairman Fino amended his motion as utilizing Map Quest to identify distance to destination with the point of origin being either point of residence or the Fire Station. Motion was seconded by Board Member Allen. As further discussion Chairman Fino recommended that something be stated in the Bylaws regarding utilizing the District Vehicles S-30 and C-30 for transportation.

Vote:

In favor - Chairman Robert Fino, Board Member Tom Whiteman, Board Member Jessica Jones, Board Member Jason Simmons and Board Member Brian Allen

Opposed – none

Motion carried

- C.** Review, discuss and possibly approve expense to repair E-302. Following discussion, Chairman Fino moved to table the review, discussion and possible approval of expense to repair E-302 until the next meeting. Board Member Whiteman seconded the motion.

Vote:

In favor - Chairman Robert Fino, Board Member Tom Whiteman, Board Member Jessica Jones, Board Member Jason Simmons and Board Member Brian Allen

Opposed – none

Motion carried

12. Requests from board members for future agenda items.

- A. Board Member Whiteman asked for a Status Report and plans for the Richland station.
- B. Board Member Jones asked for discussion of possibly moving Board Meeting dates to allow at least 24 hours for members to review the board packet information prior to the meetings.

13. Adjournment.

Chairman Fino moved to adjourn the meeting at 7:13 p.m.; Board Member Whiteman seconded the motion.

Vote:

In favor - Chairman Robert Fino, Board Member Tom Whiteman, Board Member Jessica Jones, Board Member Jason Simmons and Board Member Brian Allen

Opposed – none

Motion carried

Respectfully submitted,
Lillian Reed

SS // Brian Allen

Board Clerk

Approved: March 22, 2016