



SUNSIDES-PEARCE FIRE DISTRICT

SERVING RESIDENTS OF THE SUNSIDES-PEARCE FIRE DISTRICT,
AND NEIGHBORING COCHISE COUNTY

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Sunsites-Pearce Fire District Regular Meeting December 15, 2015

1. **Call to Order** - The meeting was called to order at 6:00 p.m. by Chairman Robert Fino.
2. **Roll Call**
 - A. **Attendance and Confirmation of Quorum** - Chairman Robert Fino and Board Member Tom Whiteman were present. Chairman Fino acknowledged that a quorum was not met.
 - B. **Board Members Absent** - Board Member Jason Simmons, Board Member Brian Allen, and Board Member Jessica Jones were absent.
3. At 6:01 p.m. Chairman Fino stated that the meeting would take place at a later date when there can be better attendance.

December 17, 2015

4. **Call to Order**

The meeting was called to order at 6:00 p.m. by Chairman Robert Fino.
5. **Roll Call**
 - A. **Attendance and Confirmation of Quorum** - Chairman Robert Fino, Board Member Jessica Jones, Board Member Brian Allen and Board Member Tom Whiteman, were present. Chairman Fino stated that a quorum was present.
 - B. **Board Members Absent** - Board Member Jason Simmons was absent.
 - C. **Declarations of Conflicts of Interest** - No Board Member declared a conflict of interest.
6. **The Pledge of Allegiance** - Fire Chief Josh Steinberg led the attendees in the Pledge of Allegiance.
7. **Recognition of Guests** – Monika Patience, CPA, was introduced by Chief Steinberg.
8. **Consent Agenda**
 - A. **Approval of Warrant Reports;**
 - B. **Approval of Expense Reports** Following discussion, Chairman Fino moved to approve the consent agenda which is comprised of the Warrant Reports and Expense Reports; Board Member Whiteman seconded the motion.

Vote:

In favor - Chairman Robert Fino, Board Member Jessica Jones, Board Member Brian Allen and Board Member Tom Whiteman
Opposed – none
Motion carried

9. Approval of Minutes of the November 17, 2015 Regular Meeting

Board members reviewed minutes of the November 17, 2015, Regular Meeting. Following discussion Chairman Fino moved to approve the minutes of the November 17, 2015, Regular Meeting as presented. Board Member Jones seconded the motion.

Vote:

Vote:

In favor - Chairman Robert Fino, Board Member Jessica Jones, Board Member Brian Allen and Board Member Tom Whiteman
Opposed – none
Motion carried

10. Call to Public - No members of the public wished to speak.

11. Financial Reports

A Review, discuss, and possibly approve the financials for November 2015.

Lillian Reed presented the financial report for November 2015. (See November 2015 Financial Report attached.) Following discussion, Chairman Fino moved to approve the financial report for November 2015 as presented; Board Member Whiteman seconded the motion.

Vote:

In favor - Chairman Robert Fino, Board Member Jessica Jones, Board Member Brian Allen and Board Member Tom Whiteman
Opposed – none
Motion carried

12. Fire Chief's Report

The Fire Chief's Report was presented by Fire Chief Josh Steinberg. (See the attached Fire Chief's Report.)

13. Old Business

A. Review, Discuss, and possibly take action regarding the FYE 2015 Audit – Presented by Monika Patience, CPA.

Ms. Patience offered a detailed explanation of the FYE 2015 Audit. Following discussion, Chairman Fino moved to accept the 2015 Audit as written and presented by Ms. Monika Patience, CPA. Board Member Whiteman seconded the motion. Following further discussion, Chairman Fino amended his motion to have a Special Meeting on Friday, January

8, 2016, to review, discuss, and possibly take action regarding the FYE 2015 Audit. Board Member Whiteman seconded the motion.

Vote:

In favor - Chairman Robert Fino, Board Member Jessica Jones, Board Member Brian Allen and Board Member Tom Whiteman

Opposed – none

Motion carried

14. New Business

- A.** Review, discuss and possibly approve attendance to the 2016 AFDA Conference.

Following discussion, Chairman Fino moved to approve attendance of all five Board Members of the Sunsites-Pearce Fire District, the Fire Chief and Mrs. Reed, to the 2016 AFDA Conference and approve the expenses for the conference. Board Member Allen seconded the motion.

Vote:

In favor - Chairman Robert Fino, Board Member Jessica Jones, Board Member Brian Allen and Board Member Tom Whiteman

Opposed – none

Motion carried

- B.** Review, discuss and possibly approve SCBA expenditures. Following description of the equipment, explanation of the expenditure quotes and discussion, Board Member Whiteman moved to replace the current packs with new ones at a cost of \$6,290. Board Member Allen seconded the motion.

Vote:

In favor - Chairman Robert Fino, Board Member Jessica Jones, Board Member Brian Allen and Board Member Tom Whiteman

Opposed – none

Motion carried

- C.** Review, discuss and possibly approve applying for the AFG Grant. Following explanation of the grant and discussion, Chairman Fino moved to approve applying for the AFG Grant. Board Member Whiteman seconded the motion. Following further discussion, Chairman Fino amended his motion to approve applying for the AFG Grant in the amount of \$600,000. Board Member Whiteman seconded the motion.

Vote:

In favor - Chairman Robert Fino, Board Member Jessica Jones, Board Member Brian Allen and Board Member Tom Whiteman

Opposed – none

Motion carried

- D.** Review, discuss, and possibly approve the formation of a committee to address Fire Hydrants within District. Following discussion, Chairman Fino moved to approve the formation of a committee to address the Fire Hydrants within our district, and the committee will consist of our Fire Chief, Mr. Whiteman, Mr. Fino and Mr. Dave Reed, and the committee will keep the Board apprised of the ongoing situation via emails from the Chief. Board Member Allen seconded the Motion.

Vote:

In favor - Chairman Robert Fino, Board Member Jessica Jones, Board Member Brian Allen and Board Member Tom Whiteman

Opposed – none

Motion carried

- 15. Requests from board members for future agenda items.** No requests were offered.

16. Adjournment.

Chairman Fino moved to adjourn the meeting at 7:48 p.m.; Board Member Allen seconded the motion.

Vote:

In favor - Chairman Robert Fino, Board Member Jessica Jones, Board Member Brian Allen and Board Member Tom Whiteman

Opposed – none

Motion carried

Respectfully submitted,
Lillian Reed

/S/ Brian Allen

Board Clerk

Approved: January 26, 2016