

# SUNSTITES-PEARCE FIRE DISTRICT



SERVING RESIDENTS OF THE SUNSTITES-PEARCE FIRE DISTRICT,  
AND NEIGHBORING COCHISE COUNTY

Mailing Address: PO Box 507, 105 TRACY ROAD PEARCE, AZ 85625

PHONE: (520) 826-3645; FAX: (520) 826-3586

[www.sunsitesfire.org](http://www.sunsitesfire.org)

## Sunsites-Pearce Fire District Budget Work Session May 8, 2015

1. **Call to Order.** The meeting was called to order at 5:02 p.m. by Chairman Robert Fino.

**A. Attendance and Confirmation of Quorum.** Chairman Robert Fino, Clerk Brian McClain, Board Member Brian Allen, and Board Member Joanna Baker were present. Chairman Fino confirmed that a Quorum was present.

**B. Board Members Absent.** Board Member Jason Simmons.

**C. Declarations of Conflicts of Interest.** No Board Member declared a conflict of interest.

2. **Pledge of Allegiance.** Interim Fire Chief Josh Steinberg led the attendees in the Pledge of Allegiance.

3. **Fiscal Year 2015/2016 Budget Work Session.** Chairman Fino stated that no actions would take place; this meeting was for discussion purposes only. Interim Fire Chief Steinberg then presented the projected budget and explained each line item to the board.

Clerk McClain and Board Member Baker asked for further explanation on Taxes Levied and the MIL rate projection. Interim Fire Chief Steinberg explained that the MIL rate that was calculated was based on the Levy Limit Worksheet received from the Cochise County Assessor. Based on the current assessed values, from the worksheet, we concluded Sunsites-Pearce Fire District would need to raise the rate to \$3.20 in order to cover department functions.

In reviewing the ambulance revenue, Interim Fire Chief Steinberg informed the board that we will be pursuing an ambulance rate increase in the near future.

After reviewing all personnel costs, Clerk McClain requested staff present personnel costs again, with a three percent wage increase for everyone below captain rank. Interim Fire Chief Steinberg continues to explain operations costs, and answers clarifying questions from the board.

Clerk McClain requested staff look into the cost of a five million dollar medical malpractice coverage, compared to the current one million dollar medical malpractice coverage.

Board Members discussed adding a Public Outreach of two thousand, five hundred dollars to further advertise and explain district boundary lines.

4. **Adjourn.** At 6:46 p.m. Board Member Baker made a motion to adjourn the meeting; Clerk McClain seconded the motion. Vote: All in favor, motion carried.

Respectfully submitted,  
Kelsi Suprenant

X

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Brian McClain  
Board Clerk

DRAFT

**MAINTENANCE & OPERATION/CURRENT CAPITAL OUTLAY  
COCHISE COUNTY SPECIAL TAXING DISTRICTS ANNUAL BUDGET**

	Sunsites-Pearce Fire	DISTRICT	
<b><u>REVENUES</u></b>	PROJECTED BUDGET	MODIFIED BUDGET	APPROVED FY 2015 & 2016 BUDGET
<b>Taxes:</b>			
Real estate taxes .....	413,456	_____	_____
Personal property taxes .....	_____	_____	_____
County fire district assistance tax .....	80,000	_____	_____
<b>TOTAL TAXES</b> .....	<b>\$ 493,456</b>	<b>\$ _____</b>	<b>\$ _____</b>
<b>Intergovernmental Revenues:</b>			
Federal grants .....	55,000	_____	_____
State grants .....	195,000	_____	_____
State land			
Fees .....	_____	_____	_____
Reimbursements .....	_____	_____	_____
<b>TOTAL INTERGOVERNMENTAL REVENUES</b>	<b>\$ 250,000</b>	<b>\$ _____</b>	<b>\$ _____</b>
<b>Charges For Services:</b>			
Fire protection .....	6,000	_____	_____
Emergency medical (EMS) .....	200,000	_____	_____
User Fees .....	15,000	_____	_____
Other .....	110,000	_____	_____
<b>TOTAL CHARGES FOR SERVICES</b> .....	<b>\$ 331,000</b>	<b>\$ _____</b>	<b>\$ _____</b>
<b>Miscellaneous Revenues:</b>			
Projected carryover balance .....			
Interest earnings .....	1,000	_____	_____
Rent .....	_____	_____	_____
Contributions & donations			
from private sources	6,000	_____	_____
Proceeds from the sale of bonds .....	_____	_____	_____
Other .....	14,680	_____	_____
<b>TOTAL MISCELLANEOUS REVENUES</b> .....	<b>\$ 21,680</b>	<b>\$ _____</b>	<b>\$ _____</b>
<b>TOTAL REVENUES</b> .....	<b>\$ 1,096,136</b>	<b>\$ _____</b>	<b>\$ _____</b>

**EXPENDITURES**

PROJECTED  
BUDGET

MODIFIED  
BUDGET

**APPROVED  
FY 2015 & 2016  
BUDGET**

**Personal Services:**

Salaries and wages .....	443,000		
Retirement contributions .....	62,000		
Insurance .....	25,000		
Employee benefits .....	44,800		

**Emergency Medical (EMS)**

Salaries and wages .....			
Retirement contributions .....			
Insurance .....			
Employee benefits .....			

TOTAL PERSONAL SERVICES ..... \$ 574,800

\$

\$

**Operations:**

Purchased utilities .....			
Fuel, oil, and lubricants .....	27,500		
Repairs and maintenance .....	30,000		
Supplies and materials .....	7,000		
Small tools and minor equipment .....	10,000		
Communications and dispatch .....	10,000		
Engineering .....			
Fire hydrant costs .....			
Water testing .....	3,000		
Fire protection .....	10,000		
Miscellaneous .....	15,000		
Other (itemize) .....			
Fire Prevention .....	2,500		
Wildland Meals & Lodging .....	1,000		
Meals and bottled water .....	1,500		

TOTAL OPERATIONS ..... \$ 117,500

\$

\$

**Other Services and Charges:**

Administration .....			
Professional services .....	40,000		
Training .....	9,500		
Travel .....			
Insurance .....	30,000		
Judgments and losses .....			
Licenses and taxes .....	3,000		
Public utility costs .....	20,000		
Leases and rentals (equipment & housing) .....			
Repairs and maintenance .....	10,000		
Interest .....	500		
Penalties and late fees .....			
Fire protection .....			
Transfers to other funds .....	10,000		
Election reimbursements .....	3,000		
Reimbursement for warrants .....	800		
Reimbursement for County services .....	10,000		
Miscellaneous .....			

Other (itemize)			
Office & Postage .....	9,536		
Legal Notices .....	500		
Grant Expenses .....	250,000		
<b>TOTAL OTHER SERVICES AND CHARGES .....</b>	<b>\$ 396,836</b>	<b>\$</b>	<b>\$</b>

<b>EXPENDITURES</b>	<b>PROJECTED BUDGET</b>	<b>MODIFIED BUDGET</b>	<b>APPROVED FY 2015 &amp; 2016 BUDGET</b>
<b>Capital Outlay:</b>			
Land .....			
Buildings .....			
Construction in progress .....			
Improvements other than buildings .....	7,000		
Motor vehicles .....			
Machinery and equipment .....			
Leasehold improvements .....			
Other .....			
<b>TOTAL CAPITAL OUTLAY.....</b>	<b>\$ 7,000</b>	<b>\$</b>	<b>\$</b>
<b>TOTAL EXPENDITURES .....</b>	<b>\$1,096,136</b>	<b>\$</b>	<b>\$</b>

**AUTHORIZED SIGNATURE**

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(Type or print name)

\_\_\_\_\_  
(Title)

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(Hand written signature)

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(Date)